

Minutes of Governing Body Meeting

St. Ann's College for Women , Malkapuram, Visakhapatnam-11

Held on 08-04-2021

The governing Body meeting of St. Ann's College for Women, Malkapuram was commenced at 10:45 a.m on 08-04-2021. The following persons of the General Body attending the meeting along with the representative from A.U., Prof. Uma Devi, Ph.D. Dept. of Commerce.

1. President
Rev. Sr. Pradeepa
The Provincial
Sisters of St. Ann Arundodaya, Visakhapatnam
Sr. Pradeepa
2. Vice- President
Rev. Sr. Gisela
The Correspondent
St. Ann's College, Malkapuram, Visakhapatnam
Sr. Gisela
3. Secretary
Sr. Jayaseela
Secretary
Sisters of St. Ann Arundodaya, Visakhapatnam
Sr. Jayaseela
4. Joint Secretary
Dr. Sr. Prema Kumari
Principal
St. Ann's College, Malkapuram, Visakhapatnam
Sr. Prema Kumari
5. Member
Sr. Janice
Lecturer in Chemistry
St. Ann's Jr. College, Malkapuram, Visakhapatnam
Sr. Janice
6. Member
Mrs. Lalitha
Lecturer in History
St. Ann's College, Malkapuram, Visakhapatnam
Lalitha
7. Member
Rev. Sr. Deepthi
Principal
St. Joseph School, Malkapuram, Visakhapatnam
Sr. Deepthi

8. AU Representative

Prof. Uma devi
Dept. of Commerce
College of Arts and Commerce
Andhra University



Prof. M. UMADEVI, MBA, Ph.D.,
Dept. of Commerce and Management Studies
Andhra University
VISA KHAPATNAM-530 003

Agenda for the meeting.

1. NAAC. SSR uploading
2. Physical preparation of the campus for NAAC
3. New add on courses
4. Starting of new combination
5. Inviting resource persons for NAAC
6. Pramasha activities

Welcome Address:

Sr. Gisela the vice-president of the Governing Body and the Correspondent of the college welcomed every member of the Governing body for the meeting and very specially the representative from Andhra University, Prof. Uma Devi , Dept.of Commerce ,College of Arts and Commerce.

Prayer:

Prayer is aligning ourselves with the purpose of God. As we work towards the prosperity of people the meeting was initiated with a small prayer. God's blessings and assistance of the Spirit on all the members present for the meeting was brought down by Sr. Janice, the principal of St. Ann's Jr. College.

Report of the college

Report of the college was briefed to the members. Functioning of the college, developmental programs conducted are explained clearly to Mrs. Uma Devi representative of AU by Sr.Prema , Joint Secretary & Principal of St. Ann's Degree College.

The following matters were shared and discussed at length.

NAAC

Sr. Prema spoke about the importance of the gathering in view of NAAC. She explained regarding NAAC and the work in progress. Mrs. Uma Devi after listening gave suggestions regarding NAAC preparation.

Prepare Letterhead with college logo and founders photos.

1. Workshops: National and International workshops should be arranged for staff and students.
2. The qualifications and details of employees should be uploaded in the website.
3. Encourage more staff to pursue Ph.D
4. Organize and participate in E- Workshops for staff and students.
5. Activities to be implemented – Paper Publications & Presentation by staff, seminars, activities of the year, social work related activities. Journals and publication should be presented by the faculty.
6. Organizing conferences, orientation session, refresher courses in every 6 months especially for the new staff with the view of present situation. Training programs to be conducted for the staff.
7. Proper documentation should be maintained for all the activities. Details such as date, time, and resource person for the activities should be recorded for the activities held from June to June.
8. Library should have facilities of knowledge resources, new journals etc.
9. Proper structure should be maintained.
10. Name Boards on the Entrance Gate should be modified.
11. Details of the Faculty and Students should be recorded.

New Add On Courses:

Sr. Prema explained about new add on courses such as music, dance, computers, beautician courses, fashion designing, APSSDC, Anudip Foundation data pro. Mrs. Uma Devi was very happy to know about these skill development programs.

Sr. Prema also informed that moral instruction classes are conducted every week for the students. The representative was made familiar about the counselling session for the students, and the UNICEF Programs conducted in the campus.

Starting of New combinations:

Sr. Prema gave a brief description about the present courses. She also shared the wish of the management to add few more courses such as:

1. BSc: Mathematics, Physics, Computers (MPCs)
2. BSc Animation
3. Data Science
4. B.B.A

Mrs. Uma Devi also suggested another course for B.A students, which is IRPM (Industrial Relations and Personnel Management). Since our college is located in the midst of Industrial area, this course will be useful for the students.

Inviting Resource Persons for NAAC:

We have invited IQAC Director and faculty of GITAM University Mr. Ramesh to verify and evaluate the work completed by the staff.

Paramarsha Activities:

Our college is adopted by St. Theresa College, Eluru for NAAC. We had sent the SSR (Self Study Report) for study purpose.

With these suggestions and valuable guidance, all the members' present for the meeting expressed words of gratitude to Mrs. Uma Devi for spending her precious time with us.

After the meeting ended Mrs. Uma Devi went around the college and inspected various facilities available. She expressed her appreciation for maintaining the clean and green campus.