



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,
Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh

Web: www.apsche.org **Email:** acapsche@gmail.com

REVISED SYLLABUS OF ENGLISH under (Part – I) UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-21

PROGRAMME: THREE-YEAR B.A. /B.Sc./B.Com/BCA/BBM/BHM & CT, etc.

**Andhra Pradesh State Council of Higher Education, Mangalagiri,
Guntur District**

Revised English Syllabus from 2020-21 Onwards

Under Choice Based Credit System

Introduction

The turn of the twenty first century has made the English Language skills a passport to the job market to all job seekers. Ability to communicate well in English has become a hallmark of good educational foundation and a prerequisite for all graduates. The students are expected to possess a measurable knowledge and a set of skills in using English language in personal and professional life. The present course **English Praxis** in three parts offers suitable context to teach, learn and practise target language skills. Each part of the course aims at certain specified skills which are taught through various text-based classroom activities and the English Language Laboratory activities. The syllabus of the course offers an open platform to the teacher to facilitate active participatory learning to the students. Hence the whole course is offered in three semesters. The first part of the course offers fundamentals of the English language in five units: Listening, Speaking, Grammar, Writing and Soft Skills. These introductory units are developed into full length courses in the subsequent semesters in addition to Reading Skills so as to prepare the learner into a fully equipped individual.

In addition to the classroom interaction, the course also aims at language enhancement through various ICT based online and offline activities in the English Language Laboratory. Each Unit is reinforced with Laboratory activities. The College administration will bestow special attention to make the **English Praxis** course an activity oriented one. The innovative methods and creativity of the English faculty will enhance the learners' participation in teaching and learning.

Semester-I English Praxis Course-I : **A Course in Communication and Soft Skills**

Semester-II English Praxis Course -II : **A Course in Reading & Writing Skills**

Semester-III English Praxis Course -III: **A Course in Conversational Skills**

English Syllabus-Semester-I

English Praxis Course-I

A Course in Communication and Soft Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

I. UNIT: Listening Skills

- i. Importance of Listening
- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

II. UNIT: Speaking Skills

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

III. UNIT: Grammar

- a) Concord
- b) Modals
- c) Tenses (Present/Past/Future)
- d) Articles
- e) Prepositions
- f) Question Tags
- g) Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h) Error Correction

IV. UNIT: Writing

- i. Punctuation
- ii. Spelling
- iii. Paragraph Writing

V. UNIT: Soft Skills

- a. SWOC
- b. Attitude
- c. Emotional Intelligence
- d. Telephone Etiquette
- e. Interpersonal Skills

English Syllabus-Semester-II

English Praxis Course-II

A Course in Reading & Writing Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use reading skills effectively
- Comprehend different texts
- Interpret different types of texts
- Analyse what is being read
- Build up a repository of active vocabulary
- Use good writing strategies
- Write well for any purpose
- Improve writing skills independently for future needs

I. UNIT

Prose	: 1. How to Avoid Foolish Opinions	Bertrand Russell
Skills	: 2. Vocabulary: Conversion of Words	
	: 3. One Word Substitutes	
	: 4. Collocations	

II. UNIT

Prose	: 1. The Doll's House	Katherine Mansfield
Poetry	: 2. Ode to the West Wind	P B Shelley
Non-Detailed Text	: 3. Florence Nightingale	Abrar Mohsin
Skills	: 4. Skimming and Scanning	

III. UNIT

Prose	: 1. The Night Train at Deoli	Ruskin Bond
Poetry	: 2. Upagupta	Rabindranath Tagore
Skills	: 3. Reading Comprehension	
	: 4. Note Making/Taking	

IV. UNIT

Poetry	: 1. Coromandel Fishers	Sarojini Naidu
Skills	: 2. Expansion of Ideas	
	: 3. Notices, Agendas and Minutes	

V.UNIT

Non-Detailed Text	: 1. An Astrologer's Day	R K Narayan
Skills	: 2. Curriculum Vitae and Resume	
	: 3. Letters	
	: 4. E-Correspondence	

English Syllabus-Semester-III

English Praxis Course-III

A Course in Conversational Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

I. UNIT

Speech	: 1. Tryst with Destiny	Jawaharlal Nehru
Skills	: 2. Greetings	
	: 3. Introductions	

II. UNIT

Speech	: 1. Yes, We Can	Barack Obama
Interview	: 2. A Leader Should Know How to Manage Failure	Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton
Skills	: 3. Requests	

III. UNIT

Interview	: 1. Nelson Mandela's Interview	With Larry King
Skills	: 2. Asking and Giving Information	
	: 3. Agreeing and Disagreeing	

IV. UNIT

Interview	: 1. JRD Tata's Interview	With T.N.Ninan
Skills	: 2. Dialogue Building	
	: 3. Giving Instructions/Directions	

V. UNIT

1. Speech	: 1. You've Got to Find What You Love	Steve Jobs
Skills	: 2. Debates	
	: 3. Descriptions	
	: 4. Role Play	

SUBJECT EXPERTS

Prof. K.Ratna Shiela Mani,
Department of English,
Acharya Nagarjuna University,
Nagarjuna Nagar.

Dr. I. Vijaya Babu,
Principal,
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SYLLABUS VETTED BY

Prof. C.L.L.Jayaprada,
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REVISED SYLLABUS OF TELUGU under (Part – I) UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-2021

PROGRAMME: THREE-YEAR B.A. /B.Sc./B.Com/BCA/BBM/BHM & CT

*(With Learning Outcomes, Unit-wise Syllabus, References, Co-curricular Activities & Model
Q.P.)*

For Fifteen Courses of 1, 2, 3 Semesters)

(To be Implemented from 2020-21 Academic Year)

TELUGU

Andhra Pradesh State Council of Higher Education
B.A., B.Com., & B.Sc., etc., Programmes

Revised Syllabus under CBCS Pattern
w.e.f. 2020-21

Language Subjects - TELUGU
Revised Syllabus of
GENERAL TELUGU

ఆంధ్ర ప్రదేశ్ రాష్ట్ర ఉన్నత విద్యామండలి
బి.ఎ., బి.కాం., బి.యస్.సి., తదితర ప్రోగ్రాములు
సి.బి.సి.ఎస్.పద్ధతిలో సవరించబడిన పాఠ్యప్రణాళిక
2020-21 విద్యా సంవత్సరం నుంచి
జనరల్ తెలుగు - పాఠ్య ప్రణాళిక

Subject Curricular Framework

Sem	Course	Title	Hrs/Wk	Credits	Max. Marks			Total
					IA	SE		
I	I	Pracheena Telugu Kavithvam	04	03	25	75	100	
II	II	Aadhunika Telugu Sahithyam	04	03	25	75	100	
III	III	Srujanaathmaka Rachana	04	03	25	75	100	

పాఠ్యప్రణాళిక (3 కోర్సులు)

సెమి.	కోర్సు	శీర్షిక	పీరియడ్లు/వారానికి	క్రెడిట్లు	మొత్తం మార్కులు		
I	I	ప్రాచీన తెలుగు కవిత్వం	04	03	25	75	100
II	II	ఆధునిక తెలుగు సాహిత్యం	04	03	25	75	100
III	III	సృజనాత్మక రచన	04	03	25	75	100

బి.ఏ., బి.కాం., బి.యస్సి., తదితర ప్రోగ్రాములు

అంశం: జనరల్ తెలుగు

సెమిస్టర్-1

కోర్సు-1 : ప్రాచీన తెలుగు కవిత్వం

యూనిట్ల సంఖ్య:5

పీరియడ్ల సంఖ్య:60

✦ అభ్యసన ఫలితాలు:-

ఈ కోర్సు విజయవంతంగా ముగించాక, విద్యార్థులు క్రింది అభ్యసన ఫలితాలను పొందగలరు.

1. ప్రాచీన తెలుగుసాహిత్యం యొక్క ప్రాచీనతను, విశిష్టతను గుర్తిస్తారు. తెలుగుసాహిత్యంలో ఆదికవి నన్నయ కాలంనాటి భాషాసంస్కృతులను, ఇతిహాసకాలం నాటి రాజనీతి విషయాలపట్ల పరిజ్ఞానాన్ని సంపాదించగలరు.
2. శివకవుల కాలంనాటి మతపరిస్థితులను, భాషావిశేషాలను గ్రహిస్తారు. తెలుగు నుడికారం, సామెతలు, లోకోక్తులు మొదలైన భాషాంశాల పట్ల పరిజ్ఞానాన్ని పొందగలరు.
3. తిక్కన భారతంనాటి మత, ధార్మిక పరిస్థితులను, తిక్కన కవితాశిల్పాన్ని, నాటకీయతను అవగాహన చేసుకోగలరు.
4. ఎఱ్ఱన సూక్తివైచిత్రిని, ఇతిహాస కవిత్వంలోని విభిన్న రీతులపట్ల అభిరుచిని పొందగలరు. శ్రీనాథుని కాలం నాటి కవితావిశేషాలను, మొల్ల కవితా విశిష్టతను గుర్తించగలరు.
5. తెలుగు పద్యం స్వరూప-స్వభావాలను, సాహిత్యాభిరుచిని పెంపొందించుకుంటారు. ప్రాచీన కావ్యభాషలోని వ్యాకరణాంశాలను అధ్యయనం చేయడం ద్వారా భాషాసామర్థ్యాన్ని, రచనల మెళకువలను గ్రహించగలరు.

పాఠ్య ప్రణాళిక

యూనిట్-I

రాజనీతి - నన్నయ
మహాభారతం-సభాపర్వం-ప్రథమాశ్వాసం-(26-57 పద్యాలు)

యూనిట్-II

దక్షయజ్ఞం - నన్నెచోడుడు
కుమారసంభవం-ద్వితీయాశ్వాసం-(49-86 పద్యాలు)

యూనిట్-III

ధౌమ్య ధర్మోపదేశము - తిక్కన
మహాభారతం-విరాటపర్వం-ప్రథమాశ్వాసం-(116-146) పద్యాలు

యూనిట్-IV

పలనాటి బెబ్బులి - శ్రీనాథుడు (పలనాటి వీరచరిత్ర-ద్విపద కావ్యం పుట 108-112
'బాలచంద్రుడు భీమంబగు సంగ్రామం బొనర్చుట.. (108)..
..... వెఱగంది కుంది' (112) సం. అక్కిరాజు ఉమాకాంతం
ముద్రణ.వి.కె.స్వామి, బెజవాడ 1911.

యూనిట్-V

సీతారావణ సంవాదం - మొల్ల
రామాయణము-సుందరకాండము-(40-87 పద్యాలు)

♦వ్యాకరణం

సంధులు: ఉత్ప, త్రిక, ద్రుతప్రకృతిక, నుగాగమ,ద్విరుక్తటకారాదేశ, యణాదేశ, వృద్ధి, శ్చుత్వ, జశ్చ, అనునాసిక సంధులు.

సమాసాలు: అవ్యయీభావ, తత్పురుష, కర్మధారయ, ద్వంద్వ, ద్విగు, బహువ్రీహి.

అలంకారాలు:

అర్థాలంకారాలు : ఉపమ, ఉత్పేక్ష, రూపక, స్వభావోక్తి, అర్థాంతరవ్యాస, అతిశయోక్తి.

శబ్దాలంకారాలు : అనుప్రాస (వృత్త్యనుప్రాస, ఛేకామప్రాస లాటానుప్రాస, అంత్యానుప్రాస)

ఛందస్సు

వృత్తాలు: ఉత్పలమాల, చంపకమాల, శార్దూలము, మత్తేభము;

జాతులు : కందం, ద్విపద; ఉపజాతులు : ఆటవెలది, తేటగీతి, సీసం మరియు ముత్యాలసరాలు

ఆధార గ్రంథాలు:

1. శ్రీమదాంధ్ర మహాభారతము : సభాపర్వము-తిరుమల తిరుపతి దేవస్థానం ప్రచురణ
2. శ్రీమదాంధ్ర మహాభారతము : విరాటపర్వము-తిరుమల తిరుపతి దేవస్థానం ప్రచురణ
3. కుమార సంభవం - నన్నెచోడుడు
4. పలనాటి వీరచరిత్ర - శ్రీనాథుడు
5. రామాయణము - మొల్ల

✦ సూచించబడిన సహపాఠ్య కార్యక్రమాలు:

1. నన్నయ్య, తిక్కన, ఎఱ్ఱన మొదలైన ప్రసిద్ధ కవుల పాఠ్యాంశేతర పద్యాలను ఇచ్చి, విద్యార్థులచేత సమీక్షలు రాయించడం; ఆయా పద్యాల్లోని యతిప్రాసాది ఛందోవిశేషాలను గుర్తింపజేయడం.
2. విద్యార్థులచేత పాఠ్యాంశాలకు సంబంధించిన వ్యాసాలు రాయించడం (సెమినార్/అసైన్మెంట్)
3. ప్రాచీన పాఠ్యాంశాలలోని సమకాలీనతను గూర్చిన బృంద చర్చ, ప్రాచీన సాహిత్యాన్ని నేటి సామాజిక దృష్టితో పునర్మూల్యాంకనం చేయించడం.
4. చారిత్రిక, సాంస్కృతిక అంశాలకు సంబంధించిన పర్యాటక ప్రదేశాలను సందర్శించడం.
5. వ్యక్తిగత/బృంద ప్రాజెక్టులు చేయించడం. ప్రశ్నాపత్ర నిర్మాతలకు సూచనలు ప్రతిపదార్థ పద్యాలు, కంఠస్థ పద్యాలు “రాజనీతి, దక్షయజ్ఞం, ధౌమ్య ధర్మోపదేశం, సీతారావణ సంవాదం” అనే నాలుగు పాఠ్యాంశాల నుండి మాత్రమే ఇవ్వాలి.

ప్రశ్నాపత్ర సమూహ

అ. ప్రతిపదార్థ పద్యాలు-(అంతర్గత ఛాయెస్) (2-1)	1×8=8 మా
ఆ. కంఠస్థ పద్యం-(అంతర్గత ఛాయెస్) (2-1)	1×3=3 మా
ఇ. సందర్భ వాక్యాలు-	(6-4) 4×3=12 మా
ఈ. సంగ్రహ సమాధాన ప్రశ్నలు	(6-4) 4×3=12 మా
ఉ. వ్యాస ప్రశ్నలు (అంతర్గత ఛాయెస్)	(6-3) 3×8=24 మా
ఊ. వ్యాకరణం-సంధులు	(6-4) 4×1=4 మా
సమాసాలు	(6-4) 4×1=4 మా
అలంకారాలు	(2-1) 1×4=4 మా
ఛందస్సు	(2-1) 1×4=4 మా

బి.ఏ., బి.కాం., బి.యస్.సి., తదితర ప్రోగ్రాములు

అంశం: జనరల్ తెలుగు

సెమిస్టర్-2

కోర్సు-2 : ఆధునిక తెలుగు సాహిత్యం

యూనిట్ల సంఖ్య:5

పీరియడ్ల సంఖ్య:60

✦ అభ్యసన ఫలితాలు:-

ఈ కోర్సు విజయవంతంగా ముగించాక, విద్యార్థులు క్రింది అభ్యసన ఫలితాలను పొందగలరు.

1. ఆంగ్లభాష ప్రభావం కారణంగా తెలుగులో వచ్చిన ఆధునిక సాహిత్యాన్ని, దాని విశిష్టతను గుర్తిస్తారు.
2. సమకాలీన ఆధునిక సాహిత్య ప్రక్రియలైన “వచన కవిత్వం, కథ, నవల, నాటకం, విమర్శ”లపై అవగాహన పొందుతారు.
3. భావకవిత, అభ్యుదయ కవితాలక్ష్యాలను గూర్చిన జ్ఞానాన్ని పొందుతారు. అస్తిత్వవాద ఉద్యమాలపుట్టుకను, ఆవశ్యకతను గుర్తిస్తారు.
4. కథాసాహిత్యం ద్వారా సామాజిక చైతన్యాన్ని పొందుతారు. సిద్ధాంతాల ద్వారా కాకుండా, వాస్తవ పరిస్థితులను తెలుసుకోవడం ద్వారా సిద్ధాంతాన్ని సమీక్షించగలరు.
5. ఆధునిక తెలుగు కల్పనాసాహిత్యం ద్వారా సామాజిక, సాంస్కృతిక, రాజకీయ చైతన్యాన్ని పొందుతారు.

పాఠ్య ప్రణాళిక

యూనిట్-I : ఆధునిక కవిత్వం

1. ఆధునిక కవిత్వం - పరిచయం
2. కొండవీడు - దువ్వూరి రామిరెడ్డి
(‘కవికోకిల’ గ్రంథావళి-ఖండకావ్యాలు-నక్షత్రమాల సంపుటి నుండి)
3. మాతృసంగీతం - అనిసెట్టి సుబ్బారావు (‘అగ్నివీణ’ కవితాసంపుటి నుండి)
4. ‘తాతకో నూలుపోగు’ - బండారు ప్రసాదమూర్తి (‘కలనేత’ కవితాసంపుటి నుండి)

యూనిట్-II : కథానిక

5. తెలుగు కథానిక - పరిచయం
6. భయం (కథ) - కాళీపట్నం రామారావు
7. స్వేదం ఖరీదు....? - (కథ) - రెంటాల నాగేశ్వరరావు

యూనిట్-III : నవల

8. తెలుగు ‘నవల’ - పరిచయం
9. రథచక్రాలు (నవల) - మహీధర రామ్మోహన రావు (సంక్షిప్త ఇతివృత్తం మాత్రం)
10. రథచక్రాలు (సమీక్షా వ్యాసం) - డా॥ యల్లాప్రగడ మల్లికార్జునరావు

యూనిట్-IV: నాటకం

11. తెలుగు ‘నాటకం’ - పరిచయం
12. యక్షగానము (నాటిక) - ఎం.వి.ఎస్. హరనాథరావు.
13. “అపురూప కళారూపాల విధ్వంసదృశ్యం ‘యక్షగానము’ (సమీక్షా వ్యాసం)”
-డా॥కందిమళ్ళసాంబశివరావు

యూనిట్-V: విమర్శ

14. తెలుగు సాహిత్య విమర్శ - పరిచయం
15. విమర్శ-స్వరూప స్వభావాలు; ఉత్తమ విమర్శకుడు-లక్షణాలు

ఆధార గ్రంథాలు/వ్యాసాలు:

1. ఆధునిక కవిత్వం-పరిచయం : చూ. 'దృక్పథాలు' పుట 1-22, ఆచార్య ఎస్సీ. సత్యనారాయణ
2. తెలుగు కథానిక-పరిచయం : చూ. మన నవలలు-మన కథానికలు, పుట 118-130,
ఆచార్య రాచపాళెం చంద్రశేఖర రెడ్డి
3. తెలుగు నవల-పరిచయం : చూ. నవలాశిల్పం, పుట 1-17, వల్లంపాటి వెంకటసుబ్బయ్య
4. తెలుగు నాటకం-పరిచయం : చూ. తెలుగు నాటకరంగం, పుట 17-25 ఆచార్య ఎస్.గంగప్ప
5. తెలుగుసాహిత్య విమర్శ-పరిచయం: చూ.తెలుగుసాహిత్య విమర్శ-నాడు,నేడు పుట 213-217
తెలుగువాణి, అయిదవ అఖిలభారత తెలుగు మహాసభల ప్రత్యేక సంచిక
ఆచార్య జి.వి.సుబ్రహ్మణ్యం
6. నూరేళ్ళ తెలుగు నాటక రంగం - ఆచార్య మొదలి నాగభూషణశర్మ
7. నాటకశిల్పం - ఆచార్య మొదలి నాగభూషణశర్మ
8. సాంఘిక నవల-కథన శిల్పం - ఆచార్య సి.మృణాళిని.

♦ సూచించబడిన సహపాఠ్య కార్యక్రమాలు:

1. ఆధునిక కవిత్వానికి సంబంధించిన కొత్త కవితలను/అంశాలను ఇచ్చి, విద్యార్థులచేత
వాటిమీద అసైన్మెంట్లు రాయించడం
2. పాఠ్యాంశాలకు సంబంధించిన విషయాలపై వ్యాసాలు రాయించడం (సెమినార్/అసైన్మెంట్)
3. తెలుగు సాహిత్యంలోని ప్రసిద్ధ కథలపై, కవితలపై సమీక్షలు రాయించడం.
4. ఆధునిక పద్యనిర్మాణ రచన చేయించడం.
5. విద్యార్థులను బృందాలుగా విభజించి, నాటకలపై/నవలలపై సమీక్షలు రాయించడం.
6. సాహిత్యవ్యాసాలు సేకరించడం, బృందచర్చ నిర్వహించడం, క్షేత్రపర్యటనలు.
7. ప్రసిద్ధుల విమర్శావ్యాసాలు చదివించి, వాటిని విద్యార్థుల సొంత మాటల్లో రాయించడం.
8. పాఠ్యాంశాలపై స్వీయ విమర్శావ్యాసాలు రాయించడం.

♦ప్రశ్నాపత్ర నమూనా ♦

అ-విభాగము

సంక్షిప్త సమాధాన ప్రశ్నలు - ప్రతి యూనిట్ నుంచి తప్పనిసరిగా ఒక ప్రశ్న ఇస్తూ, మొత్తం ఎనిమిది ప్రశ్నలు ఇచ్చి, ఐదింటికి సమాధానం రాయమనాలి. $5 \times 5 = 25$ మా.

ఆ-విభాగము

వ్యాసరూప సమాధాన ప్రశ్నలు-ప్రతి యూనిట్ నుంచి తప్పనిసరిగా రెండు ప్రశ్నలు ఇచ్చి ఒక ప్రశ్నకు సమాధానం రాయమనాలి. మొత్తం ప్రశ్నలు 5. $5 \times 10 = 50$ మా.

♦ మాదిరి ప్రశ్నాపత్రం ♦

అ-విభాగము

క్రింది వానిలో ఐదింటికి సంక్షిప్త సమాధానాలు రాయండి.

ప్రతి సమాధానానికి 5 మార్కులు.

5×5=25 మా.

- | | |
|-------------------|-------------------------|
| 1. కొండవీడు | 5. కథానిక |
| 2. తెలుగు నవల | 6. విమర్శ |
| 3. తెలుగు నాటకం | 7. అనిసెట్టి సుబ్బారావు |
| 4. ఆధునిక కవిత్వం | 8. కాళీపట్నం రామారావు |

ఆ-విభాగము

క్రింది వానిలో అన్ని ప్రశ్నలకు సమాధానాలు రాయండి.

ప్రతి సమాధానానికి 10 మార్కులు.

5×10=50 మా.

9. ఆధునిక కవిత్వ ఆవిర్భావ వికాసాలను వివరించండి.

(లేదా)

కొండవీడులో దువ్వూరి రామిరెడ్డి గారి సందేశాన్ని వివరించండి.

10. తెలుగు కథానికను పరిచయం చేయండి.

(లేదా)

భయం కథలోని రచయిత సందేశాన్ని రాయండి.

11. సాహిత్య ప్రక్రియగా నవల స్థానాన్ని విమర్శించండి.

(లేదా)

రథచక్రాలు నవలలోని ఇతివృత్తాన్ని విశ్లేషించండి.

12. తెలుగు నాటక పరిణామాన్ని గూర్చి రాయండి.

(లేదా)

యక్షగానం నాటికపై సమీక్షా వ్యాసం రాయండి.

13. తెలుగు సాహిత్య విమర్శను పరిచయం చేయండి

(లేదా)

విమర్శ స్వరూప స్వభావాలను వివరిస్తూ, ఉత్తమ విమర్శకుని లక్షణాలను రాయండి.

బి.ఏ., బి.కాం., బి.యస్సి., తదితర ప్రోగ్రాములు
అంశం: జనరల్ తెలుగు సెమిస్టర్-3
కోర్సు-3 : సృజనాత్మక రచన

యూనిట్ల సంఖ్య:5

పీరియడ్ల సంఖ్య:60

✦ అభ్యసన ఫలితాలు:-

- ఈ కోర్సు విజయవంతంగా ముగించాక, విద్యార్థులు క్రింది అభ్యసన ఫలితాలను పొందగలరు.
1. తెలుగు సాహిత్య అభ్యసన ద్వారా నేర్చుకున్న నైపుణ్యాలను, సృజనాత్మక నైపుణ్యాలుగా మార్చుకోగలరు.
 2. విద్యార్థులు భాషాతత్వాన్ని, భాష యొక్క ఆవశ్యకతను, భాష యొక్క ప్రాధాన్యాన్ని గుర్తిస్తారు. మనిషి వ్యక్తిగత జీవనానికి, సామాజికవ్యవస్థ పటిష్టతకు భాష ప్రధానమని తెలుసుకుంటారు. తెలుగుభాషలోని కీలకాంశాలైన 'వర్ణం-పదం-వాక్యాల' ప్రాధాన్యాన్ని గుర్తిస్తూ, వాగ్రూప-లిఖితరూప వ్యక్తీకరణ ద్వారా భాషానైపుణ్యాలను మెరుగుపరచుకోగలరు.
 3. భాషానైపుణ్యాలను అలవరచుకోవడంతోపాటు వినియోగించడం నేర్చుకుంటారు. రచనా, భాషానైపుణ్యాలను సృజనాత్మక రూపంలో వ్యక్తీకరించగలరు.
 4. ప్రాచీన పద్యరచనతో పాటు ఆధునిక కవిత, కథ, వ్యాసం, మొదలైన సాహిత్యప్రక్రియల నిర్మాణాలకు సంబంధించిన సిద్ధాంతవిషయాలను నేర్పడంతో పాటు వారిలో రచనా నైపుణ్యాలను పెంపొందించుకోగలరు.
 5. సృజన రంగం, ప్రసారమాధ్యమ రంగాల్లో ఉపాధి అవకాశాలను అందిపుచ్చుకోగలరు.
 6. అనువాద రంగంలో నైపుణ్యం సంపాదించగలరు.

పాఠ్య ప్రణాళిక

యూనిట్-I: వ్యక్తీకరణ నైపుణ్యాలు

1. భాష-ప్రాథమికాంశాలు: భాష-నిర్వచనం, లక్షణాలు, ఆవశ్యకత, ప్రయోజనాలు
2. వర్ణం-పదం-వాక్యం', వాక్య లక్షణాలు, సామాన్య-సంయుక్త-సంశ్లిష్టవాక్యాలు
3. భాషా నిర్మాణంలో 'వర్ణం-పదం-వాక్యం' ప్రాధాన్యత

యూనిట్-II సృజనాత్మక రచన

4. కవితా రచన : ఉత్తమ కవిత - లక్షణాలు
5. కథారచన : ఉత్తమ కథ - లక్షణాలు
6. వ్యాస రచన : ఉత్తమ వ్యాసం-లక్షణాలు

యూనిట్-III: అనువాద రచన

7. అనువాదం-నిర్వచనం, అనువాద పద్ధతులు,
8. అనువాద సమస్యలు-భౌగోళిక,భాషా,సాంస్కృతిక సమస్యలు, పరిష్కారాలు
9. అభ్యాసము : ఆంగ్లం నుండి తెలుగుకు,తెలుగు నుండి ఆంగ్లానికి ఒక పేరానుఅనువదించడం

యూనిట్ IV మాధ్యమాలకు రచన-1 (ముద్రణామాధ్యమం/ప్రింట్ మీడియా)

10. ముద్రణామాధ్యమం (అచ్చుమాధ్యమం) : పరిచయం, పరిధి, వికాసం
11. వివిధ రకాల పత్రికలు-పరిశీలన, పత్రికాభాష, శైలి, వైవిధ్యం
12. పత్రికా రచన : వార్తా రచన, సంపాదకీయాలు, సమీక్షలు-అవగాహన

యూనిట్ V మాధ్యమాలకు రచన-2 (ప్రసార మాధ్యమం/ఎలక్ట్రానిక్ మీడియా)

13. ప్రసారమాధ్యమాలు : నిర్వచనం, రకాలు, విస్తృతి, ప్రయోజనాలు
14. శ్రవణ మాధ్యమాలు - రచన: రేడియో రచన, ప్రసంగాలు, నాటికలు, ప్రసార సమాచారం
15. దృశ్యమాధ్యమాలు - రచన: వ్యాఖ్యానం (యాంకరింగ్), టెలివిజన్ రచన

ఆధార గ్రంథాలు/వ్యాసాలు:

1. వ్యక్తీకరణ నైపుణ్యాలు - చూ. 1. ఆధునిక భాషాశాస్త్ర సిద్ధాంతాలు-ఆచార్య పి.ఎస్.సుబ్రహ్మణ్యం
2. తెలుగు భాషా చరిత్ర - సం.ఆచార్య భద్రరాజు కృష్ణమూర్తి
3. తెలుగు వాక్యం - డా. చేకూరి రామారావు
2. ఉత్తమ కవిత-లక్షణాలు - చూ. నవ్యకవిత్వ లక్షణములు- ఆచార్య సి.నారాయణరెడ్డి
ఆధునికాంధ్ర కవిత్వము-సంప్రదాయములు, ప్రయోగములు: చతుర్థ ప్రకరణము.
3. ఉత్తమ కథ-లక్షణాలు - చూ.కథాశిల్పం-వల్లంపాటి వెంకటసుబ్బయ్య, పుటలు 11-17
4. ఉత్తమ వ్యాసం-లక్షణాలు- చూ.చదువు-సంస్కృతి (వ్యాసం) - కొడవటిగంటి కుటుంబరావు
5. అనువాద రచన - చూ.1. అనువాద సమస్యలు - రాచమల్లు రామచంద్రారెడ్డి
పుటలు 61-75, 85-94
2. అనువాదన పద్ధతులు ఆచరణ సమస్యలు-చేకూరి రామారావు
“భాషాంతరంగం”, పుటలు 130-146, తెలుగు విశ్వవిద్యాలయం ప్రచురణ
6. ముద్రణా మాధ్యమం - చూ. మాధ్యమాలకు రచన, పుటలు 9-12
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
7. పత్రికా భాష - చూ. మాధ్యమాలకు రచన, పుటలు 67-74
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
8. పత్రికా రచన - చూ. తెలుగు- మౌలికాంశాలు, పుటలు 59-69
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
9. ప్రసార మాధ్యమాలు - చూ. మాధ్యమాలకు రచన, పుటలు 3-10
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
10. రేడియో రచన - చూ.మాధ్యమాలకు రచన, పుటలు 141-148
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
11. వ్యాఖ్యానం (యాంకరింగ్) - చూ.మాధ్యమాలకు రచన, పుటలు 178-181
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
12. టెలివిజన్ రచన - చూ.మాధ్యమాలకు రచన, పుటలు 153-160
- డా॥ బి.ఆర్.అంబేద్కర్ విశ్వవిద్యాలయ ప్రచురణ
13. తెలుగు జర్నలిజం - డా॥ బూదరాజు రాధాకృష్ణ

సూచించబడిన సహపాఠ్య కార్యక్రమాలు

1. భాషాంశాలపై, వాక్య నిర్మాణంపై అసైన్మెంట్లు రాయించడం, పత్రికల్లోని సాహిత్య/భాషాంశాలను సేకరింపజేయడం.
2. విద్యార్థులచేత తెలుగుభాషా సాహిత్యాలపై ప్రసంగవ్యాసం ఇప్పించడం (సెమినార్/ అసైన్మెంట్)
3. వ్యాసరచన, లేఖరచన, స్వీయకవితలు రాయించి, తరగతిలో చదివింపజేయడం మొదలైనవి.
4. వివిధ కార్యక్రమాల్లో విద్యార్థులచేత సదస్సు నిర్వహణ, వ్యాఖ్యానం (యాంకరింగ్) చేయించడం.
5. సమకాలీన భాషాసమస్యలపై / ఉద్యమాలపై/సాంఘిక సమస్యలపై 'బృందచర్చ' (Group Discussion) నిర్వహింపజేయడం.
6. తెలుగుభాషా దినోత్సవం/అంతర్జాతీయ మాతృభాషా దినోత్సవం మొదలైన రోజుల్లో జరిగే సాంస్కృతిక కార్యక్రమాలు విద్యార్థులచేత నిర్వహింపజేయడం, వాటిపై సమీక్షలు/పత్రికా ప్రకటనలు రాయించడం.
7. సమకాలీన సంఘటనలపై సామాజిక మాధ్యమాల్లో/ టి.వి.ల్లో జరిగే చర్చలను నమోదు చేయించి సంకలనం చేయడం.
8. సాంస్కృతిక / చారిత్రక ప్రాశస్త్యం కలిగిన కట్టడాలు , దేవాలయాలు, కళానిలయాలను 'బృందపర్యటన/ క్షేత్ర పర్యటన' ద్వారా విద్యార్థులచేత సందర్శింపజేయడం.

◆ప్రశ్నాపత్ర నమూనా ◆

అ-విభాగము

సంక్షిప్త సమాధాన ప్రశ్నలు - ప్రతి యూనిట్ నుంచి తప్పనిసరిగా ఒక ప్రశ్న ఇస్తూ, మొత్తం ఎనిమిది ప్రశ్నలు ఇచ్చి, ఐదింటికి సమాధానం రాయమనాలి. $5 \times 5 = 25$ మా.

ఆ-విభాగము

వ్యాసరూప సమాధాన ప్రశ్నలు-ప్రతి యూనిట్ నుంచి తప్పనిసరిగా రెండు ప్రశ్నలు ఇచ్చి ఒక ప్రశ్నకు సమాధానం రాయమనాలి. మొత్తం ప్రశ్నలు 5. $5 \times 10 = 50$ మా.

◆ మాదిరి ప్రశ్నాపత్రం ◆

అ-విభాగము

క్రింది వానిలో ఐదింటికి సంక్షిప్త సమాధానాలు రాయండి. 8వ ప్రశ్నకు తప్పనిసరిగా సమాధానం రాయాలి. ప్రతి సమాధానానికి 5 మార్కులు. $5 \times 5 = 25$ మా.

1. భాష-ప్రయోజనాలు 2. వాక్యం-లక్షణాలు 3. టెలివిజన్ రచన 4. రేడియో రచన
5. ఉత్తమ వ్యాసం-లక్షణాలు 6. సంశ్లిష్ట వాక్యం 7. సంపాదకీయాలు
8. క్రింది అంశాన్ని తెలుగులోకి అనువదించి రాయండి.

To many, Indian thought, Indian manners, Indian customs, Indian Philosophy, Indian Literature are repulsive at the first sight; but let them preserve, let them read, let them become familiar with the great principles underlying these ideas, and it is ninety-nine to one that the charm will come over them, and fascination will be the result. Slow and silent, as the gentle dew that falls in the morning, unseen and unheard yet producing, a most tremendous result, has been the work of the calm, patient, all-suffering spiritual race upon the World of thought.

ఆ-విభాగము

క్రింది వానిలో అన్ని ప్రశ్నలకు సమాధానాలు రాయండి.

ప్రతి సమాధానానికి 10 మార్కులు. $5 \times 10 = 50$ మా.

9. భాషానిర్మాణంలో 'పర్ణం-పదం-వాక్యా'ల ప్రాధాన్యతను వివరించండి. (లేదా)

భాషను నిర్వచించి, లక్షణాలు రాసి, ప్రామాణిక భాషను పరిచయం చేయండి.

10. ఉత్తమ కవితా లక్షణాలను విశ్లేషించండి.

(లేదా)

ఉత్తమ కథా లక్షణాలను వివరించండి.

11. అనువాద సమస్యలను, వాటి పరిష్కారాలను గూర్చి రాయండి.

(లేదా)

అనువాద లక్షణాలను వివరిస్తూ, అనువాద పద్ధతులను గురించి రాయండి.

12. ముద్రణా మాధ్యమాన్ని పరిచయం చేస్తూ; దాని పరిధి, వికాసాలను వివరించండి.

(లేదా)

పత్రికా రచనను గురించి విశ్లేషణాత్మక వ్యాసం రాయండి.

13. ప్రసార మాధ్యమాల విస్తృతి, ప్రయోజనాలను సమీక్షించండి.

(లేదా)

యాంకరింగ్ నిర్వహణ, తీరుతెన్నులను వివరించండి.

SUBJECT EXPERTS

Prof.N.V.Krishna Rao
Dept of Telugu,
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Govt. College for Men(Autonomous),
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SYLLABUS VETTED BY

Prof.S.Rajeswari,
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ANDHA UNIVERSITY

I B.A./B.Com./B.Sc., SEMESTER – I : GENERAL HINDI PAPER – I

w.e.f. 2020-21

(Prose, Short Stories and Grammar)

Credits : 03

Teaching Hrs/Week : 04

SYLLABUS

गद्य संदेश (PROSE)

१. भारतीय साहित्य की एकता - नन्द दुलारे वाजपायी
२. आत्मनिर्भरता - पं. बालकृष्ण भट्ट
३. अन्दर की पवित्रता - डॉ. हजारी प्रसाद द्विवेदी

कथा लोक (SHORT STORIES)

४. ठाकुर का कुआँ - प्रेमचंद
१. वापसी - उषा प्रियंवदा
२. सदाचार का तावीज - हरिशंकर परसाई

व्याकरण (GRAMMAR)

लिंग, वचन,

काल

विलोम शब्द

कार्यालयीन शब्दावली - अंग्रेजी से हिन्दी, हिन्दी से अंग्रेजी

पत्र लेखन - व्यक्तिगत पत्र (छुट्टी पत्र , पिता, मित्र के नाम पत्र, पुस्तक
विक्रेता के नाम पत्र)

ANDHRA UNIVERSITY

I B.A./B.Com./B.Sc., SEMESTER – I : GENERAL HINDI PAPER – I

w.e.f. 2020-21

(Prose, Short Stories and Grammar)

Time : 3hrs

Max Marks :75

MODEL QUESTION PAPER

PART - A

I. किन्ही पाँच प्रश्नों के उत्तर दीजिए | 5 X 5 = 25
Short Q & ANS

1. Annotation - Prose
2. Annotation - Prose
3. Short Question - Prose
4. Short Question - Short Stories(Non-detailed)
5. Short Question - Short Stories(Non-detailed)
6. Short Question - Short Stories(Non-detailed)
7. Short Question – Grammar
8. Short Question - Grammar

PART - B

II. निम्न लिखित सभी प्रश्नों के उत्तर दीजिए | 5 X10 = 50

1. PROSE

(अथवा)

PROSE

2. PROSE

(अथवा)

Short Stories(Non-detailed)

3. Short Stories(Non-detailed)

(अथवा)

Short Stories(Non-detailed)

4. LETTER WRITING पत्र लेखन

(अथवा)

LETTER WRITING पत्र लेखन

5. a) निम्न लिखित शब्दों के विलोम शब्द लिखिए ।

1. 2. 3. 4. 5. 6. 7. 8. 9. 10

b) काल

(अथवा)

निम्न लिखित अंग्रेजी शब्दों का हिन्दी में अनुवाद कीजिए ।

(a) 1. Part time 2. Memorandum 3. Conference 4. Certificate 5. Circular

(b) निम्न लिखित हिन्दी शब्दों का अंग्रेजी में अनुवाद कीजिए

6. चुनाव 7. सचिव 8. लेखाकार 9. राज्यपाल 10. नगर निगम

ANDHRA UNIVERSITY

II B.A./B.Com./B.Sc., SEMESTER – II : GENERAL HINDI PAPER – I

2020-21

(Prose, Short Stories, Grammar and Letter writing)

Credits : 03

Teaching Hrs/Week : 4

SYLLABUS

गद्य संदेश (PROSE)

१. भारत में संस्कृति संगम - रामधारी सिंह दिनकर
३. समय पर मिलाने वाले - हरिशंकर परसाई
२. HIV /AIDS

कथा लोक (SHORT STORIES)

३. हार की जीत - सुदर्शन

४. पुरस्कार - जयशंकर प्रसाद

५. सेवा - ममता कालिया

व्याकरण (GRAMMAR)

कार्यालयीन हिन्दी शब्दावली - अंग्रेजी से हिन्दी, हिन्दी से अंग्रेजी

पदनाम

कारक,

पत्र लेखन (आवेदन पत्र, शिकायती पत्र)

ANDHRA UNIVERSITY
II B.A./B.Com./B.Sc., SEMESTER – II : GENERAL HINDI PAPER – I
w.e.f.2020-21

(Prose, Short Stories, Grammar and Letter writing)

Time : 3hrs

Max Marks :75

MODEL QUESTION PAPER

PART - A

- I. किन्ही पाँच प्रश्नों के उत्तर दीजिए | 5 X 5 = 25
Short Q & ANS
9. Annotation - Prose
10. Annotation - Prose
11. Short Question - Prose
12. Short Question - Short Stories(Non-detailed)
13. Short Question - Short Stories(Non-detailed)
14. Short Question - Short Stories(Non-detailed)
15. Short Question - Grammar
16. Short Question - Grammar

PART - B

- II. निम्न लिखित सभी प्रश्नों के उत्तर दीजिए | 5 X10 = 50
17. PROSE
- (अथवा)
- PROSE
18. PROSE
- (अथवा)
- Short Stories(Non-detailed)
19. Short Stories(Non-detailed)
- (अथवा)
- Short Stories(Non-detailed)
20. LETTER WRITING पत्र लेखन (आवेदन पत्र, शिकायती पत्र)
- (अथवा)
- LETTER WRITING पत्र लेखन
21. कारक कितने प्रकार के हैं ? समझाइए |

(अथवा)

a) निम्न लिखित हिन्दी शब्दों का अंग्रेजी में अनुवाद कीजिए ।

1. 2. 3. 4. 5.

b) निम्न लिखित हिन्दी पदनामों का अंग्रेजी में अनुवाद कीजिए ।

1. 2. 3. 4. 5.

Signature of the members

ANDHRA UNIVERSITY

II B.A./B.Com./B.Sc., SEMESTER – III : GENERAL HINDI PAPER – II

w.e.f. 2022-23

(Old & Modern Poetry, History of Hindi Literature, Essays, Translation and Official Letters)

Credits : 03

Teaching Hrs/Week : 4

SYLLABUS

1. काव्यदीप : साखी - १-१०

सूरदास - बाल वर्णन

आगे बढ़, आगे - मैथिलीशरण गुप्त

भिक्षुक - निराला

चरण चले, ईमान अचल हो ! - माखनलाल चतुर्वेदी

2. हिन्दी साहित्य का इतिहास :

भक्तिकाल : स्वर्ण युग

ज्ञानाश्रयी शाखा - कबीर, प्रेमाश्रयी शाखा - जायसी

3. साधारण निबंध :

नारी शिक्षा का महत्त्व

प्रदूषण का खतरा

विश्व भाषा के रूप में हिन्दी

भारत की वर्तमान समस्याएँ

स्वच्छ भारत

4. अनुवाद : अंग्रेजी से हिन्दी (3-4 lines)

तेलुगु से हिन्दी

5. प्रयोजन मूलक हिन्दी : सरकारी पत्र (Official letters)

ज्ञापन, परिपत्र, सूचना

ANDHRA UNIVERSITY

II B.A./B.Com./B.Sc., SEMESTER – III : GENERAL HINDI PAPER – II

w.e.f. 2022-23

(Old & Modern Poetry, History of Hindi Literature, Essays, Translation and Official Letters)

Time : 3hrs

Max Marks :75

MODEL QUESTION PAPER

PART - A

II. किन्ही पाँच प्रश्नों के उत्तर दीजिए |
Short Q & ANS

5 X 5 = 25

1. .Annotation – Old Poetry
2. Annotation - Old Poetry
3. Annotation - Modern Poetry
4. Annotation - Modern Poetry
5. Short Question – Old Poetry
6. Short Question - Modern Poetry
7. Short Question - Official Letter (Functional Hindi)
8. Short Question – History of Hindi Literature

PART - B

II. निम्न लिखित सभी प्रश्नों के उत्तर दीजिए |

5 X10 = 50

9. Modern Poetry – Summary

(अथवा)

Modern Poetry – Summary

10. History of Hindi Literature

(अथवा)

History of Hindi Literature

11. Translation (English to Hindi)

(अथवा)

Translation (Telugu to Hindi)

12. General Essay

(अथवा)

General Essay

13. Official Letter (Functional Hindi)

(अथवा)

Official Letter (Functional Hindi)

Signature of the members

ANDHRA UNIVERSITY

II B.A./B.Com./B.Sc., SEMESTER-IV : GENERAL HINDI PAPER – II

w.e.f. 2022-23

(Old & Modern Poetry, History of Hindi Literature, Essays, Translation and Official Letters)

Credits : 03

Teaching Hrs/Week : 4

SYLLABUS

1. काव्यदीप : तुलसी दास के दोहे (१-१०)

रहीम के दोहे (१-१०)

सुख - दुःख - सुमित्रानंदन पंत

कलम और तलवार - रामधारी सिंह दिनकर

भारत - जयशंकर प्रसाद

2. हिन्दी साहित्य का इतिहास :

भक्तिकाल : रामभक्ति शाखा - तुलसी दास,

कृष्ण भक्ति शाखा - सूर दास

3. साधारण निबंध : समाज में नारी का स्थान,

भाषा की समस्या,

मेरा प्रिय कवि/ साहित्यकार

विज्ञान से हानि - लाभ,

राष्ट्र - निर्माण में विद्यार्थियों का योगदान

4. अनुवाद : अंग्रेजी से हिन्दी (3-4 lines)

तेलुगु से हिन्दी

5. प्रयोजन मूलक हिन्दी : सरकारी पत्र (Official letters)

अधि सूचना, अर्ध सरकारी पत्र, नीलाम

ANDHRA UNIVERSITY

II B.A./B.Com./B.Sc., SEMESTER-IV : GENERAL HINDI PAPER – II

w.e.f.2022-23

(Old & Modern Poetry, History of Hindi Literature, Essays, Translation and Official Letters)

Time : 3hrs

Max Marks :75

MODEL QUESTION PAPER

PART - A

III. किन्ही पाँच प्रश्नों के उत्तर दीजिए |

5 X 5 = 25

Short Q & ANS

14. .Annotation – Old Poetry

15. Annotation - Old Poetry

16. Annotation - Modern Poetry

17. Annotation - Modern Poetry

18. Short Question – Old Poetry

19. Short Question - Modern Poetry

20. Short Question - Official Letter (Functional Hindi)

21. Short Question – History of Hindi Literature

PART - B

II. निम्न लिखित सभी प्रश्नों के उत्तर दीजिए |

5 X10 = 50

22. Modern Poetry – Summary

(अथवा)

Modern Poetry – Summary

23. History of Hindi Literature

(अथवा)

History of Hindi Literature

24. Translation (English to Hindi)

(अथवा)

Translation (Telugu to Hindi)

25. General Essay

(अथवा)

General Essay

26. Official Letter (Functional Hindi)

(अथवा)

Official Letter (Functional Hindi)

Signature of the Members



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,
Atmakur(V), Mangalagiri(M), Guntur-522 503, Andhra Pradesh
Web: www.apsche.org **Email:** acapsche@gmail.com

REVISED SYLLABUS OF HISTORY UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-2021

PROGRAMME: THREE-YEAR BA

(History, Economics and Pol Sc., Disciplines)

*(With Learning Outcomes, Unit-wise Syllabus, References, Co-curricular Activities &
Model Q.P.)*

For Fifteen Courses of 1, 2, 3 & 4 Semesters)

(To be Implemented from 2020-21 Academic Year)

ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

CBCS – UG SYLLABUS SUBJECT REVIEW COMMITTEE

(To Be Implemented From 2020-21 Academic Year)

PROGRAMME: THREE-YEAR B.A. (With History, Economics and PolSc., Disciplines)

Domain Subject: History

*(Syllabus with Outcomes, Co-curricular Activities, References & Model Q.P
for Five Courses of 1, 2, 3 & 4 Semesters)*

Structure of HISTORY Syllabus under CBCS for 3-year B.A. Programme (with domain subject covered during the first 4 Semesters with 5 Courses)

Sl. No	Code	Sem	Courses 1, II, III, IV & V	Name of Course (Each Course consists 5 Units with each Unit having 12 hours of class-work)	Hours/ Week	Credits	Marks	
							Mid Sem	Sem End
1		I	I	Ancient Indian History & Culture (From Indus Valley Civil. to 13 Century A.D)	5	4	25	75
2		II	II	Medieval Indian History & Culture (1206 A.D To 1764 A.D)	5	4	25	75
3		III	III	Modern Indian History & Culture (1764-1947 A. D)	5	4	25	75
4		IV	IV	History & Culture of Andhra (from 1512 to 1956 AD)	5	4	25	75
5		IV	V	History Of Modern World (From 15th Cent. AD to 1945 AD)	5	4	25	75
Total						20	125	375

PROGRAMME: THREE-YEAR B.A.

(With History, Economics and Political Science Disciplines)

Course Code:

Domain Subject: History

Semester-wise Syllabus under CBCS

I Year B. A. –Semester – I

Course1: ANCIENT INDIAN HISTORY & CULTURE (from Indus Valley Civilization to 13th Cen A.D)

Learning Outcomes:

After successful completion of this course, the student will be able to:

- Identify and define various kinds of sources and understand how history books are shaped
- Compare and contrast various stages of progress from IVC to Vedic age and analyze the Jain, Buddhist and Vedic faiths
- Increase the awareness and appreciation of Transition from Territorial States to Emergence of Empires
- Analyze the emergence of the Mauryan and Gupta empires during the “classical age” in India
- Evaluate the key facets of ancient society, polity and culture in South India—the feudalism, and the rise of technology and commerce.
- Critically examine the nature of monarchic rule and develop an comprehensive understanding of cultural evolution during ancient period
- Visualize where places are in relation to one another through map pointing

Syllabus:

- Unit - 1 Ancient Indian Civilization (from Circa 3000 BC to 6th BC): Indus Valley Civilization - Salient Features; Vedic Age - Society, Polity, Economy, Culture during early and later Vedic period
- Unit - II Ancient Indian History & Culture (6th Century BC to 2nd Century AD): Doctrines and Impact of Jainism and Buddhism; Mauryan Administration, Society,

Economy & Culture - Ashoka's Dhamma; Kanishka's Contribution to Indian Culture

Unit - History & Culture of South India (2nd Century BC to 8th Century AD): Sangam
III Literature; Administration, Society, Economy and Culture under Satavahanas;
Cultural contribution of Pallavas

Unit - India from 3rd century AD to 8th century AD: Administration, Society, Economy,
IV Religion, Art, Literature and Science & Technology under Guptas –
Samudragupta; Cultural contribution of Harsha: Arab Conquest of Sind and its
Impact

Unit - V History and Culture of South India (9th century AD to 13th century AD): Local
Self Government of Cholas; Administration, Society, Economy and Culture under
Kakatiyas – Rudram Devi

References:

- 1 A.L. Basham, The Wonder That Was India
- 2 D.N.Jha, Ancient India
- 3 D.D.Kosambi, An Introduction to the Study of Indian History
- 4 D.P.Chattopadhyay, Science and Society in Ancient India
- 5 B.N.Mukherjee, The Rise and Fall of the Kushana Empire
- 6 K.A. NilakanthaShastri, A History of South India
- 7 R.C.Majumdar, K.K.Dutta&H.C.RoyChowdhuri (ed.), Advanced History of India
- 8 Kumkum Roy, The Emergence of Monarchy in North India: eighth to fourth centuries BC
- 9 RomilaThapar (et. al). India: Historical Beginnings and the Concept of the Aryan
- 10 M.L.K. Murthy, *Pre-and Protohistoric Andhra Pradesh upto 500 B.C.*, New Delhi, 2003
- 11 K. Sathyanarayana, A Study of the History and Culture of Andhras

Mandatory Co-Curricular Activity:

Map pointing should be a compulsory activity as it helps student to understand vividly and clearly than the text and **should be made part of Internal Examination by allotting 10 marks out of 25 marks for this skill-based activity.**

Suggested Co-Curricular Activities

- # Cultural Clubs
- # Assignments
- # Student seminars
- # Literature surveys and book reviews
- # Map pointing
- # Individual / Group Field Studies
- # Co-operative learning
- # Students can be asked to create a calendar charting the dates of key events
- # Students should be asked to prepare an inventory of items preserved in the museum and their usage
- # Encourage the habit of Numismatics

- # Collection of news reports and maintaining a record of paper-cuttings relating to topics covered in syllabus
- # Group Discussions on problems relating to topics covered by syllabus
- # Examinations (Scheduled and surprise tests)
- # Any similar activities with imaginative thinking beyond the prescribed syllabus

PROGRAMME: THREE-YEAR B.A.

(With History, Economics and Political Science Disciplines)

Course Code:

Domain Subject: History

Semester-wise Syllabus under CBCS

I Year B. A. – Semester – II

Course 2: MEDIEVAL INDIAN HISTORY & CULTURE (1206 A.D to 1764 A.D)

Learning Outcomes:

After successful completion of this course, the student will be able to:

- Understand the socio, economic and cultural conditions of medieval India
- Describe the advent of Islam in India and study the traces of political and cultural expansion of Turks & Afghans
- Explain the Administration and art and architecture of Vijayanagar Rulers, Mughals and also analyse the rise of the Marathas and the contribution of Shivaji
- Evaluate the establishment of the British rule in India and understand the dangerous consequences disunity at all levels
- Analyze the emergence of composite culture in Indian
- Visualize where places are in relation to one another through map pointing

Syllabus:

- Unit - 1 Impact of Turkish Invasions – Balban, Allauddhin Khilji, Md. Bin Tughlaq - Administration, Society, Economy, Religion and Cultural developments under Delhi Sultanate (from 1206 to 1526 AD)
- Unit - II Impact of Islam on Indian Society and Culture – Bhakti Movement; Administration, Society, Economy, Religion and Cultural developments under Vijayanagara Rulers
- Unit - III Emergence of Mughal Empire – Babur – Sur Interregnum - Expansion & Consolidation of Mughal Empire – Akbar, Jahangir, Shah Jahan, Aurangzeb

Unit - Administration, Economy, Society and Cultural Developments under the Mughals
IV – Disintegration of Mughal Empire - Rise of Marathas under Shivaji

Unit - V India under Colonial Hegemony : Beginning of European Settlements - Anglo-French Struggle – Conquest of Bengal by EIC

References:

- 1 Chandra, S History of Medieval India (800 – 1700)
- 2 Chattopadhyay, B.D The Making of Early Medieval India. (Delhi, 1994)
- 3 Habib, Irfan, Medieval India: The Study of a Civilization
- 4 Habibullah, A.B.M, The Foundation of Muslim Rule in India
- 5 Kumar Sunil, The Emergence of the Sultanate of Delhi
- 6 Nizami, K.A. Some Aspects of Religion and Politics in India in the 13th c
- 7 K.A. NilakantaSastri, A History of South India from Prehistoric Times to the Fall of Vijayanagara
- 8 K.A.NilkantaSastri, The Cholas
- 9 ShireenMoosvi, The Economy of the Mughal Empire
- 10 Stein, B Peasant, State & Society in Medieval South India
- 11 Yazdani, G. (ed) The Early History of the Deccan
- 12 R.C.Majumdar, The Age of Imperial Kanauj
- 15 R. Soma Reddy, *Late Medieval Andhra Pradesh, A.D. 1324-1724 A.D.*, New Delhi, 2014
- 16 HarbansMukhia, The Mughals of India
- 17 C.A.Bayly, Indian Society and the Making of the British Empire

Mandatory Co-Curricular Activity:

Map pointing should be a compulsory activity as it helps student to understand vividly and clearly than the text and should be made part of Internal Examination by allotting marks for this skill-based activity.

Suggested Co-Curricular Activities

- @ Book Reading
- @ Student seminars
- @ Viva voce interviews
- @ Quiz Programs
- @ Individual / Group Field Studies

- @ Co-operative learning
- @ Students should be encouraged to prepare a chart on sequence of events
- @ Collection of news reports and maintaining a record of paper-cuttings relating to topics covered in syllabus
- @ Group Discussions on problems relating to topics covered by syllabus
- @ Examinations (Scheduled and surprise tests)
- @ Students may be asked to prepare a project on influence of Islam and Hinduism in their respective localities

PROGRAMME: THREE-YEAR B.A.

(With History, Economics and Political Science Disciplines)

Course Code:

Domain Subject: History

Semester-wise Syllabus under CBCS

I Year B. A. – Semester – III

Course 3:MODERNINDIAN HISTORY & CULTURE (1764-1947 A. D)

Learning Outcomes:

After successful completion of this course, the student will be able to:

- Unearth the true nature of the British rule and its disastrous impact on Indian economy and society
- Gauge the disillusionment of people against the Company's rule even during the early 19th century
- Assess the causes and effects of Reformation movements and also inspire the public to overthrow inequalities of the present day society
- Rise above petty parochial issues after understanding the sacrificial saga of freedom struggle
- Evaluate the undercurrent of communal politics that led to India's partition and identify the enemies of India's integrity and sovereignty
- Visualize where places are in relation to one another through map pointing

Syllabus:

Unit - 1 Policies of Expansion –Warren Hastings, Cornwallis - Subsidiary Alliance & Doctrine of Lapse – Causes & Results of 1857 Revolt – Lytton, Rippon, Curzon

Unit - II Social, Religious & Self-Respect Movements – Raja Rammohan Roy, DayanandaSaraswathi, Swami Vivekananda, JyotibaPhule, Narayana Guru, Periyar, Dr. B. R. Ambedkar

Unit - .Causes for the growth of Nationalism - Freedom Struggle from 1885 to 1920:

III Moderate Phase — Militant Phase: Vandemataram Movement - Home Rule Movement

Unit - Freedom Struggle from 1920 to 1947: Gandhiji's Role in the National Movement
IV – Revolutionary Movement – Subhas Chandra Bose

Unit - V Muslim League & the Growth of Communalism – Partition of India – Advent of
Freedom - Integration of Princely States into Indian Union – Sardar Vallabhai
Patel

References:

- 1 Anil Seal, Emergence of Indian Nationalism
- 2 Banerjee, Sekhar, From Plassey to Partition
- 3 Bipan Chandra, Rise and Growth of Economic Nationalism in India
- 4 Chandra, Bipan, et. al., India's Struggle for Independence
- 5 Bipan Chandra, Modern India
- 6 Joshi, P.C., Rammohun and the Forces of Modernisation in India
- 7 R.P.Dutt, India Today

Mandatory Co-Curricular Activity:

Map pointing should be a compulsory activity as it helps student to understand vividly and clearly than the text and should be made part of Internal Examination by allotting marks for this skill-based activity.

Suggested Co-Curricular Activities

- @ Debates
- @ Student seminars
- @ Viva voce interviews
- @ Quiz Programmes
- @ Photo Album
- @ Recording local history
- @ Role Play of freedom struggle events
- @ Organizing photo exhibition on freedom fighters
- @ Celebrations of important events / personalities
- @ Conducting Philately
- @ Examinations (Scheduled and surprise tests)
- @ Students may be asked to prepare a project on the differences between Mughal and British administration
- @ Encourage students to write their autobiography or biography of their inspiring personalities

PROGRAMME: THREE-YEAR B.A.

(With History, Economics and Political Science Disciplines)

Course Code:

Domain Subject: History

Semester-wise Syllabus under CBCS

II Year B. A. – Semester – IV

Course 4: HISTORY & CULTURE OF ANDHRA (FROM 1512 TO 1956 AD)

Learning Outcomes:

After successful completion of this course, the student will be able to:

- Interpret social and political and cultural transformation from medieval to modern Andhra
- Relate key historical developments during medieval period occurring in coastal Andhra and Telangana regions and analyze socio - political and economic changes under QutbShahi rulers
- Understand gradual change, or change in certain aspects of society in Andhra, rather than rapid or fundamental changes
- Explain how the English East India Company became the most dominant power and outline the impact of colonial policies on different aspects in Andhra
- Outline the issues related to caste, women, widow remarriage, child marriage, social reforms and the laws and policies of colonial administration towards these issues
- Take pride in the non-violence struggle for Indian Independence and relate the importance of peace in everyday life
- Apply the knowledge of the regional history to understand the regional, linguistic and other cultural aspirations of the present day society
- Visualize where places are in relation to one another through map pointing

Syllabus:

Unit - 1 Andhra through 16th& 19th Centuries AD: Evolution of Composite Culture - The QutbShahis of Golkonda –Administration, Society

&Economy – Literature & Architecture; Advent of European and settlements in Andhra - Occupation of Northern Circars and Ceded Districts – Early revolts against the British

Unit - II Andhra under British rule: Administration – Land Revenue Settlements – Society – Education - Religion – Impact of Industrial Revolution on Economy – Peasantry & Famines – Contribution of Sir Thomas Munroe & C. P. Brown – Impact of 1857 Revolt in Andhra

Unit - Social Reform & New Literary Movements: Kandukuri Veeresalingam,
III Raghupathi Venkata Rathnam Naidu, Guruzada Apparao, Komarraju Venkata Laxmana Rao; New Literary Movements: Rayaprolu Subbarao, Viswanatha Sathyanarayana, Gurram Jashua, Boyi Bheemanna, Sri Sri

Unit - Freedom Movement in Andhra (1885-1947): Vandemataram
IV Movement – Home Rule Movement in Andhra - Non-Cooperation Movement - Alluri Seetarama Raju & Rampa Revolt (1922-24) - Civil Disobedience Movement – Quit India Movement

Unit - V Movement for separate Andhra State (1953) and AP (1956): Causes – Andhra Maha Sabha – Conflict between Coastal Andhra & Rayalaseema – Sri Bagh Pact – work of various Committees – Martyrdom of Potti Sriramulu – Formation of separate Andhra State (1953); Movement for formation of Andhra Pradesh (1956): Visalandhra Mahasabha – Role of Communists – States Reorganization Committee – Gentlemen's Agreement – Formation of Andhra Pradesh

References:

- 1 H.K.Sherwani, History of the KutubShahi Dynasty
- 2 K. Sathyanarayana, A Study of the History and Culture of Andhras
- 3 B. Kesava Narayana, Political and Social Factors in Modern Andhra
- 4 K.V.Narayana Rao, The Emergence of Andhra Pradesh
- 5 M. VenkataRangaiah, The Freedom Struggle in Andhra Pradesh
- 6 P.R.Rao, History of Modern Andhra
- 7 SarojiniRegani, Highlights of Freedom Movement
- 8 SarojiniRegani, ఆంధ్రలో స్వాతంత్ర్యోద్యమచరిత్ర
- 9 V. Ramakrishna, Social Reform Movement in Andhra
- 10 B. Kesava Narayana, Modern Andhra & Hyderabad – 1858 – 1956 A.D.,
2016
- 11 K. Koti Reddy, History of Modern Andhra, Telugu Academy, Hyderabad

Mandatory Co-Curricular Activity:

Map pointing should be a compulsory activity as it helps student to understand vividly and clearly than the text and should be made part of Internal Examination by allotting marks for this skill-based activity.

Suggested Co-Curricular Activities

- @ Students may be asked to identify families/ institutions/ personalities related to freedom struggle and prepare articles
- @ Assign students to write a note on the historical sites or buildings in their respective areas – thus taking teaching out of the classroom and in to the field, and creating opportunities for students to socialize with their own surroundings
- @ Student seminars
- @ Debates
- @ Viva voce interviews
- @ Quiz Programmes
- @ Photo Album
- @ Recording local history
- @ Role Play of freedom struggle events
- @ Organizing photo exhibition on freedom fighters
- @ Celebrations of important events / personalities

- @ Conducting Philately
- @ Examinations (Scheduled and surprise tests)
- @ Encourage students to write their autobiography or biography of their inspiring personalities

PROGRAMME: THREE-YEAR B.A.

(With History, Economics and Political Science Disciplines)

Course Code:

Domain Subject: History

Semester-wise Syllabus under CBCS

I/II Year B. A. – Semester 4

Course 5: HISTORY OF MODERN WORLD (From 15th Cent. AD to 1945 AD)

Learning Outcomes:

After successful completion of this course, the student will be able to:

- Demonstrate advanced factual knowledge of world histories, politics, and cultures
- Assess and appraise the developments in art, literature, and society during the Renaissance and utilize content knowledge of the Reformation and Counter Reformation to make predictions about the evolution of Christianity in Europe and abroad
- Evaluate the causes for the Glorious Revolution and American Revolution and identify the background for the evolution of human rights movement
- Understand the main events of the French Revolution and its significance in the shift in European culture from Enlightenment to Romanticism
- Think how Russia's traditional monarchy was replaced with the world's first Communist state.
- Know how the world wars affected people all over the world and the destruction they caused
- Develop the intellectual curiosity and habits of thought that will lead to life-long learning and continued engagement with European history, literature, culture, languages, and current affairs and acquire advanced international and intercultural competency through coursework in international studies
- Visualize where places are in relation to one another through map pointing

Syllabus:

- Unit - 1 Transformation from Medieval to Modern Era – Chief Characteristics;
Glorious Revolution (1688) – Origin of Parliament Bill of Rights – Results
- Unit - II American Revolution (1776); French Revolution (1789) – Causes, Course and
Results
- Unit - III Unification of Italy; Unification of Germany
- Unit - IV Communist Revolution in Russia; World War I: Causes – Results of the War –
Paris Peace Conference; League of Nations
- Unit - V World War II: Causes, Fascism & Nazism – Results; The United Nations
Organization: Structure, Functions and Challenges

References:

- 1 Burke, Peter, The Renaissance
- 2 C.J.H. Hayes, Modern Europe up to 1870
- 3 C.D. Hazen, Modern Europe up to 1945
- 4 Christopher Hill, From Reformation to Industrial Revolution
- 5 Elton, G.R., Reformation Europe, 1517-1559
- 6 Ferguson, The Renaissance
- 7 Gilmore, M.P., The World of Humanism, 1453-1517
- 8 Hilton, Rodney, Transition from Feudalism to Capitalism
- 9 J.H.Parry, The Age of Renaissance
- 10 J.N.L. Baker, History of Geographical Discoveries and Explorations
- 11 The New Cambridge Economic History of Europe, Vol. I, VII

Mandatory Co-Curricular Activity:

Map pointing should be a compulsory activity as it helps student to understand vividly and clearly than the text and should be made part of Internal Examination by allotting marks for this skill-based activity.

Suggested Co-Curricular Activities

- @ Watch movies related to the topics in the e-class room
- @ Organize guest lectures
- @ Publication of college-level magazine by encouraging students to write articles on contemporary history of Europe
- @ Viva voce interviews
- @ Quiz Programmes
- @ Examinations (Scheduled and surprise tests)

#####

PROGRAM: B. A. HISTORY (CBCS) MODEL QUESTION PAPER & PATTERN

Max. Marks: 75

Time: 3 hrs

SECTION A (Total: 15 Marks)

Matching (5 Marks: 5 x 1)

A		B
1	()	A
2	()	B
3	()	C
4	()	D
5	()	E

Multiple Choice (5 Marks: 5 x 1)

1.	
2	
3	
4	
5.	

Map Pointing (5 Marks)

SECTION B(Total: 3x5=15 Marks)

(Answer any **three questions**. Each answer carries **5 marks**)

(At least 1 question should be given from each Unit)

1.	
2.	
3.	
4.	

5.	
6.	

SECTION C

(Total: 3x15 = 45 Marks)

(Answer any **three questions**. Each answer carries **15 marks**)

(At least 1 question should be given from each Unit)

1.	
2.	
3.	
4.	
5.	
6.	

@ @ @ @ @

SUBJECT EXPERTS

Prof.Murali Mohan
Dept of History,
Acharya Nagarjuna University
Nagarjuna Nagar

Dr.Krishna Prasad
Jawahar Bharati Degree College,
Kavali

SYLLABUS VETTED BY

Prof.G.Sambasiva Reddy,
Dept of History,
Yogi Vemana University,
Kadapa

Andhra Pradesh State Council of Higher Education
BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE SYLLABUS
w.e.f. 2015-2016, Modified in April, 2016

Structure of the Syllabus/Curriculum

Year	Semester	Paper	Category	Hrs/wk	Credits	Marks	Internal	External
1	I	I	Core	5	4	100	25	75
	II	II	Core	5	4	100	25	75
2	III	III	Core	5	4	100	25	75
	IV	IV	Core	5	4	100	25	75
3	V	V	Core	5	4	100	25	75
		VI	Core	5	4	100	25	75
	VI	VII	Elective (A) or (B) or (C)	5	4	100	25	75
		VIII	Cluster Electives (A1+A2+A3) or (B1+B2+B3) Or (C1+C2+C3)	5	4	100	25	75
				5	4	100	25	75
				5	4	100	25	75

Note: Student Activities like Data/picture analysis, Seminars, Assignments, Group Discussions, Case studies, Fieldwork, Surveys, Study Projects, Models are Part of Curriculum in all papers. The teacher shall identify appropriate activities for each unit and assign them to the students for improving domain skills.

Andhra Pradesh State Council of Higher Education
BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE SYLLABUS
w.e.f. 2015-2016, Modified in April, 2016
FIRST YEAR - SEMESTER -I
PAPER - 1 THEORIES OF PUBLIC ADMINISTRATION (Core)

UNIT - I:Introduction

1. Meaning, Nature, Scope and importance of Public Administration
2. Evolution and State of Public Administration.

UNIT - II :

3. PA Relationship with other Social Sciences: With special reference to Political Science, Economics, Sociology and Psychology.
4. Politics & Administration Dichotomy- F.J. Good and Woodrow Wilson

UNIT-III: Theories and Approaches

5. Classical Approaches :Henry Fayol, Gullick and Urwick
6. Scientific Management Approach:F.W. Taylor

UNIT-IV

7. Bureaucratic Approach:Max Weber and Karl Marx
8. Human Relations Approach: Elton Mayo
9. Behavioural Approach: Herbert A.Simon

UNIT-V

10. Socio - Psychological Approach: Hierarchy of Needs:Abraham Maslow;
Theory X and Theory Y: Douglas Mc Gregor
11. Ecological Approach: F.W.Riggs

Reference Books:

1. PrabhatvaPalanaSastram:Bhavanalu,Siddhantalu(Tel),Telugu Akademi
2. D.Ravindra Prasad and Y. Pardhasaradhi (eds.), Public Administration: Concepts, Theories and Principles (Eng),Telugu Akademi, Hyd, 2011.
3. R.K.Sapru, Administrative Theories and Management Thought (Third Edition), PHI, New Delhi, 2014.
4. Avasthi, Amareswar and Maheswari Sri Ram: Public Administration (30th Edition),Lakshminarayan Aggarwal,Agra , 2010
5. RumkiBasu, Public Administration: Concepts and Theories,(5th revised ed), Sterling Publishers, New Delhi, 2004
6. Nicholas Henry, Public Administration and Public Affairs (10th Edition), PHI, New Delhi, 2007

BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE
w.e.f. 2015-2016, Modified in April, 2016
FIRST YEAR -SEMESTER-II
PAPER-II- PRINCIPLES OF PUBLIC ADMINISTRATION (Core)

UNIT-I: Concepts and Principles of Public Administration

1. Administrative Planning
2. Leadership and Supervision

UNIT-II: Emerging trends

3. Communication and Public Relations: Meaning and Importance
4. New Public Administration: Minnow brook Perspectives I, II&III

UNIT-III

5. Public Administration and Public Policy, Decision Making
6. New Public Management

UNIT - IV

7. Governance
8. Public Administration in the context of Globalization, Privatization and Liberalization

UNIT-V

9. Post Modern Public Administration
10. Administrative Accountability-legislative, Executive, Judicial and Popular Control
11. Chief Executive- Role and Functions

Reference Books:

1. PrabhutvaPalanaSastram:Bhavanalu,Siddhantalu(Tel),Telugu Akademi
2. Principles of Public Administration, Telugu Akademi, Hyderabad.
3. D.Ravindra Prasad and Y. Pardhasaradhi (eds.,) Public Administration: Concepts, Theories andPrinciples(Eng), Telugu Akademi, Hyd, 2011.
4. Avasthi and Maheswari, Public Administration,(30thEdition),Lakshmi Narayan Agarwal, Agra - 2010.
5. RumkiBasu, Public Administration: Concepts and Theories,(5th Revised ed), Sterling Publishers, New Delhi,2004

B.A-PUBLIC ADMINISTRATION-CBCS SEMESTER WISE
w.e.f. 2015-2016, Modified in April, 2016

SECOND YEAR-SEMESTER-III
PAPER-III: INDIAN ADMINISTRATION (Core)

UNIT-I: Historical Background

- Evolution of Indian Administration - Ancient, Medieval and British Periods-Changing trends in Indian Administration after Independence.
- Context of Indian Administration-Social, Economic and Political

UNIT-II: Central Administration

- Union Government and Administration - President, Role of Prime Minister in the coalition era, Cabinet, Cabinet Secretariat, Cabinet Committees and Prime Minister's Office, Central Secretariat,
- Union and State Relations and Agencies - Administrative Relations- Inter State Council, Finance Commission, All India Services, NeetiAyog, Staff Selection Commission.

UNIT-III: Local Administration

- Public Enterprises in India: a) Forms of Public Enterprises b) Privatization and Dis-investment
- State Government and Administration: Governor, Chief Minister, Council of Ministers, Secretariat & Directorates, General Administration Department and Chief Secretary

UNIT-IV:

- District Administration: Changing role of District Collector, Mandal, and Village Administration in Andhra Pradesh
- Local Governments-Rural and Urban-Structure and functions - 73rd Constitutional Amendment
- 74th Constitutional Amendment

UNIT-V: Administrative Accountability

- Control over Administration
- Legislative and Judicial Control

Reference Books:

1. BharatadesaPalana(Tel), Telugu Akademi
2. Indian Government and Politics, Telugu Akademi, Hyd, 2007.
3. Ramesh k. Arora & Rajni Goyal, Indian Public Administration: Institutions and Issues (2rd Revised Edition), New Age International Publications, New Delhi, 1995.
4. Avasthi and Avasthi, Indian Administration (16th Edition), Lakshmi Narain Agarwal, Agra- 2010-11.
5. BhattaCharyaMohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2007.
6. The Constitution of India, Government of India-2006.
7. Hoshier Singh & Pankaj Singh, Indian Administration, Pearson Education India, 2011.

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE

w.e.f. 2015-2016, Modified in April, 2016

SECOND YEAR- SEMESTER-IV

PAPER-IV- INDIAN ADMINISTRATION - EMERGING ISSUES (Core)

UNIT-I: CONTROL OVER GOVERNMENT ADMINISTRATION

- 1. Lokpal, Lokayukta and Central Vigilance Commission**
- 2. Consumer Protection Forums**

UNIT - II:

- 3. Right to Information Act (RTI)**
- 4. National and State Human Rights Commissions**

UNIT - III:

- 5. Administration of Welfare Programmes for Weaker Section - SCs,STs, BCs, Women and Minorities, SC and ST Atrocity Act**
- 6. Administrative Reforms: Recommendations of important Commissions and Second ARC**

UNIT - IV Emerging Issues

- 7. Mechanisms for Disaster Management - Cyclones, Earth Quakes and Floods**
- 8. Governance and e-Governance Applications in Indian Administration.**

UNIT - V

- 9. Public Private Partnerships and Voluntary Sector.**
- 10. Public Corporations - Independent Regulatory Commissions**

Reference Books:

- 1. Indian Government and Politics , Telugu Akademi,Hyd, 2007**
- 2. Avasthi&Avasthi, Indian Administration (Sixteenth Edition), Lakshmi Narayan Agarwal, Agra- 2010-11.**
- 3. Bhattacharya Mohit, New Horizons of Public Administration,Jawahar Publishers, New Delhi , 2007.**
- 4. Disaster Management Act,2005**
- 5. Siuli Sarkar, Public Administration in India, PHI, New Delhi, 2010.**
- 6. Reports of the Second Administrative Reforms Commission**

ACHARYA NAGARJUNA UNIVERSITY

BA -PUBLIC ADMINISTRATION -CBCS SEMESTER WISE

w.e.f. 2015-2016, Modified in April, 2016

THIRD YEAR- SEMESTER-V

PAPER- V- Public Policy (Core)

UNIT-I: Introduction to Public Policy

- **Public Policy, Meaning, Nature and Scope**
- **Importance of Public Policy Studying the modern and changing context**

UNIT-II: Policy Making: Role of Official Policy Makers

- **Role of Political Executive**
- **Role of Bureaucracy**
- **Role of Legislature**
- **Role of Judiciary**
- **Policy Making Process in India**

UNIT-III: Public Policy Making: Major Determinants

- **Interest groups and Pressure Groups**
- **Political Parties**
- **Mass Media**
- **Social Movements**
- **Role of Non-Governmental Agencies in Policy-Implementation**
- **International Agencies**
- **Role of Governmental Agencies in Policy-Implementation.**

UNIT-IV: Policy Intervention- Case Studies - Impact

- **Agriculture Policy-Land Reforms**
- **Anti- Poverty Programmes**
- **Environmental Policy-Industrial Policy**
- **Panchayat Raj Institutions**
- **Policy Impact**
- **Feedback from Stake holders**
- **Non-governmental Agencies**
- **Political Parties- Bureaucracy**

UNIT-V: Policy Evaluation – Public Policy Models

- **Policy Evaluation-Criteria for Policy Evaluation-Problems**
- **NeetiAayog**
- **Survey and Sampling Agencies**

- **International Agencies**
- **Independent Study Groups.**
- **Policy Making Approaches and Models of Policy Analysis**
- **Policy Analysis: An Over View.**

Project Work:

Assess the administration of a Public Policy by any Government Organization.

Reference Books:

1. **R.K. Saprú, Public Policy: Formulation, Implementation and Evaluation, Sterling, New Delhi, 2004**
2. **R.K. Saprú, Public Policy: Art and Craft of Policy Analysis, PHI, New Delhi., 2011**
3. **MadhanK.D, Policy Making in Government, Publications Division, Govt. of India.**
4. **Dye, Thomas R, Understanding Public Policy, Pearson, 2012**
5. **Anderson James E, Public Policy Making, (8th Revised Ed.) Cengage Learning, 2014**
6. **Dror Y, Policy Science Developments and implications, Rand Corporation, Santa Monica (1970).**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE
w.e.f. 2015-2016, Modified in April, 2016

THIRD YEAR- SEMESTER: V
PAER-VI:e- Governance in India (Core)

UNIT-I: Introduction to E-Governance and Digital Technology

- Concept of Governance and Good Governance
- E-Governance: Meaning, Scope and Importance
- Digital Technology and Services delivery
- E-Governance-Prospects and emerging challenges

UNIT-II: E-Governance and theoretical Aspects

- E-Governance Theories
- Public-Private Partnerships
- Right to information Act
- Information Technology Act,2000

UNIT-III: Organisation of Govt.Information in various Departments

- NICNET
- Detailed study of Information and Broadcasting Ministry of Government of India
- E-Governance in Agricultural and Rural development
- E-Governance in Urban Administration
- E-Governance in Social Welfare department

UNIT-IV: Application of E-Governance in several Departments of Andhra Pradesh

- E-Seva - Mee-Seva
- CARD and E-Procurement
- FAST
- E-Governance in Higher Education
- E-Governance in Health administration
- E-Hearing

UNIT-V: E-Governance - Administrative issues – Security Issues

- Public Participation-
- Administrative Reforms-
- Grievance Redressal
- Accountability and Transparency.
- IT Security
- Hacking
- Cyber Crimes
- E-Governance opportunities, Challenge and Barriers

Project Work:

Assess the methods of E-Governance which offer services to the citizens through E-Seva, Mee-Seva and CARD etc.

Reference Books:

1. Bhatnagar Subhash, E. Government from Vision to Implementation, SAGE publication, New Delhi, 2004.
2. Government of India, National e-governance Plan, India.gov.in.
3. Information and communication Technology (ICT) Policy of Govt. of Andhra Pradesh -ICT Policy 2010-15 -
4. Bidisha Chaudhuri, E-Governance in India...,Import, 2014.
5. D N Gupta, E Governance: A Comprehensive Framework,New Century Pubs, Verlag, 2008.
6. Pankaj SharmaE-Governance,A.P.H.Pubs,New Delhi 2012.
7. S Pankaj, Electronic Governance, 2013.
8. Pardhasaradhi,Y. E-Governance and Indian Society, Kanishka, New Delhi,2009
9. Sinha,R.P.E. Governance in India: Initiatives and Issues, Concept, New Delhi,2006

BA PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)
THIRD YEAR- SEMESTER-VI
PAPER: VI I-(A) -: Comparative& Development Administration in India (Elective)

UNIT-I: Comparative Public Administration (CPA)

- Concept, Nature ,Scope and Significance of Comparative Public Administration
- Theories and Models of CPA

UNIT-II: Development Administration-Concepts and Approaches:

- Development Administration: Concept and Meaning
- Scope and importance of the study
- Features of Development Administration
- Evolution and Growth of Development Administration
- Various Approaches to Development Administration

UNIT - III: Development Strategies and Administrative Planning:

- India's Socio-Economic profile at the time of Independence:
- Mixed Economy Model and its Rationale and Significance
- Role of Planning
- Goals of Development

UNIT-IV: Development Projects and Bureaucracy

- Colonial Legacy
- National Development Council
- State, District and Grass Root Level Planning
- Role of Bureaucracy-
- Social back ground of Indian Bureaucracy
- Enhancing Bureaucratic capability
- NeetiAayog

UNIT-V: Development and Decentralisation and Support Agencies

- Concept of Democratic Decentralisation
- Evaluation and Role of Panchayat Raj.
- Problems and Prospects of Panchayat Raj Institutions
- People's Participation
- Role of Non Governmental Organizations.

UNIT - VI: Development Administration-Related Agencies

- Role of Public Sector Banks.
- Role of Regional Rural Banks.
- Role of Co-operatives

- Specialised Agencies for Development.
- Evolution and Expansion of Public Sector.
- Role of Development Corporations.

Project Work:

Assess any Government Organization which undertaker's developmental functions. The Project work should concentrate on how the concerned Government Organization monitors the developmental activities.

Reference Books:

1. R.K. Sapru, Development Administration, Streling Publishers, New Delhi.2002
2. V. A. PaiPanandiker, Development administration in India, Macmillan, 1974.
3. AvasthiAmareswar and MaheswariShri Ram, Public Administration (30th Edition), Laxminarayana Agarwal, Agra, 2010.
4. R. K. Sapru, Administrative Theories and Management Thought(3rd Revised Edition), PHI, New Delhi, 2013
5. R.K Arora, Comaprative PublicAdministration.,Associated Pub, New Delhi
6. R.K.Arora and Sharma,Sangeeta, Comparative and Development Administration: Ideas and Actions (eds.), Arihand Centre for Administrative Change, Jaipur,1993
7. S.L.Goel, Development Administration, Deep &Deep, New Delhi, 2010

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR- SEMESTER-VI

PAPER: VII-(B): ENVIRONMENTAL ADMINISTRATION (Elective)

UNIT-I:

1. Environment: Meaning, Elements and Significance

2. Importance of Environmental Administration-Environmental Degradation-Nature and Dimensions

UNIT-II

3. Causes of Environmental pollution-Sources and effects of pollution-Types of pollution-Water pollution-Air pollution-Noise pollution-Tourism and Environment-Ozone Layer Protection.

UNIT-III

**4. Environmental Policy-Pre-Independence Period-Post-Independence Period
Environmental Information System (ENVIS)**

UNIT-IV

5. Environmental Law-Constitutional aspects of Environmental Law-Statutory Control of Environmental pollution.

UNIT-V

**6. Judicial Response-public Interest Litigation and Environment Protection-New Trends
In Judicial Approach-Strategies for Environmental Management**

Project Work:

Asses the Government Organization in implementing the Environmental laws.

REFERENCE BOOKS:

- 1. ParyavaranaAdyananam(Tel),Telugu Akademi,Hyd,2007**
- 2. Raj Mohan Satth, Environmental Administration in India, A.P.H.Pubs, New Delhi, 2004.**
- 3. A.K. Tiwari, Environmental Laws in India, Deep & Deep Publications, New Delhi, 2006.**
- 4. Kailash Thakur, Environmental Protection Law and Policy in India, Deep & Deep, New Delhi, 2007**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Paper: VII-(C): Citizen and Administration (Elective)

Unit-I

Concept of Citizen Centric Administration: Evolution, Concept, Features and Significance. Functions of Government: Regulatory functions, Service providing functions and Developmental functions.

Unit-II

Citizens' Charters: Evolution, Features and Applications. Citizens' Participation in Administration: Concept, Agencies, Significance and Limitations

Unit-III

Decentralization and Delegation: Concept and Benefits. Grievance Redressal Mechanism: Grievance-Meaning and Agencies for Redressal of Grievances at centre and state levels

Unit-IV

Consumer Protection: Consumer Protection Act and Working of the Consumer Courts in India. National Consumer Disputes Redressal Commission

Reference Books:

- 1. Arora, K., Public Administration in India – Tradition, Trends and transformation, Paragon International Publishers, New Delhi.2006**
- 2. Arora. K. Ramesh, People Centred Administration, Aalekh Publishers, Jaipur,2001**
- 3. CitizensCharters , A Handbook (2008) Centre for Good Governance: Bangalore**
- 4. CitizensCharters ,A Handbook Government of India Ministry of Personnel Public Grievancesand Pension Department of Administrative Reforms and Public Grievances: New Delhi**
- 5. India's Citizen's Charters, A Decade of Experience (2007) Public Affairs Centre: Bangalore**
- 6. P.K. Majumdar, Law of Consumer Protection in India, Orient Publishing Company,2008**
- 7. R.N.P. Chaudhary ,Consumer Protection Law: Provisions and Procedure, Deep & Deep Publications Pvt. Ltd., Rajouri Garden, New Delhi,2010**
- 8. SatyaSundaram, Consumer Protection in India, B.R. Publishing Corporation, New Delhi.2009**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)
THIRD YEAR -SEMESTER-VI
Cluster Elective: PAPER-VIII-A-1:-MANAGEMENT OF RESOURCES

UNIT-I: Human Resource Management

1. Meaning, Nature, Scope and Significance of Human Resource Management
2. Human Resource Strategy and Planning.

UNIT - II:

3. Recruitment, Selection, Appointment and Promotion.
4. Pay - Components, Principles of Pay & Pay Commissions

UNIT - III Capacity Building

5. Performance Appraisal - Rewards and Incentives Management.
6. Human Resource Development- Concept of HRD; Training - Objectives, Types, Evaluation.

UNIT - IV

7. Employee Capacity Building Strategies and Quality Management
8. Human Resource Management Effectiveness and Human Resource Audit, Human Resource Mobilisation.
9. Issues in HRM - Downsizing, Outsourcing, Consultancies

UNIT - V: Financial Management

10. Meaning, Scope and Importance of Financial Management
11. Budget-Preparation, Enactment and Execution
12. Centre- State Financial Relations, Parliamentary Committees- Public Accounts Committee, Estimates Committee, Committee on Public Undertaking, C&AG
13. Material Management - Procurement, Storage and Distribution and Logistics Management.

Project Work:/ Internship

Asses the performances of the employees work in a Government Organization.

Reference Books:

1. VanarulaNirvahana(Tel),Telugu Akademi
2. Avasthi and Maheswari: Public Administration, (30th Edition),Lakshmi Narayan Agarwal, Agra ,2010.
3. K. Aswathappa, Human Resource and Personnel Management, McGraw-Hill, New Delhi, 2002.
4. L.M.Prasad: Principles and Practice of Management, Sultan Chand and Sons, New Delhi, 2005.
5. Gangadhar Rao: Human Resource Management, EXCEI Books ,New Delhi ,2009.

BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR- SEMESTER-VI

Cluster Elective: PAPER: VIII-A-2:- FINANCIAL ADMINISTRATION IN INDIA

UNIT-I: Financial Administration-Introduction

- Meaning, Nature and Scope and significance of Financial Administration
- Goals, Objectives and Principles of Financial Administration
- Mixed Economy
- Planning Commission(NeetiAayog)

UNIT-II: Budgeting and Budgeting Systems:

- Fiscal Policy -Equity-and Social Justice-Government Budgeting
- Principles and Functions-Indian Budgetary System
- Classification of Government Expenditure
- Public Expenditure, Theories and growth
- Performance Budgeting
- Zero Based Budgeting

UNIT-III: Resource Mobilisation and Funds-Fiscal Federalism

- Sources of Revenue-Tax and Non-Tax
- Deficit Financing
- Public Debt Management and Role of Reserve Bank of India.
- Financial Appraisal
- Economic and Social Appraisal
- Centre-State Financial Relations

UNIT-IV: Financial Control and Accounts and Audit

- Legislative Control
- System of Financial Committees
- Executive Control
- Accounting system in India
- Auditing system in India
- Role of Controller and Auditor General of India

UNIT-V: Financial Administration of Public Enterprises and Local Bodies

- Financial Administration of Public Enterprises-liberalisation and privatisation
- Financial autonomy and Accountability of Public Enterprises-Disinvestment

- **Financial Administration of Urban Governments**
- **Financial Administration of Rural Governments**

Project Work:

This project involves the assessment of how the Urban or Rural Local bodies administer its own finances.

Reference Books:

1. **Indian Administration: Telugu Akademi , 2007**
2. **Mahajan, Sanjeev Kumar and Mahajan AnupamaPuri, Financial Administration in India, PHI, New Delhi, 2014.**
3. **Avasthi and Maheswari: Public Administration(30th Edition),Laxmi Narayan Agarwal, Agra, 2010.**
4. **Bhattacharya Mohit, New Horizons of Public Administration,Jawahar Publishers, New Delhi, 2007**
5. **B.P.R.Vithal and M.Shastri,Fiscal Federalism in India,OUP, New Delhi,2004**
6. **S.L.Goel, Financial Administration, Sterling, New Delhi, 2002**
7. **Report of the 2nd ARC on Financial Management**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)
THIRD YEAR -SEMESTER-VI
Cluster Elective: PAPER: VIII-A-3:- RURAL AND URBAN GOVERNANCE IN INDIA

UNIT-I : Concept of Democratic Decentralization

- 1. Local Government: Concept, Features and Importance.**
- 2. Democratic Decentralization: concept, Evolution and Significance**
- 3. Evolution of Local Government in India: Community Development Programme and National Extension Service.**

Unit-II – Rural Local Governance

- 4. Balwant Rai Mehta and Ashok Mehta Committee Reports: Structures, Functions and Finances; Second Generation and Third Generation Panchayats**
- 5. Reforms in Panchayat Raj-Features of 73rd CAA and Organizational Structures for Panchayati Raj**
- 6. Intra-Rural Local Government Relationship: Gram Sabha and Gram panchayats; Distribution of Powers and Functions; Intra Tier Responsibilities (The Eleventh Schedule)**

UNIT-III: Urban Governance

- 7. Urbanization in India and Policy and Strategies**
- 8. Evolution of Urban Local Governments in India: Reforms in Urban Local Bodies- Features of 74th CAA**
- 9. Urban Local Government-Structure, Functions, Functionaries, Committee System, Finances, Officials and Political Executives (With Special Reference to Andhra Pradesh)**

UNIT-IV: Urban Bodies/ Control

- 10. Municipal Corporations: Structure, Committee System, Finances, Officials and Political Executives (With Special Reference in Andhra Pradesh)**
- 11. Urban Development Authorities in Andhra Pradesh and their working.**
- 12. State Control and Supervision over Local Bodies.**

UNIT-V

13. Micro planning and implementation, Social Audit, Capacity building of

Grassroots functionaries.

14. Parallel Bodies and voluntary sector:Self Help Groups,Users Associations

15. Sustainable Development and Challenges to decentralized governance.

16. Rural and Urban Development programmes,Employment and Poverty

Alleviation programmes.

Project Work:

Undertake a survey to identify the major sources of revenue of the Local Government (Rural or Urban Local Bodies).

Reference Books:

- 1. SthanikaPrabhutvalu(Tel), Telugu Akademi**
- 2. Ramesh k. Arora &Rajni Goyal, Indian Public Administration: Institutions and Issues (2nd Revised Edition) New Age International Publications, New Delhi, 1995**
- 3. Avasthi&Avasthi, Indian Administration (Sixteenth Edition), Lakshmi Narayan Agarwal, Agra- 2010-11.**
- 4. Siuli Sarkar, Public Administration in India, PHI, New Delhi, 2010.**
- 5. S.R.Maheswari: Local Government in India, Orient Longman, New Delhi, 1971.**
- 6. ShriramMaheshwari, Local Government in India, Lakshmi Narayan Agarwal, Agra, 2009.**
- 7. Pradeep Sachdeva, Local Government in India, Pearson Education India, 2011.**
- 8. Niraja Gopal Jayal, Amit Prakash, and Pradeep K. Sharma (eds) Local Governance in India: Decentralization and Beyond, Oxford University Press, New Delhi, 2007.**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR - SEMESTER-VI

Cluster Elective-2: PAPER: VIII-B-1:- OFFICEMANAGEMENT

UNIT-I: Interduction

1. Office Administration: Nature, Scope and Importance
2. Basic Principles of Office Organisation

UNIT - II: Office Organisation and Management

3. Office Planning and Lay-out -Office Environment
4. Form: Management and Control

UNIT - III: Office Organisation and Management

5. Filing Systems and Periodical Reports
6. Office Communication, Correspondence Outward and Inward Tapals
7. Accounting and Auditing.

UNIT - IV: Office Management Process and Issues

8. Management of Office Records, Stationery
9. Work Study, Work Measurement, Work Simplification
10. Management by Objectives
11. Office Supervision
12. Staff Welfare

UNIT - V: Trends and Issues in Office Management

13. Office Automation and Paperless Office
14. Back Office Operations and Front Office Delivery
15. Social System and Public Office Administration
16. Office Management in Government: Issues

Project Work:

How filing systems are organized in a Government Organization?

Reference Books:

1. KaryalayaNirvahana(Tel),Telugu Akademi
2. Arora S.P, Office Organisation and Management,Vikas, New Delhi – 1982
3. Aswathappa K.&Shridhara Bhat K. , Production and Operation Management, Himalaya Publishing House, New Delhi-2002
4. ThukaramRao,M.E., Office Organisation and Management, Atlantic Pubs,2000

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Cluster Elective-2: PAPER:VIII-B-2:- PUBLICRELATIONS

UNIT-I

- **Public Relations: Evolution, Meaning,**
- **Essentials and Principles of Public Relations.**
- **Major Areas of PR Activity: Public Relations, Advertising Publications, Media & Co- ordination,**
- **Ministry of Information and Broadcasting: organization, functions**

UNIT-II

- **Media and Publicity: Publicity Media, Types of Publicity,**
- **Corporate Public Relations: Process, elements and management of corporate Public Relations.**
- **Aids to Public Relations: Photography Exhibitions, trade fair, Radio, Television and special events in Public Relations.**
- **Advertising in Public Relations: Role, features and states of advertising in India**

UNIT-III

- **Employee Relations.**
- **Stake holder Relations.**
- **Education Relations.**
- **Community Relations.**

UNIT-IV:

- **Professional code : Meaning , Principles and Code of Ethics (International, IPRA)**
- **Research: Objectives and types of Research.**
- **International Public Relation**
- **Public Relations and Social Responsibility.**

References Books:

- 1 Mehta, D.S, Handbook of Public Relations in India, Allied PublishersLtd, New Delhi. (1998)
- 2 Sharma, Diwaker Public Relations: An Emerging Specialized Profession, Deep&Deep , New Delhi 2004
- 3.Balan, K.R. Applied Public Relations and Communication, Sultan Chand& Co., New Delhi, 2002
4. Singh, U.K. & Narayan, B., Public Relations Management, Anmol Publications ,New Delhi ,1999
- 5.Saileshsen Gupta, Management of Public Relations and Communication(2nd Edition),2006
- 6.Diwaker Sharma, Public Relations:An Emerging Specialised Profession,2004
7. The Art of Public Relations,2005
- 8.IqbalSachdeva, Public Relations: Principles and Practices, Oxford Higher Education,2009

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Cluster Elective-2: PAPER: VIII-B-3:- ADMINISTRATION OF NGOs

UNIT-I

- **Non Governmental Organisations (NGOs): Concept, Significance and Rationale.**
- **Role of NGOs in the Provision of Public Goods and Services.**
- **NGO as a Trust: Features, Procedures for Registration and Working.**
- **NGO as a Society: Features, Procedures for Registration and Working.**

UNIT II:

- **Sources of NGO Funding:**
- **Internal Sources: Concept, Significance and Types.**
- **External Sources: Concept, Significance and Types.**
- **Salient features of Foreign Contributions (Regulations) Act, 1976.**

UNIT-III:

- **Governing Board: Composition, Functions and Role.**
- **Administrative Staff, Recruitment and Capacity Building.**
- **Government Control over NGOs**

UNIT-IV:

- **Red Cross Society of India: Organisation, Functions and Role.**
- **Critical Evaluation of NGO's**

ReferencesBooks:

1. **Bawa, Noorjahan (ed.) Non-Government Organisations in Development: Theory and Practice, Kanishka, New Delhi, 1997**
2. **Government of India, An Action Plan to bring about Collaborative Relationship between Voluntary Organizations and Government. CAPART, (New Delhi: Government of India, 1994**
3. **----- Report of the Steering Committee on Voluntary Sector for the Tenth fiveyear Plan (2002-07), Planning Commission, New Delhi, 2002**
4. **Gangrade, K.D. and NGOs: Retrospect and Prospect, in Randhir B., Sooryawoorthy, R. Jain, NGOs in Development Perspective (New Delhi: latest ed.).**
5. **Prasad, Kamta (ed.) NGOs and socio-Economic Development Opportunities (New Delhi: Deep and Deep Publications Pvt. Ltd, latest ed.).**
6. **Jain, Nabhi Kumar, Handbook for NGOs: An Encyclopaedia for Non-Governmental Organisations and Voluntary Agencies, Nabhi Publications, New Delh, 2003**
7. **Jain, R.B., NGOs in Development Perspective, VivekPrakashan, New Delhi, 1995**
8. **Anitha Abraham, Formation and Management of NGOs, Universal law Pubs, 2011**
9. **Chandra, s., mNon Governmental Organisations: Structure, Relevance and Functions, Kanishka, New Delhi, 2001**
10. **Kumar R and S.L.Goewl., Administration and Management of NGOs: Text and Case Studies, Deep&Deep, New Delhi, 2005**

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Cluster Elective-3: PAPER: VIII-C-1:- ADMINISTRATIVE LAW

UNIT I:

- **Administrative Law : Meaning , Nature and Scope**
- **Growth of Administrative Law : Reasons**
- **Rule of Law: Concept of Rule of Law**
- **Rule of Law under Indian Constitution.**

UNIT II:

- **Principles of Natural Justice & their Judicial interpretation**
- **Administrative discretion and Judicial control.**
- **Administration Tribunals: Meaning, Reasons and Features Difference between Court and Tribunal, Limitations**

UNIT III:

- **Delegated Legislation : Meaning & Need of delegated Legislation-Types,**
- **Parliamentary control over delegated legislation**
- **Procedural & Judicial Control.**
- **Judicial Review: Principles and modes (writs).**

UNIT IV:

- **Fundamental Rights and**
- **Fundamental Duties.**
- **Amendment of Indian Constitution: Procedure, Basic Structure Concept**

References Books:

- 1.Kagzi, M.C.J. Indian Administrative Law, 97th edition), (Delhi Metropolitan) ,2014
- 2.Kesri, U.P.D. Lectures on Administrative Law (Central Law Publications) latest edition.
3. Chhabra, S. Administrative Tribunals, New Delhi 2007.
4. Pandey, J. N., Constitutional Law ,Central law Agency Allahabad, 2005.
5. Takwani,C.K., Lectures on Administrative law(5th edition), Eastern Book Co, Lucknow,2014
6. Massey, I.P, Administrative Law(8th edition),Eastern Book Company,New Delhi,2012
- 7.Basu,D.D and S.P.Sen Gupta, Administrative Law(7th edition),2015
8. Kesari,U.P.D., Administrative Law(8th edition),2014

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Cluster Elective-3: PAPER: VIII-C-2:- POLICEADMINISTRATION

UNIT- I: Police Administration

- Nature, scope and significance of police administration
- Role of Police in the Contemporary Society.

UNIT- II: Police in India

- Evolution of Police in India-Pre-British System of police in India-Indian Police Act 1861
- Central Police Organisations : Their structure and functions - IB-CBI-CRPF-RPF-BSF - and CISF
- Report of the National Police Commission (1979-82)

UNIT- III: Protection of society

- Police objectives
- Protection of the society – Through Maintenance of peace and order, protection of life property.
- Functions of the police - Prevention of crime, Patrolling, Surveillance, Intelligence –investigation and prosecution
- Maintenance of law and order - upholding human rights etc.

UNIT- IV: Police organisation

- State level police: Its structure and function
- Other police organizations - CID, Finger Print Bureau, Dog Squad, DVAC

UNIT- V: Accountability of Police

- Issue areas: Autonomy and Accountability of police
- Police neutrality - Corruption
- Role of Police in society
- Women police - their need and importance
- Recruitment and training of constables, Sub-Inspectors and Deputy Superintendent of police.

Reference Books:

1. Saha. B.P., Indian Police
2. Venugopal Rao. S., Criminal Justice, Problems and perspectives in India
3. Report of the National Police Commission, Central Government Publications
4. Chaturvedi, J.C., Police Administration and Investigation of Crime, 2006
5. Alexander, K. Police Reforms in India: An Analytical Study, 2006

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

THIRD YEAR -SEMESTER-VI

Cluster Elective-3: PAPER: VIII-C-3:- SOCIAL WELFAREADMINISTRATION

UNIT-I:

- **Meaning, Nature, Scope,principles and Significance of Social Welfare Administration.**
- **Difference between Welfare State and Socialist State**
- **Difference between Social Security and Social Welfare.**

UNIT-II:

- **Analysis of relevant Constitutional provisions relating to Social Welfare,**
- **Social Welfare programmes in India: with special reference to Women**
- **Welfare of Weaker Sections: Schedule Castes, Schedule Tribes and OBC's**

UNIT-III:

- **Welfare of Children, Women and Aged,**
- **Role of NGOs in Social Welfare.**
- **National Commission for SCs and STs: Organization, Functions and role.**

UNIT-IV:

- **Department of Social Justice & Empowerment: Organization & Functions.**
- **Directorate of Social Justice and Empowerment: Organization, Functions and Role.**
- **State Social Welfare Boards: Organization, Functions and Role.**

Reference Books:

1. Sachdeva, D.R.: Social Welfare Administration in India, Kitab Mahal, Allahabad, 2013.
2. Goel, S.L. & Jain, R.K.: Social Welfare Administration, Vol. I&II, Deep and Deep, New Delhi, 2010
3. AnandSirohi, Fundamentals of Social Welfare, Dornant Pubs, New Delhi, 2012
4. Chowdhry Paul D.: Social Welfare Administration through Voluntary Agencies, Atma Ram & Sons., Delhi, 1962.
5. K.D. Gangrade, Social Welfare Legislations in India, Concept, New Delhi, 2012.
6. Dean Paul, Appleby H.; Public Administration for a Welfare State, Bombay, Asia Publishing House, 1961



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

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REVISED SYLLABUS OF ECONOMICS UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-21

PROGRAMME: THREE-YEAR ECONOMICS

*(With Learning Outcomes, Unit-wise Syllabus, References, Co-curricular Activities &
Model Q.P.)*

For Fifteen Courses of 1, 2, 3 & 4 Semesters)

(To be Implemented from 2020-21 Academic Year)

A.P. STATE COUNCIL OF HIGHER EDUCATION

REVISED UG CBCS SYLLABUS w.e.f. 2020-21

ECONOMICS (UG) SYLLABUS

For Semesters I to IV

Revised Course Structure

Sem	Course	Title of the Course	Hrs/wk	Credits	Marks
I	1	Microeconomic Analysis	5	4	100
II	2	Macroeconomic Analysis	5	4	100
III	3	Development Economics	5	4	100
IV	4	Economic Development in India and Andhra Pradesh	5	4	100
IV	5	Statistical Methods for Economics	5	4	100

SEMESTER – I :: COURSE - I
MICROECONOMIC ANALYSIS
NO. OF CREDITS: 4

LEARNING OUTCOMES FOR THE COURSE

At the end of the course, the student is expected to demonstrate the following cognitive abilities and psychomotor skills.

1. Remembers and states in a systematic way (Knowledge)
 - a. the differences between microeconomic analysis and macroeconomic analysis
 - b. various laws and principles of microeconomic theory under consumption,
2. Explains (understanding)
 - a. various terms and concepts relating to microeconomic analysis with the help of examples of real life
 - b. consumer's equilibrium and consumer's surplus using indifference curve analysis.
 - c. various laws and principles of consumption, production, and income distribution
 - d. determination of price and output discriminating different market conditions in short term and long term
3. Critically examines using data and figures (analysis and evaluation)
 - a. various laws and principles of microeconomic analysis and market conditions
 - b. application of the concept of demand elasticity and its relation with Average and Marginal Revenue
 - c. the relationship between average and marginal cost/revenue both in long term and
4. Draws critical diagrams and graphs to explain and examine the application of various laws and principles of microeconomic analysis

Module–1: Economic Analysis and Methodology

Scarcity and Choice as fundamental problems of economics - Opportunity Cost - Production Possibilities Curve - Micro and Macro Analysis - Micro economic analysis – Scope and Importance - Principles of Microeconomics : Allocation of Resources - Optimization, Equilibrium and Marginal analysis -Rationality Principle the concept of Welfare

Module -2: Theory of Consumption

Concept of Demand -Factors determining demand - Law of Demand - reasons and exceptions - Elasticity of Demand -Cardinal and Ordinal utility - Indifference Curve analysis : Properties of Indifference curves, Indifference Curve Map -Marginal Rate of Substitution - Budget Line - Changes -Consumer Equilibrium under Indifference Curve Analysis – Consumers' Surplus and Indifference Curve Analysis

Module -3: Theory of Production

Concept and Objectives of Firm - Production Function : Cobb- Douglas Production Function -Law of Variable Proportions -Laws of Returns to Scale - Economies of large scale - Concepts of Cost - Total, Average and Marginal Costs - Law of Supply - Concept of Revenue : Total, Average and Marginal Revenues - Relation between Average and Marginal Revenues and elasticity of Supply

Module-4: Theory of Exchange

Concepts of Market : Criteria for Classification of Markets - Perfect Competition– Conditions, Price and Output determination ; Monopoly : Conditions, Price and Output Determination - Price Discrimination; Monopolistic Competition - Assumptions - Price and output determination - Selling Costs ; Oligopoly -Types- Kinky demand curve and Price rigidity

Module - 5: Theory of Distribution

The concepts of Functional and Personal Distribution of Income - Marginal Productivity Theory of Distribution - Modern Theory of Distribution -Concept of Rent - Ricardian Theory of Rent – Marshall's concepts of Economic Rent and Quasi Rent; Theories of Wage Determination: Subsistence Theory and Standard of Living Theory - Modern Theory of Wages; Classical Theory of Interest -Loanable Funds Theory of Interest -Liquidity Preference Theory of Interest; Theories of Profit: Risk and Uncertainty, Dynamic and Innovations Theories.

Reference Books:

1. A. Koutsoyiannis, *Modern Microeconomics* – Macmillan, London.
2. A. W. Stonier and D.C. Hague, *A Text book of Economic Theory* - ELBS & Longman Group, London.
3. H. L. Ahuja, *Advanced Economic Theory*, S. Chand, 2004.
4. P. N. Chopra, *Principles of Economics*, Kalyani Publishers, Ludhiana, 2018.
5. H.S. Agarwal: *Principles of Economics*.
6. P.A Samuelson & W.D. Nordhaus - *Macroeconomics*, Tata McGraw Hill, 18/e, 2005
7. M. L. Seth, *Microeconomics*, Lakshmi Narayan Agarwal, 2006.
8. D.M. Mithani & G.K. Murthy, *Fundamentals of Business Economics*, Himalaya Publishing, 2007.
9. *Telugu Academi Publications on Microeconomics*.
10. *Microeconomics*, Spectrum Publishing House, Hyderabad, 2017.

Recommended Co-curricular Activities:

1. Assignments and Student Seminars on themes of critical appreciation of microeconomic theory and relevant issues of current importance in Indian and AP economies
2. Quiz testing the understanding and application of various microeconomic concepts and theories
3. Group Study projects on the trends in the demand, supply and prices of goods and services in the local markets
4. Survey and analysis of data published in the Economic Survey of GOI and the Socio-economic survey of the State Government relevant to microeconomic aspects.
(Assignments preferably for all students in each semester. In respect of others, as far as possible, all students shall participate in each of the co-curricular activity by the end of fourth semester, @ roughly a fourth of total students in each semester)

SEMESTER – 2:: COURSE –2
MACROECONOMIC ANALYSIS
NO. OF CREDITS: 4

LEARNING OUTCOMES FOR THE COURSE

At the end of the course, the student is expected to demonstrate the following cognitive abilities and psychomotor skills.

1. Remembers and states in a systematic way (knowledge)

Various concepts, definitions, laws and principles of macroeconomic theory with reference to income, employment, money, banking and finance

2. Explains (understanding)

a. the difference between various concepts and components of national income with illustrations and methods of measuring national income

b. various terms, concepts, laws and principles, theories relating to income, employment, consumption, investment, money, price-level and phases of trade cycles

d. functions of commercial banks and central bank, creation and control of credit

3. Critically examines using data and figures (analysis and evaluation)

a. in order to understand the interrelationship between various components of national income

b. the theories of macroeconomics with reference to their assumptions, implications and applicability

c. Empirical evidences of Consumption and Investment Functions and factors influencing them

4. Draws critical formulae, diagrams and graphs.

a. consumption and investment functions; concepts of multiplier and accelerator

b. price indices, inflation and trade cycles

Module - 1: National Income

Macroeconomics - Definition, Scope and Importance - Difference between Micro economic and Macro economic Analyses – Circular Flow of Income -National Income: Definitions, Concepts, Measurement of National Income - Difficulties - Importance - Concept of Green Accounting

Module -2: Theory of Employment

Classical Theory of Employment - Say's Law of Markets - Criticism -Keynesian Theory of Employment - Consumption Function - Keynes' Psychological Law of Consumption - Average and Marginal Propensity to Consume - Factors determining Consumption Function –Brief Review of Relative, Life Cycle and Permanent Income Hypotheses - Investment Function: Marginal Efficiency of Capital -Multiplier and Accelerator - Keynesian Theory of Employment - Applicability to Developing countries

Module – 3: Money and Banking

Definitions of Money - Concepts of Money, Liquidity and Finance - Money Illusion - Gresham's Law - RBI classification of Money - Theories of Money: Fisher and Cambridge (Marshall, Pigou, Robertson and Keynes equations) - Banking - Definition and types of Banking - Commercial Banks - Functions -Recent Trends in Banking - Mergers and Acquisitions - Central Bank - Functions - Control of Credit by Central Bank - NBFCs- Factors contributing to their Growth and their Role

Module – 4: Inflation and Trade Cycles

Inflation: Concepts of Inflation, deflation, reflation and stagflation - Phillip's Curve - Measurement of Inflation - CPI and WPI -Types of Inflation - Causes and Consequences of Inflation -Measures to Control Inflation. Trade Cycles: Phases of a Trade Cycle -Causes and Measures to control Trade Cycles

Module -5: Finance and Insurance

Financial Assets and Financial Instruments - Financial Markets - Functions of Money Market - Functions of Capital Market - Stock Market - Exchanges – Indices: Sensex and Nifty - Concept of Insurance - Types and Importance of Insurance

Reference Books:

1. Dillard. D., *The Economics of John Maynard Keynes*, Cross by Lockwood and sons, London
2. M. C. Vaish - *Macroeconomic Theory*, Vikas Publishing House, New Delhi.
3. S. B Guptha - *Monetary Economics*, S. Chand & Co, Delhi
4. P. N. Chopra, *Macroeconomics*, Kalyani Publishers, Ludhiana, 2014
5. D. M. Mithani, *Macro Economic Analysis and Policy*, Oxford and IBH, New Delhi
6. M N Mishra & S B Mishra, *Insurance Principles &Practice*, S Chand.
7. Lewis, M.K and P.DMizan - *Monetary Economics*, Oxford University Press, New Delhi
8. Central Statistical Organization, *National Accounts Statistics*.
9. M.L.Seth, *Macroeconomics*, Lakshmi Narayan Agarwal, 2006.
10. K. P. M. Sundaram, *Money, Banking & International Trade*, Sultan Chand, 2006.
11. R. R. Paul, *Monetary Economics*, Kalyani Publishers, Ludhiana, 2018
12. *Macroeconomics*, Spectrum Publishing House, Hyderabad, 2016

Recommended Co-curricular Activities:

1. Assignments on trends in national income, money supply and inflation
2. Student Seminars/webinars on macroeconomic themes of contemporary importance for Indian economy(Eg., Covid-19 impact on aggregate demand, supply chain disruption, policy response etc.,)
3. Quiz to test critical understanding of the concepts and theories of macroeconomics and their application in practice
4. Group discussions on monetary policy and its effectiveness with reference to recent developments.
5. Group project work to study the trends in national income, inflation, money supply etc.,
6. Chart/poster presentation on National Income Trends, inflation, aggregate demand etc.,
7. Web-based assignment on Banking/money

SEMESTER – 3:: COURSE – 3
DEVELOPMENT ECONOMICS
NO. OF CREDITS: 4

LEARNING OUTCOMES FOR THE COURSE

At the end of the course, the student is expected to demonstrate the following cognitive abilities and psychomotor skills.

1. Remembers and states in a systematic way (Knowledge)

Various concepts and definitions and indicators relating to economic growth and Development including recent developments

2. Explains (understanding)

a. Distinction between growth and development with examples

c. Characteristics of developing and developing economies and distinction between the two

d. factors contributing to development, Choice of Techniques and a few important models and strategies of growth

3. Critically examines using data and figures (analysis and evaluation)

a. the theoretical aspects of a few models and strategies of economic growth

b. role and importance of various financial and other institutions in the context of India's economic development

4. Draws critical diagrams and graphs.

a. to explain the models and strategies

b. to highlight empirical evidences to support the strategies

Module - 1: Economic Growth and Development

Economic Development as a Branch of Study of Economics – Scope and Importance - Distinction between Economic Growth and Economic Development -Measures of Economic Development and their limitations - Relevance of Herd (Group) Immunity in the context of COVID 19 - three core values of economic development : Sustainability, Self-esteem and

Freedom – Economy and Environment : Concepts of sustainable development and inclusive growth

Module -2: Modern Economic Growth

Characteristics of Underdeveloped Countries - World Bank and IMF Classification of countries - Modern economic growth – Kuznets' Six Characteristics -Obstacles to economic development - Vicious Circle of Poverty and cumulative causation -Factors of economic growth: Economic and Non-economic - Capital Formation – Foreign and Domestic capital, Debt and Disinvestment.

Module-3: Theories of Development and Underdevelopment

Classical Theory: Adam Smith, Ricardo and Malthus -Marxian Theory - Schumpeter Theory -Rostow's Stages of Economic Growth -Harrod-Domar two sector model -Solow's Model and Robinson's Golden Age

Module – 4: Strategies of Economic Development

Strategies of Economic Development – Big Push -Balanced Growth -Unbalanced Growth - Mahalanobis Model - Agriculture vs Industry -Capital Intensive Technology vs Labour Intensive Technology -Role of Infrastructure in Economic Development

Module - 5: Institutions and Economic Development

Role of State in Economic Development -Role of Markets - Market Failure and Regulation by State -Public sector vs Private sector -Economic Planning – concept, objectives and types -NITI Ayog - Economic Federalism -Financial Institutions and Economic Development -Role of International Institutions-IDBI, ADB, IMF -Foreign Trade - FIIs and FDIs

Reference Books:

1. Dhingra, I.C., *Indian Economy*, Sultan Chand, New Delhi, 2014.
2. Gaurav Datt and Ashwani Mahajan, *Datt and Sundharam's Indian Economy*, S.Chand & Co., 2016.
3. G. M. Meier, *Leading Issues in Economic Development*, Oxford University Press, New York, 3/e.
4. M. P. Todaro and Stephen C. Smith, *Economic Development*, 10/e, Indian Edition Published by Dorling Kindersley India Pvt. Ltd. 2012.
5. M. L. Koncham, *Economic development and planning*, Himalaya publications
6. S.K.Misra & V.K.Puri, *Indian Economy*, Himalaya Publishing House, 2015.
7. R.S.Rao, V.Hanumantha Rao & N.Venu Gopal (Ed.), *Fifty Years of Andhra Pradesh (1956-2006)*, Centre for Documentation, Research and Communications, Hyderabad, 2007.
8. G. Omkarnath, *Economics - A Primer for India* - Orient Blackswan, 2012.
9. *Economic development and growth*, Spectrum Publishing House, Hyderabad, 2016

Recommended Co-curricular Activities:

1. Assignments on the models and the strategies of economic development adopted in Indian economy
2. Student Seminar on development oriented themes relating to Indian economy
3. Quiz to test critical understanding of the fundamental concepts of growth and development and the growth models and strategies
4. Group discussion on the effectiveness of the roles played by various institutions in India's economic development
5. Group project work to examine specific aspects of growth like poverty, unemployment, human development, gender development as Indian experience in the context of economic development preferably at the state and local level
6. Poster presentation

SEMESTER – 4 :: COURSE – 4
ECONOMIC DEVELOPMENT- INDIA AND ANDHRA PRADESH
NO. OF CREDITS: 4

LEARNING OUTCOMES FOR THE COURSE

At the end of the course, the student is expected to demonstrate the following cognitive abilities and psychomotor skills.

1. Remembers and states in a systematic way (Knowledge)
 - a. leading issues of Indian economic development with reference to potential for growth, obstacles and policy responses
 - b. Objectives, outlays and achievements of economic plans and growth strategies
2. Explains (understanding)
 - a. Available Resources, demographic issues, general problems of poverty and unemployment and relevant policies
 - b. Sector specific problems, remedial policies and their effectiveness relating to Agriculture and Industrial Sectors of Indian and AP economy and infrastructure issues of AP economy
 - c. Indian Tax system, recent changes, issues of public expenditure and public debt, recent finance commissions and devolution of funds
 - d. Major issues of economic development of Andhra Pradesh after bifurcation and Central assistance
3. Critically examines using data and figures (analysis and evaluation)
 - a. Leading issues of current importance relating to India and AP economy, major policies and programmes
 - b. Covid– 19 and its impact on Indian economy
4. Uses official statistical data and reports including tables and graphs
 - a. To explain the achievements of Indian economy with reference to the objectives of planning and policy and make critical evaluation

Module – 1 Basic Features

Basic characteristics of Indian Economy as a developing economy – Economic development since independence - Objectives and achievements of planning – Planning Commission/NITI Ayog and their approaches to economic development - India's Rank in Global Human Development Index .

Module 2 National Income and Demography

Trends in National income - Demographic trends - Poverty and Inequalities – Occupational Structure and Unemployment - Various Schemes of employment generation and eradication of poverty – Issues in Rural Development and Urban Development – Intra-state and Inter-state Labour Migration and unorganized sector Problems of Migrant Labour

Module – 3 Agricultural and Industrial Developments

Indian Agriculture – Agricultural Strategy and Agricultural Policy – Agrarian Crisis and land reforms – Agricultural credit – Minimum Support Prices - Malnutrition and Food Security - Indian Industry - Recent Industrial Policy – Make-in India – Start-up and Stand-up programmes – SEZs and Industrial Corridors - Economic Reforms and their impact - Economic initiatives by government of India during COVID - Atmanirbhar Bharat package.

Module –4 Indian Public Finance

Indian Tax System and Recent changes – GST and its impact on Commerce and Industry – Centre, States financial relations- Recommendations of Recent Finance Commission – Public Expenditure and Public Debt - Fiscal Policy and Budgetary Trends

Module- 5 Andhra Pradesh Economy

The basic characteristics of Andhra Pradesh economy after bifurcation in 2014 – Impact of bifurcation on the endowment of natural resources and state revenue – new challenges to

industry and commerce - the new initiatives to develop infrastructure – Power and Transport - Information Technology and e-governance – Urbanization and smart cities – Skill development and employment –Social welfare programmes.

Reference Books:

1. Dhingra, I.C., ***Indian Economy***, Sultan Chand, New Delhi, 2014.
2. Gaurav Datt and Ashwani Mahajan, ***Datt and Sundharam's Indian Economy***, S.Chand& Co., 2016.
3. G. M. Meier, ***Leading Issues in Economic Development***, Oxford University Press, New York, 3/e.
4. M. P. Todaro and Stephen C. Smith, ***Economic Development***, 10/e, Indian Edition Published by Dorling Kindersley India Pvt. Ltd. 2012.
5. P. K. Dhar, ***Indian Economy: Its Growing Dimensions***, Kalyani Publishers, Ludhiana, 2018.
6. Reserve Bank of India, ***Handbook of Statistics on Indian Economy*** (Latest).
7. S.K.Misra&V,K,Puri, ***Indian Economy***, Himalaya Publishing House, 2015.
8. R.S.Rao, V.Hanumantha Rao &N.Venu Gopal (Ed.), ***Fifty Years of Andhra Pradesh (1956-2006)***, Centre for Documentation, Research and Communications, Hyderabad, 2007.
9. G. Omkarnath, ***Economics - A Primer for India*** - Orient Blackswan, 2012.
10. A.P Economy- Telugu Academy, 2018

Recommended Co-curricular Activities:

1. Assignments on specific issues of contemporary importance with reference to problems and remedial policies
2. Student Seminars on leading economic challenges, the effectiveness of relevant policies and programmes
3. Quiz to examine the knowledge and critical understanding of major policies, programmes achievements, failures relating to all sectors
4. Group discussions to promote critical understanding and evaluation capabilities of the students on major areas of Indian and AP economy
5. Group project work to study the implementation and effectiveness of major government schemes of development, poverty eradication and employment promotion etc.,
6. PPT presentation and participation in webinars to help the students acquire and adapt ITC skills in the process of learning

7. Field Visits to Agricultural farm/market/SSIs to understand the ground realities of economic situation of the country and the state

COURSE– 5(Semester - IV)
STATISTICAL METHODS FOR ECONOMICS
NO. OF CREDITS: 4

LEARNING OUTCOMES FOR THE COURSE

At the end of the course, the student is expected to demonstrate the following cognitive abilities and psychomotor skills.

1. Remembers and states in a systematic way (Knowledge)
 - a. the definitions, terms and their meaning relating to statistical methods
 - b. various formulae used to measure central tendency, correlation regression and Indices
2. Explains (understanding)
 - a. Importance of statistics and its applications
 - b. The method of classification of primary data
 - c. Uses of Correlation and Regression analysis, time series and index numbers in economic analysis
3. Analyses and solves using given data and information (analysis and evaluation)
 - a. different kinds of statistical problems using various principles and formulae relating to central tendency, correlation, regression, time series and indices
 - b. to interpret data and suggest solutions to economic problems
4. Draws critical diagrams and graphs.
 - a. Histogram, Frequency Polygon and Frequency Curve
 - b. More than cumulative and less than cumulative frequency curves (Ogive)
 - c. Different types of Bar diagrams
 - d. Pie Diagram and its uses in economic analysis

Module – 1: Nature and Definition of Statistics

Introduction to Statistics – Definition, scope, importance and limitations of Statistics –
Primary and Secondary data- Census and Sampling techniques and their merits and demerits

Module – 2:Diagrammatic Analysis

Collection of data - Schedule and questionnaire – Frequency distribution – Tabulation – diagram and graphic presentation of data – Histogram, Frequency Polygon, Cumulative Frequency Curves - Bar Diagrams and Pie Diagram

Module – 3:Measures of Central Tendency and Dispersion

Measures of Central Tendency and Dispersion - Types of averages- Arithmetic Mean, Geometric Mean, Harmonic Mean – Median – Mode – Dispersion - Range, Quartile Deviation, Mean Deviation, Standard Deviation- Coefficient of Variation.

Module – 4:Correlation and Regression

Correlation and Regression - Meaning, Definition and uses of Correlation- Types of Correlation- Karl Pearson's Correlation coefficient - Spearman's Rank Correlation- Regression Equations - utility of regression analysis – Demand forecasting.

Module – 5: Time Series and Index Numbers

Time Series and Index Numbers: Definition and components of Time Series – Measurement of Time Series – Moving Average and the Least Squares Method – Index Numbers - Concepts of Price and Quantity Relatives – Laspeyer's, Paasche's and Fisher's Ideal Index Numbers – Uses and Limitations of Index Numbers.

Reference Books:

1. B. R. Bhat, T. Srivenkataramana and K.S. MadhavaRao (1996): *Statistics: A Beginner's Text*, Vol. I, New Age International (P) Ltd.
2. Goon A.M, Gupta M.K., Das Gupta B. (1991), *Fundamentals of Statistics*, Vol. I, World Press, Calcutta.
3. M. R. Spiegel (1989): *Schaum's Outline of Theory and Problems in Statistics*, Schaum's Outline Series.
4. F. E. Croxton, D. J. Cowden and S. Kellin S (1973), *Applied General Statistics*, Prentice Hall of India. 2.
5. S.P. Gupta, *Statistical Methods* , S. Chand & Co, 1985

6. S. C. Guptha, *Fundamentals of Statistics*, Himalaya Publishing House, Hyderabad.
7. Digambar Patri and D. N. Patri, *Statistical Methods for Economics*, Kalyani Publishers, Ludhiana, 2017.
8. Telugu Academy Book, Parimanathmakapaddathulu (For B.A.).

Recommended Co-curricular Activities:

1. Assignments of the application of various statistical methods
2. Student Seminar on themes requiring usage of tables, diagrams, statistical analysis and interpretation
3. Group project work for collection of data on locally relevant economic problems
4. Market survey on demand, supply, sales, prices of different kinds of products like food items, FMCG, other consumable durables etc., etc., and Statistical Analysis- Mini Project and also income elasticity of demand for such products

Model Format for Question Paper

Recommendations to the paper setters

1. The paper setter may him/herself prepare a blue print assigning appropriate weightage to all learning outcomes as per Blooms Taxonomy and specified in the syllabus (if no design is prescribed)
2. All units may be fairly covered and even the learning outcomes may be fairly distributed.
3. Action verbs specific to the learning outcome to be tested may be used.
4. There may be no ambiguity in the question. The wording may be carefully framed.
5. Weightage to the difficulty level may also be determined in such a way that neither the paper is too difficult nor too easy. Even an average learner shall be able to pass the examination with minimum marks.

SECTION - A

Write Short Answer for any FIVE of the following

Each question carries 5 marks (5 x 5 = 25 Marks)

1	
2	
3	
4	
5	
6	
7	
8	

(Total 8 Questions in Section A)

SECTION – B

Answer the following questions

Each question carries 10 marks (5 x 10 = 50 Marks)

9	(a) Or (b)
10	(a) Or (b)
11	(a) Or (b)
12	(a) Or (b)
13	(a) Or (b)

(Total 10 Questions in Section–B. Internal choice for all questions from 9 to 13

(Two questions given under choice shall be from the same unit)

Annexure

Programme Outcomes and Programme Specific Outcomes

Programme Outcomes (POs)

After the completion of the B. A. (H.E.P.) Programme, the students will be able to achieve the following outcomes:

PO1. Critical Thinking:

Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational and personal) from different perspectives.

PO2. Effective Communication:

Speak, read, write and listen clearly in person and through electronic media in English and in one Indian language, and by connecting people, ideas, books, media and technology across the World.

PO3. Social Interaction:

Elicit views of others, mediate disagreements and help reach conclusions in group settings.

PO4. Effective Citizenship:

Demonstrate empathetic social concern and equity-centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO5. Ethics:

Recognize different value systems including that of own, understand the moral dimensions of our decisions, and accept responsibility for them.

PO6. Environment and Sustainability:

Understand the issues in the contexts of environmental and sustainable development.

PO7. Self-directed and Life-long Learning:

Acquire the ability to engage in independent and life-long learning in the broadest context socio-technological changes.

Programme (Economics) Specific Outcomes (PSO)

After completion of Economics programme, the students will be in a position to take informed decisions with regard to the following:

- PSO1 - How the consumers and producers will take rational decisions in the context of unlimited needs and availability of scarce resources;
 - PSO2 – How the economy at the aggregate level works, what are the determinants of national income, prices, demand for and supply of money, poverty, and unemployment in an economy;
 - PSO3 - He/she Gets understanding of the process of economic growth, economic development, sustainable growth in the context of existence of trade-off between rapid economic growth and environmental sustainability in the long-run;
 - PSO4 - He/she will be able to apply the determinants of economic growth and development to the economies of India and Andhra Pradesh and appraise the fiscal, monetary and other socio-economic policies being pursued in India and Andhra Pradesh
 - PSO5 – He/she will get a basic understanding of Statistical Methods with a view to applying them to economics and real life situations
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SUBJECT EXPERTS

Prof.D.Krishna Murthy,
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