



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		St. Ann's College for Women
• Name of the Head of the institution	Dr.Sr. Prema Kumari	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	09121964483	
• Mobile No:	09441838484	
• Registered e-mail	stannscollegevsp@gmail.com	
• Alternate e-mail	premajsas@gmail.com	
• Address	St Ann's College for Women Malkapuram	
• City/Town	Visakhapatnam	
• State/UT	Andhra Pradesh	
• Pin Code	530011	
2.Institutional status		
• Type of Institution	Women	
• Location	Semi-Urban	
• Financial Status	Self-financing	

• Name of the Affiliating University	Andhra University				
• Name of the IQAC Coordinator	R.Lavanya				
• Phone No.	09949124426				
• Alternate phone No.	09182450513				
• Mobile	09949124426				
• IQAC e-mail address	iqacstannsvsp@gmail.com				
• Alternate e-mail address	stannscollegevsp@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://stannscollegevizag.org/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://stannscollegevizag.org/2021-22/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.02	2021-2022	25/01/2022	24/01/2027
6.Date of Establishment of IQAC			02/06/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			06		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Capacity Building Workshops for Teaching and Non- Teaching Staff through National Conferences and Seminars. 2. Skills enhancement of students through different Add-on and Certificate Courses. 3. Encouraging Innovation and Research Culture 4. Quality Career Guidance and Placements 5. Hands on experience through internships and field visit. 6. Inculcating moral and humanitarian virtues through different best practices like No Vehicle Day, Wall of Kindness. 7. Promoting Self Defense mechanism through Karate, creating healthy lifestyle through Zumba and Art and Crafts.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Student survey	The students are given enough orientation how students survey would take place and their significance and importance conducted in a phase to manner i.e., principal orientation and each class teacher directed by the students under IQAC
List of files to be prepared by the staff	The committee members along with the principal had a meeting and sorted out the list of 21 files.
Internships and Field visits	The students are getting experimental learning through field visits, projects and internship.
Every department should organize the departmental seminar	<p>The seminar organised by the department:</p> <p>a) 26-07-2021 maths department organised national webinar on multiple integrals.</p> <p>b) 23-07-2021 commerce department organised webinar on personality development and stress management.</p> <p>c) Two days webinar was conducted by English department on 15 and 16th July, 2021 on learning is not a spectator sport</p> <p>d) On 12-07-2021 department of English organised a webinar on exploring and understanding COVID-19 pandemic.</p> <p>e) On 23-07-2021 department of chemistry organised webinar on analytical methods in chemistry.</p> <p>f) International webinar on 30-8-2021 on the topic of Krishna Devaraya of Vijayanagar - India's first global leader.</p> <p>g) On 24-7-2021 Department of botany organised webinar on amazing fact of plant world.</p> <p>h) On 18-07-2021 department of</p>

	history organised webinar on tourist destination.
Faculty development program for staff and non teaching staff	NEP seminar organised by Mr. Handloo and Assessment orientation by sr. Ann Mary
Introduction of new groups	Introduced MPCs (maths, physics and computer science), BBA (Bachelor of Business Administration) and BA special English.
NAAC updates	Up to date information is maintained by all the criteria's and getting ready with the report.Expecting the NAAC peer team visit in the month of January.
Preparation of Departmental calender	Each department is asked to prepare the departmental calendar and subject activities prepared by them and carried out meticulously.
Usage of E- library	Library committee has taken initiative to give orientation on how e- journals and e- books could be made use in the e- library and the follow up is done for its utilization. As a result, the number of students using e- resources have been increased.
No vehicle day practise	Decided to have vehicle free zone on every 15 of the month. Vehicles are not used by the employees and they use public transport, thus the campus is free from vehicles and have free zone.
Preparation for NAAC peer team visit	The IQAC has meticulously planned and prepared a schedule for peer visit on 20-01-2022 and 21-01-2022. All the preparations

	are arranged and confirmed for its readiness.
NAAC results, Review meeting, Thanks giving meeting and Criteria wise discussion	We got the results on 25-01-2022. St. Ann's college for women graded with
Short term goals: Updating library, Staff Exposures and exploration of UGC service	For library purpose sorting out books required, journals required by all the departments for every year before closing the academic year. Current books required. Hire ISBN and ISSN number for journals to staff and student journals. Renewable of Infflibnet services. Allocating budget for services. Staff are given chances to training programs to visit other institutes and also avail the chances for attending BOS for updating curriculum. The project coordinator of the institute is asked to explore the UGC services and to tap the opportunities for the benefit of students, staff and institute.
Long term goals: updation of IT facilities, Updating the infrastructure of the department	The IQAC had shorted out a plan to update IT facilities in a phased manner - Identification of the needs of IT facilities, Preparation of the budget, submission of the budget of the management, time bound implementation. As a result, the 5 more classes are digitalised number of computers in the lab and library are increased.
Campus Placements	Placement park campus on 24-02-2022 for all the final year students. Tekwissin off campus placement on 12-03-2022. Anudeep foundation campus drive on 25-03-2022.

Science department Activities	Seminar conducted by department of botany on 22-03-2022 on the eve of world water day. Seminar conducted by department of botany on 21-03-2022 on the eve of world forest day science day is celebrated on 28-02-2022.
Women's day celebrations	International women's day is celebrated on 08-03-2022 smt.sudha corporator 61 ward Mr Soma Sunder Rao (GM HPCL) and Mr Kali from HPCL
Training Session	Seminar by UNACADEMY on career guidance and future prospects on 05/03/2022. Mr . Durga pasad (Director UNACADEMY) acted as the resource person.
Seminar for outgoing students on life scoping skills and national workshop	Outgoing workshop conducted on 4th and 5th march,2022. Fr. Bala(yes) coordinator and director of youth acted as the resource person and instilled the life scoping skills in students. National scientific workshop- Scoop of R- EXPO 2022 conducted on 06-04-2022 by department of microbiology. Dr. sr. Prema kuMari (Principal of Degree college) Sr. janice (Principal of intermediate college) acted as chief guest
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Management of St. Ann's College / St. Ann's Society	26/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	29/12/2022

15. Multidisciplinary / interdisciplinary**Multidisciplinary / Interdisciplinary:**

? The institution aims not only to give the best education by conventional core subjects but also focuses on Multidisciplinary areas by providing extra courses or additional courses apart from their core subjects. The additional courses that have been implemented not only directs students to learn new knowledge and activities but also it exposes them to innovate new ideas which can be an advantage to the students for their future. The students of each group are allowed to select one of the Ad-on courses every year. So, eventually at the end of the final year they end up learning three Ad-on courses which could be an asset for them. They are also acknowledged with the certification after the completion of each course. So apart from the academic knowledge the students are equipped with fundamental skills and also social and ethical values.

? Apart from the academic knowledge the students are equipped with creative and imaginative thinking, oral and written communication skills and also utilization of ICT classes that allows the students to understand the subject better. The STEM Education (Science, technology, engineering and mathematics) focuses on improving the status of students. Therefore all the students in the college irrespective of their group have the basic fundamental knowledge on all the other subjects and areas of education.

? The institution encourage the students for the internships as well as the field trips and also the students are allowed to engage in the community based services like NSS, Red Ribbon club, Unnat Bharath Abyayana (UBA), other initiatives if institutional service programmes , helping the poor , treating the diseased. As per the prescribed syllabus the students of all branches of UG education undergo courses on environmental sciences. The course is a ethical comprehensive course that includes all the aspects of environment such as natural resources, bio-diversity, pollution ,importance of protection of environment and many personality development, Character building, life skill development programmes, seminars, workshops are being organized to make the students the future citizens of our country with strong value system. The

educational course also intends to make aware the students on the various social issues like women empowerment, anti-ragging, Grievance etc.,

? To inculcate the values the institution has made it as a mandatory of including one hour of moral science class into the time table. The affiliated university itself has incorporated multidisciplinary curriculum into the UG degree courses wherein other than the main streams the student are given opportunities and option to select the fundamental course, skill development and life skill course based on their choice and interest, besides this the institution also initiates the multidisciplinary curriculum as the sum of certificate courses are offered irrespective of their core subjects like Banking, Plant nursery development, mushroom cultivation, Tourism etc.,

? The institution is implementing many courses like multidisciplinary courses or additional courses like skill development courses to bring out the new innovative ideas from the student and also to make aware to the students of the problems that are going in the society like health and hygiene issues, anti-plastic and environment protection, anti-corruption, dowry system and sexual harassment etc., to bring out the solutions for these problems.

? The institution follows the good practises ever since beginning like the clean and green activity, Free bag day, Blood donation activity, NSS, medical camps, Internships, Teaching and learning process, seminars, workshops, National conferences etc.,

16.Academic bank of credits (ABC):

Academic bank of credits (ABC):

St Ann's college for women is waiting with preparedness to register into ABC and as university itself has not registered for ABC we await for the time to respond immediately. According to NEP our institution implements the introduction of SWAYAM, MOOCS online courses where the each student will be allowed to earn credits through the courses offered under national schemes.

The institution follows the guidelines of the affiliated university that is Andhra university. Andhra university is being a state government university has to give permission for registering the ABC. But the university is providing online SWAYAM courses for the B.Com students where the each student can enrol and get credit score

with certificates

St. ann's college follows the choice based credit system that is introduced by the university and the college also develop the systematic credit score system as it formulated various criteria for securing credits by the students. The institution also takes initiative that each student's performance in internal assessment, practicals, theory, project and other assessment scores and were placed in the university website ie., www.aucoeonline.com

The institution established collaboration and networking with other state HEI of India by signing the MOU's and many other reputed HEI of the state. MOU is signed by DD university New Delhi and also we have signing of MOU's with holy spirit college Tamil Nadu where we can have collaboration for academic works

As our institution follows the framework of university syllabus time to time. The faculty members design the annual plan, lesson plan, projects , assignments according to syllabus based on the text books and the reference books.

The faculty members also initiate the students to take part in learning from the reference books, e library, and hands on experience, experimental knowledge and roll plays under student centric methods of pedagogy.

In response to NEP our institution has good practise of students' research project, paper publications, internships and field trips etc.,

17.Skill development:

SKILL DEVELOPMENT

Skill Development is essential to provide skill training and employability skills to bridge the gaps in youth that often impede the career goals of an individual. There is a greater need to strengthen the soft skills of the students to bridge this gap. In this connection, the institute IQAC and management together have implemented Add- on Courses for the students for talent building.

1. The Add- on Courses have been introduced to impart essential job skills to the students through various certificate programmes apart from their undergraduate course along with their Degree. The course

runs through four semesters. They are Beautician, Zumba, Computer, Fashion Designing, Art and Craft, Classical Dance, Karate and Music. The classes are conducted for three hours per week. All students are eligible to enrol in the course of their choice. Each course has its own significance. They develop creativity, fitness, technical skills, artistic abilities, self sufficiency etc., necessary in any educational setting.

2. The internships offered are of two types - Community Service Project and Skill based Virtual and Physical Internship provided by affiliating University and State Government. The mandatory internships are provided at the end of even semesters II, IV and entire sixth semester. Students who complete the internship and project earn a 02 credits each. The value based Community Service Project is for 08 weeks and done at the end of II semester for 100 marks. In doing this, students acquire positive thinking, ethical, moral values and social skills through their interaction with the community as a whole. They identify the problem faced in the community and serve humanity and hold awareness campaign after the community survey. This in turn develops their scientific temper, citizenship values and life skills. In addition to this, the institute imparts Moral Instruction classes once a week.

The Skill oriented internships are of two types- Virtual and Physical. Students who complete their fourth semester enrol in this internship for 100 marks. Virtual internship is provided by the University. The available internship options are Sales Force, Alteryx Data Analytics, Cyber Security, Data Analytics, AWS Cloud, Robotics etc. After the completion of two month virtual internship, a certificate is received. Students who are not enrolled virtually enrol for Physical internship as interns in any local organisation.

3. St. Ann's College for Women is registered with APSSDC. APSSDC is envisioned to create decent work through industry and employment oriented skill development by redefining employability skills and be a knowledge hub. They provide certified skill based online courses. Students receive the certificate after completion of the course. Through APSSDC, students develop confidence to face interviews and work in any work setting.

4. Campus Recruitment Training is provided to the students to enhance their skills both by APSSDC and also by reputed organizations like IBM, Nandi Foundation etc. This training is provided with special emphasis on the final year students to impart employability skills. Trainers impart training on Aptitude, Resume Writing, Group Discussion, Verbal Ability and Personal Interviews to develop global competencies for a period of one month.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

St. Ann's College for Women is primarily an English medium institute that imparts education in English Still, the institute gives adequate importance to Indian languages. The Indian languages play a pivotal role in the teaching learning process. The college has English Medium. So, the method of instruction is primarily in English. On the other hand, there are students enrolled in English medium courses with little tendency to understand English. Most teachers exercise their discretion to adapt to the needs of the student and the subject and switch between English and Telugu to impart education. Such students are also encouraged to enrol in online courses to develop the bilingual ability. The institute also uses Indian languages to communicate information of high importance. The teachers also impart ancient traditional values and culture during their lectures to retain the glory and heritage of Indians by discussing about Indian culture - Food, Language, Clothing, traditions etc.

2. The teachers are well trained to use bilingual method of teaching. To improve the quality of bilingual mode, faculty development programs and professional development programs would be arranged in the near future to regularise bilingual mode.

The Faculties of Mathematics, History, Political Science, Biological Sciences, Physical Sciences course and Second Languages use bilingual mode to teach their subjects physically or digitally. English teachers occasionally use the local language to enhance the quality of conceptual explanation. Students taking remedial coaching are explained in the local language.

4. Additionally, the college takes giant leaps to promote and preserve Indian tradition by observing Hindi Diwas and Telugu Day. Festivals like Pongal and Onam are celebrated with fervour while staff dress up in their traditional attire.St. Ann's College for

Women is blessed to employ teachers from different parts of India. This diversity adds to the vibrancy to the organization and provides an opportunity to learn new Indian language or gain knowledge on Indian culture as exchange of traditional foods take place among the teachers. Atla Thaddi, traditional food festival are also observed in the college. The Indian Art- Classical Dance is performed in every event and Dhimsa- a tribal dance - the pride of Andhra Pradesh is performed on important occasions

As per NEP, The institution has introduced Teach Next which has the provision to switch to English, Hindi or any preferred Indian language to provide efficient digital classes to the student community. To conclude, the institute takes pride to promote Indian languages in its true spirit with reverence.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on outcome based education

Keeping in view of the students' welfare and benefits the college focuses on outcome based education. As the technology plays an important role the focus is given for it.

The Introduction of technology with internet facilities for the students to carry out online certificate courses, CRT classes and other developmental programmes is given priority.

The institute Plans well ahead and provides opportunities to all the students to carry out the internships which are community based and skill based that would address the employment demands once the student finishes the degree courses.

The institution also takes certain efforts to capture the OBE by using the student centric methods such as experimental, experiential, practical, demonstrative, hand on experience that would provide the student the holistic learning in view of NEP. The institute also focuses on critical thinking by providing small entrepreneurs, exhibition of products through creativity.

In view of NEP institution implements free bag day which provides opportunities to the students to bring out their creative thinking in various activities like art and crafts, card making, calendar making etc.,

As the institution is affiliated to Andhra University has developed a good strategy through curriculum towards OBE and has follows it.

20.Distance education/online education:**Distance Education/Online Education:**

The College Has Got Very Conducive and Promising Atmosphere To Implement The Odl, As There Are Many Industries Tracking Down In And Around The Institution Both Wide- Reaching And Diminutive Industries Which Could Provide Or Furnish With Job Opportunities And There Are Many Golden Chances To Launch Into Or To Initiate Vocational Courses That Could Be Proposed To Universities To Acknowledge For Providing And To Give Certifications And As Such The College Is Also Having Or It Also Undergo A Few Vocational Courses Like Art And Craft, Beautician Training, Fashion Technology, Music, Classical Dance, Yoga And Karate On Top Of That There Is Liberty For Initiating New Up Comings In Vocational Courses.

Already The Covid-19 Period Has Facilitated And Given Number Of Opportunities For Blended Learning Where In The Technology Has Been An Ultimate. So The Staff And Students Are Well Exposed To These Technologies And Are In Use Which Is Furnishing Learning Enhancements.

Extended Profile**1.Programme**

1.1	231
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	666
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	261
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	172
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	32
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	01
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	54.92
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	133
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- St. Ann's College for Women ensures effective academic planning and curriculum delivery through a well-planned and meticulous process as the Institution believes that "WELL BEGUN IS HALF DONE."
- Being an affiliated Institution, the curriculum of Andhra University are adopted and followed. The faculty expertise of the college helps develop syllabus that is relevant to the needs of the times.
- The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.
- Feedback from stakeholders is collected by IQAC in coordination with feedback committee, and an analysis report is communicated to the administration of the students.

Curriculum Delivery

- Academic Council prepares the academic calendar and the departmental academic calendars are prepared.
- Meetings are held in each department to discuss about the course distribution for the academic sessions every year.
- For the effective curriculum delivery teachers also use participative, problem-solving, cooperative and student-centric learning methods.
- Faculties effectively use ICT for delivering the subject knowledge.
- College library is digitalised and provides INFLIBNET, e-journals, etc.
- All examinations are conducted according to the Academic Calendar. Tutorials and remedial classes are held regularly to monitor the progress of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://apsche.ap.gov.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College prepares its academic calendar before the commencement of the academic year which is displayed in the website and notice boards of the college. The college is affiliated to Andhra University and the pattern prescribed is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each semester.
- Based on the norms set by the University, the college follows CBCS system. The internal examination dates, and the dates for other academic activities are decided by the Principal in consultation with other major committees. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar.
- Departmental timetable is prepared to facilitate the teachers to allot sufficient time for each subject as per the workload allotted by the university. The calendar is planned in advance and outlined in a detailed fashion. The college adheres to the essential number of working and teaching days.
- College encourages new teaching methods called the modern teaching method that is more activity-based which involves them into the process of learning.
-
- We also follow the constructivist approach. On the other hand, the mentor or teacher only leads them and guides them to focus on the objectives of the subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://stannscollegevizag.org/

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

770

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

770

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution prioritises University designed curriculum with the institutional goals and objectives. While the University frames its curriculum with the sole objective of providing the students with the necessary factual and theoretical knowledge on the subject. Therefore, the college has all along been arranging a lot of value-added programmes for the benefit of students. The faculty advisors are asked to impart lessons on core values like women empowerment, sustainable development, human values, human rights and professional ethics.

College Best Practices to protect the College Environment.

1. Birds Cage
2. Clean and Green Campus
3. Morals of Environment
4. Medicinal Garden
5. Organic Compost
6. Plastic Free zone
7. Soak Pit
8. Vehicle Free Zone

The components of environmental education are:

- Awareness and sensitivity to the environment and environmental challenges
- Knowledge and understanding of the environment and environmental challenges
- Attitudes of concern to improve or maintain environmental quality
- Skills to resolve environmental challenges
- Activities that lead to the resolution of environmental challenges

Professional ethics:

At the undergraduate level, these areas are covered in professional ethics such as, Discipline Specific Electives such as Child Rights and Gender Justice; Gender, Media & Society. Skill Enhancement Courses and General Electives are introduced such as Resources and Sustainable Development; Sociology of Working with Families and Communities; Resource Management and Sustainable Development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

614

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannscollgevizag.org/wp-content/uploads/2022/11/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

261

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Ann's College for Women takes utmost care to ensure the progress of the students. A review of the academic performance of students of every department is conducted by the faculty through classroom lectures and discussions, laboratory practicals, unit tests and class seminars.

Before commencement of regular classes, the college organizes one-week induction program to all the fresher students. During this process, the students' knowledge and skills are assessed and the knowledge gaps are identified and bridge courses are arranged to help them cope with their curriculum.

Slow Learners:

We give special attention to the slow learners through remedial classes. Counseling is being done by the respective department faculties to support the students.

The Advanced Learners:

Career counseling and coaching for competitive examinations will be provided to the advanced learners. The extra talented students get an opportunity to participate in the inter-collegiate, state, National and International level competitions.

1. The advance learners are given oppourtunities to attend CRT classes and coachings and e-learnings and also usage of e-library with inflibnet facilities.

2. For every 45 minutes of instruction, we allot 5 minutes to process and response instruction in which they write what they have learnt.

3. The students may be asked to prepare models and charts related to the subject to depict their practical learning of the topics.

4. Capacity building and leadership training programmes are availed.

1. The students are asked to study reference books in the library which are related to the subject.

File Description	Documents
Link for additional Information	https://stannscollgevizag.org/remedial-measures/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
666	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows student-centric teaching methodology. The faculty uses the most approved Pedagogies such as:

1] Participatory method:

The Students are asked to prepare charts, models, paper presentation and projects for experiential learning. They are encouraged to attend seminars, present papers, participate in various competitions for exposure based learning.

2]Experiential method:

In this method, the students are learning new things by performing them practically. The Science students concentrate more on laboratory and practical work and the students of Humanities are adopting field visits, industrial tours, extensive use of case

studies and surveys. This learning helps bridge the gap between theoretical and practical aspects of the curriculum.

3] Problem-solving method:

We usually use the acronym word "Power" for problem-solving method. In this word "Power", each letter indicates the following:

P - problem identification

O - option

W- weightage

E- elect

R- reflect

4] Resource method:

In this method the students are divided into groups and are allotted chapter wise topics based on the syllabus. Every group is expected to present the topic through the use of PowerPoint presentation while others will sit and listen and then at the end of the session, interaction between the groups takes place.

Thus, we are giving more importance to participatory and hands on experiential learning methods.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://stannscollegevizag.org/remedial-measures/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The scenario of the classroom is changing, in order to fill the technological gap between the progress of the society and institutional activities. ICT is widely used in our college by teachers for making teaching learning process easy and interesting

Multimedia presentation topic helps students to conceptualize the

ideas of the real world by integrating the theories in the practical application.

Our college uses Management Information System (MIS) in which the organizational data is in a computerized format.

Construction tools such as Microsoft Word and PowerPoint are used to promote writing in the curriculum. The lecturers train the students in such application which increases their creativity.

Word-processing applications allow students to plan, organize and edit their work and develop skimming and scanning techniques. Microphones are used in the language lab for better communication skills and building confidence among the students.

Printers and Scanners are available in the campus for the students for educational purpose.

Lecturers create and store files, charts and educational matters in Pen Drive and use it for teaching purpose.

Modern society is knowledge society. Information is the basis for knowledge society. But that information should be correct, scientific & influential.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stannscollgevizag.org/learning-resources/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

211

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows and adheres to the guidelines provided by the University for transparent and robust internal assessment. Internal assessments include class tests, mid-term exams and university preparatory model exams after 100% completion of syllabus. The students are given valued answer scripts for their perusal to know where they went wrong, and to satisfy themselves about the valuation. Then the marks are entered in the register.

The results are provided to the students in person as well as are displayed on the department notice board.

The progress of the students is discussed and presented in the parent-teacher meeting. The parents are informed regularly about the progress and attendance of their ward immediately after all the mid-examinations.

Feedback is regularly collected regarding teaching-learning process. The suggestion boxes placed on the corridors are another transparent way of inculcating feedback mechanism.

In CBCS system the internal assessment carries 25 marks and 75 marks tests in which 15% of marks are taken from the tests. 10% of marks are given based on the assignment, practical, attendance, project work and written test.

On the whole , the internal assessment system is following two things

- 1) Continuous internal assessment (CIA),
- 2) SMART Administrative principle. Here, SMART Stands for-
S-simple

M- moral

A-accountable

R- responsible

T- transparent

These two methods make our internal assessment a student-friendly, stressless ðical one.

File Description	Documents
Any additional information	View File
Link for additional information	https://stannscollegevizag.org/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts two types of examinations, internal and external. External exams are conducted by the affiliating university and the college conducts the internal examinations. As part of internal examinations, assignments, mid-term and pre-final examinations are conducted. The internal examinations are conducted with utmost care and transparency with fairness.

At Institute level

A three-stage grievance redressal mechanism is available to redress the grievances of the students with reference to internal examinations.

1] First Stage - At the concerned teacher level

2] Second stage - At HOD level: In case the student is not satisfied at stage one, the student can approach the HOD of the concerned department.

3] Third stage- At the Principal level: In case the student is aggrieved with the decision even at the HOD level also, she can appeal in writing to the Principal who in turn nominates a Professor / Associate professor other than the concerned teacher to look in to the grievance.

At University level:

- The student is entitled to apply for recounting / revaluation in theory subjects by paying the prescribed fee to the University. The University takes up all such applications and reevaluates the scripts by competent subject teachers.

File Description	Documents
Any additional information	View File
Link for additional information	https://stannscollgevizag.org/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The College has clearly stated its Programme and Course outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective departments.
- The teaching-learning activities and the assessment methods focus more on knowledge than on attitude and skills. Thus, graduates may have extraordinary knowledge, skill in the subjects thought. In addition, they also trained and equipped with soft skills related to communication, human relations, ethics, and professionalism.
- The institute believes that the students are its 'Brand Ambassadors' and expects that the students share the common values articulated in the vision and mission statements.
- The teaching-learning strategies for each subject is prepared, discussed and approved by the staff committee of each department before commencement of academic year.
- Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and lab practice is maintained properly.
- The Principal and HODs of the concerned department ensure that the teaching and learning outcomes are achieved through closely monitoring the performance of the students through Continuous Internal Evaluation and also in formative and summative assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscollegevizag.org/programs-offered/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the college. One of the methods that the college follows is by assessing the teaching-learning method based on feedback system, where the students can also put forth their grievances regarding both personal and academic related.

The slow and advanced learners are identified and accordingly, outcome attainment target is set by introducing improvement measures such as personal counseling, special classes, competitive exam coaching, and career counseling. Organizing internships, seminars and mid-exam are our methods of improvement.

The awards, rewards, medals, merit certificates and appreciations by government university and NGO's to the students clearly shows the attainment of the knowledge and abilities of students which are described as program outcomes and course outcomes.

We also check if we successfully attained the PO's, CO's, and PSO's by analyzing the progression of students towards their higher education into institutions in India through campus placements.

The target thus set for the attainment of POs, PSO's and CO's are discussed in the review meetings with Principal and IQAC. In these meetings, various steps and measures are taken into consideration to increase the target level for the attainment of POs, PSOs and CO's.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscollegevizag.org/placements/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

164

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://stannscolllegevizag.org/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://stannscolllegevizag.org/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- St. Ann's College for Women inculcates a sense of social awareness, responsibility and human values among the students. The college organizes various activities in collaboration with departments and college committees like NSS, NCC, Science club, Commerce club, Red ribbon club, and student council etc.
- The institution organizes the following extension activities in rural areas such as seminars on freedom fighters, rallies and freedom walks.
- All college students, staff, NSS, and NCC members have participated in various activities/campaigns/seminars/webinars etc., on:
 - HIV/AIDS Awareness and Covid-19
 - Diet, Nutrition and Yoga
 - Donation of blood
 - Immunization
 - Dengue and Viral fevers
 - Camps for free dental care
 - Free cardiac examinations
 - Door-to-door health education campaign
 - Drug misuse, underage marriages, illegal trafficking, anti-suicide campaigns, tree plantings, and other issues.
- The motto of St. Ann's Institution is sensitivity, attentiveness, and service. The institution ran service programmes such as service to the residents of Mother

Theresa's home for AIDS-affected children. It commemorates worldwide forest day, global water day, environment day, the clean India campaign, and green initiatives.

- Educating rural people about the health hazards of alcoholism, tobacco chewing, smoking and AIDs etc., and Swachh Bharath and adoption of various villages and wards for sustainable development.

Outcome:

Extension & outreach programs conducted by our student contributed much to the neighborhood community people Effect of plantations, ways of pollution control, cleanliness, and other social issues like child marriages, etc. It leads to the well being of the society as well the holistic development of the students.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

550

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Ann's College for Women is situated on a sprawling seven acres campus in an urban setting opposite HPCL gate, Visakhapatnam, Andhra Pradesh. The buildings are both aesthetic and modern, with excellent, well-designed lecture halls, convenient seating arrangements, and audio-visual facilities.

The College has the necessary infrastructure for the effective and smooth conduct of all its academic programs. The auditorium has a 1000-seating capacity with all facilities. The college has a central computing facility of 30 computers, 30 Laptops and 70 tabs for ICT-enabled teaching and learning benefits for both the students and staff.

The whole campus is Wi-Fi enabled. Audio Visual Hall (Seminar Hall) with an internet connection, CDs, DVDs and other audio-visual aids are available for faculty and students. Students can access all the online journals and e-textbooks from N-List subscribed by the college. All the departments have computer facilities to prepare teaching and learning materials. The language laboratory is with all the required software.

Academic activities

Building Blocks

Class Rooms 26

Laboratories 08

- Physics Lab
- Chemistry Labs
- Computer Lab
- Microbiology Lab
- Biochemistry Lab
- English Language Lab
- Library 01
- Net Centre (ICT) 01
- Seminar Hall 01

An additional 04 classrooms have been added:

I MPCS

II MPCS

I BBA

II BBA

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

St. Ann's College for Women's administration fosters recreational and sporting talent among students, and the institution has constructed exceptional infrastructural resources to support this goal.

St. Ann's College Campus in Visakhapatnam is a wide campus stretched over seven acres with enough space for a variety of outdoor activities. The institution constantly encourages students to engage in intra and inter-institutional contests, as well as competitions at the state and national levels. Every year, the institution offers intra-collegiate tournaments in sports and games, awarding prizes such as cups, medals, certificates, and monetary incentives.

The college has a cultural committee that organises yearly day celebrations and other cultural events like Christmas, Pongal, Onam, Women's Day, and St. Ann's Day.

Cultural activities improve the student's inner qualities. The cultural club offers a large platform for students to flourish in various cultural activities. The college strives for the student's overall development. To that end, it organises extracurricular activities such as dance, music, poetry writing, athletics, and games and sports week.

Students take part in Youth Festival events held at other colleges and universities. Various cultural events are held in order to bring forth the pupils' hidden potential. This year, the committee organised Fresher's Party, SAS Week and various other activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2023/02/ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.92

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institutes' Library is the resource hub for knowledge and has a vast collection of books, journals, magazines, and periodicals. The whole operation of the library is automated with ECAP Library Software with all the facilities like OPAC (Online Public Access Catalogue) Separate reading facility is made available for students and teaching staff.

The description of the Integrated Library Management System (ILMS)

- Name of the ILMS software: ECAP Library Software
- Nature of automation (fully or partially): Fully
- Year of Automation: 2019 and is still continued to the current year

The Library has state-of-the-art facilities required as per the University norms and has been accommodated around 5200 sq. feet. The Library's various activities, such as data entry, issue and return and renewal of books, member logins, etc., are done through this Software.

Key Features of Software:

- Transactions
- Edit/Modify
- Search (OPAC)
- Reports
- Barcode Creation

- **Institutional Repositories**

There is a separate E-Library section for E-resources and subscribed to Inflibnet.

Question papers of the University Examination are available for students' reference. There are separate sections for Books, Journals and Newspapers.

Summary of books, journals, theses and CDs available in the library

Books Titles: 4,725

Volumes: 6030

Journals: 15

CDs: 25

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stannscollegevizag.org/learning-resources/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,14,276

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

135

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The management of St. Ann's College for Women continuously and periodically upgrades its IT infrastructure and facilities to facilitate timely and required information that should reach all its stakeholders. Salient features of the IT facilities and updates done are as follows: The internet is backed with 150 Mbps Broadband connection from- SK networks.

Class Rooms have been equipped with LCD, Computer, Internet high-end acoustics and AC. The admission and examination modules have been automated. The theory/practical evaluation process is automated.

St. Ann's College for Women is well-equipped IT infrastructure and computer connectivity for enhanced student teaching-learning process. The students and teachers are provided with computer facilities for undertaking the academic and co-curricular activities, project and research activities, community outreach

programs, collaborative, administrative and financial evaluation activities. All the computers and audio-visual equipment are supported by UPS.

Biometric Attendance system is maintained. To guarantee overall campus security, CCTVs have been placed in examination halls as well as in some chosen places. The library and information services activities have been made fully automated using our own Software. E-notice board is placed in the parlour to provide information about the college activities and to provide inspiring thoughts and insights for all those who visit. The Institution deploys and upgrades the IT infrastructure and associated facilities whenever required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscolllegevizag.org/facilities/

4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.61

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has statutory committees that oversee different areas such as infrastructure, as well as the necessary teaching-learning equipment.

The maintenance department employs skilled and experienced technical personnel who maintain continual physical surveillance to carry out servicing and repairs Civil, electrical, plumbing, and carpentry maintenance are continually monitored by management.

Watering the plants and maintaining the gardens require separate staff. Annual budget allocations are set to meet the maintenance expenses of all facilities. We have separate ladies' room as it is a women's college.

All lab equipment and equipments are subjected to preventive and breakdown maintenance on a regular basis. All other high-end equipment is covered by an annual maintenance contract with the manufacturer or an approved repair agency.

The senior management/principal also conducts safety rounds, and directives are provided for changes/modifications to the facilities.

The maintenance team is in charge of the upkeep and repair of furniture, fixtures, and other physical infrastructure. Staff or technicians maintain the laboratory equipment at the departmental level on an annual basis, as needed. A library advisory council is in charge of purchasing and upgrading library facilities.

The campus has an uninterrupted power source thanks to a generator, storage battery, and solar panel. The capacity of the solar panel is 5kw and each kw has 5 units per day totaling 750 units per month. And for the hostel, the solar panel generates a total of 3750 units per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscolllegevizag.org/wp-content/uploads/2023/02/25812_52_118.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

495

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://stannscollegevizag.org/value-added-courses/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

474

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

474

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

62

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT COUNCIL

St. Ann's College for Women provides a platform to the students to attain holistic development by facilitating student-centric environment for the development of the institution and its students-.The backbone of St. Ann's College for Women is- "Student Council." The framework of the council consists of the Principal, Faculty Advisors and Student Body from II and III B.A, B.Com, BBA and B.Sc that coordinate and collectively function together as one team.

OBJECTIVES OF STUDENT COUNCIL:

- To plan and execute activities that will be beneficial to the institute, the students, the faculty, and community as a whole.
- To inculcate leadership skills and dutifully serve the college.
- To train and foster individual development of leaders by taking strong initiatives to organise programs and events of importance.
- To build democracy and unity among the student body.
- To contribute learning and impart responsibility through active participation of students in organizing and implementing activities.
- To observe and respect the guidelines of the college and community.
- To promote a thriving atmosphere by strengthening interaction and human ties.
- To improve student participation and maintain standards of the college.

File Description	Documents
Paste link for additional information	https://stannscolllegevizag.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI

The Institution has a registered Alumni association with Registration number 473 dated 2021 .St Ann's college for women that envisages the empowerment of young girls of today through holistic education to champion the cause of justice, peace, love, truth and live in harmony with nature and are ever open to further growth.

The college has rich Alumni working both internally and externally for achieving the vision and mission of the institution. The Alumni association provides an interface for establishing a link between the Alumni, staff and the students.

Executive body of the association consists of president, vice president, secretary, joint secretary, treasurer and executive members. The Alumni association contributes through various means:

1. Alumni interaction- Alumni are invited as resource persons for guest lectures and panel discussions.
2. Placement- Alumni working in various organisations provides the information about the job opportunities and assist the students accordingly.
3. Social service-Institution and Alumni work hand-in-hand to support the needy.

4. Fee payment- Alumni supports the financially challenged and supports them in completion of their education.
5. Alumni meet-St Ann's college's tradition is the "Annual Alumni Meet." This is the best platform for networking and sharing new trends and current happenings in the corporate world.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2022/12/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Ann's College for Women is envisioned to empower young girls hailing especially rural regions through holistic education and by enriching the students with discipline, patriotism and moral values to produce an atmosphere of learning in its true spirit and become forward-looking, connected, creative and future nation builders contributing good values to the society and nation.

Every activity conducted draws individuals closer to the organization's vision and mission.

The institute mainly intends to empower women by providing education for all girls especially the underprivileged. In this connection, the management lays out measures that prove useful to the girls. An atmosphere of trust, love, respect and equality is created as the management ensures to protect the girls by instituting Anti- Sexual Cell, Anti- Ragging Committee, Gender Equity, SheTeam that actively function to provide a safe environment in the campus. Seminars/ Workshops and Trainings Programs are conducted on Women Safety and protection by these teams. They are "Training of College Cops,

Workshop on Self Help Groups, Workshop on Girl Protection, Seminar on Disha App, Gender Sensitisation Programmes, Seminar on Women Empowerment and Leadership, Seminar on Women Entrepreneurship, Seminar on Women and Health, Seminar on Reproductive Child Health, and Seminar on Social Evils and Solutions (Dowry, Domestic Violence, Atrocities on Women)". National Girl Child Day is observed to reinstate the beauty a girl child brings into the world. Thus, these strong pillars have enabled our students to utilise the available facilities and opportunities to the fullest without fear.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case Study: Student Council St. Ann's College for Women provides a platform to the students to attain holistic growth by facilitating a student- centric environment for the development of the institution and its students- The backbone- 'Student Council'. It is a curricular and extra-curricular activity for students in an educational institute. Student Council has been inducted for the four years ago in the history of the college. Student Council serves to engage students in learning about many new things and acquire skills that are an extension of their formal education including leadership. They often organise various constructive college-wide activities, including social event, community project and services. The Council plans systematic, purpose-driven activities for the students and takes complete responsibility to ensure law and order of the college. It is an open door for students to raise their views, desires, interests and concerns if there are any without hesitance. The students are provided many opportunities to explore their leadership qualities by availing to them to conduct various programmes on different occasions like fresher's day, farewell day, constitution day, republic day and also programmes on no bag day etc.,

The outcome of the Student Council Activities-

Students express themselves creatively in college activities by

taking up fearless initiatives. Student- faculty relations are strengthened. Students develop a closer relationship with the institution and gain expertise in Leadership, Self- Confidence, Team Building, Communication Skills, etc.

File Description	Documents
Paste link for additional information	https://stannscolllegevizag.org/student-council/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Case Study: Collaborative ResarchOriented Studies

Research is a careful and detailed study of a particular problem using scientific methods. The main objective of research is to explore the unknown and unlock the new possibilities. The college management with a vision of implementing research-based learning formed a committee, its objectives, and strategic plan.

Goals and Objectives:Implementation of research-oriented studies was undertaken to highlight the importance of involving students in professional research activities early in their career.

- To expand the knowledge base of staff and students
- To enable efficient learning
- To introduce new ideas
- To develop a love of reading and analysing
- To keep you updated on recent information
- To inculcate research temper
- To encourage curiosity
- To build credibility
- To provide truthful evidence
- To prepare you to deal with the future

Gathering the information and Analysis of the information:The Committee comprises of the principal,,HODs and members of Science Club and students.

Formulation of Strategy:

- Topic/ problem identification
- Literature survey
- Formulation of research design
- Research orientation with students by the staff
- Experimental work done by following the research methodology
- Abstract submission
- Drafting the research paper under the guidance of staff
- Presentation of the work with Research Committee
- Publication of the paper

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stannscollegevizag.org/strategic-plans/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body(GB) oversees the functioning of the college and is the highly ranked executive body of the college. The Board manages the functioning and resources of the institution.

PRINCIPAL

Principal performs the following duties:

- Raise the standards of governance for improved effectiveness of the college administration.
- Implement changes to the existing practices to suit the demands of time
- Conduct staff meeting to discuss matters pertaining to education, admissions and other affairs of the college.
- Participate in appointment of teaching, non-teaching and support staff.
- Supervise students, student activities to establish self-discipline.

Institutional Bodies and Institutional Committees function under Governing Body

Institutional Committees

1. Publication Committee
2. Board Committee
3. Discipline Committee
4. Cultural Committee
5. Clean and Green
6. Program Incharge
7. Sports and Games
8. Personal Council
9. Photo/ Media
10. Placement
11. IQAC
12. Incubation and Innovation
13. Project
14. Discipline Committee
15. Research committee
16. Litrary committee
17. Editorial Committee

Service Rules, Procedures, and Recruitment:

The institute incorporatesthe rules of the affiliating University and State Government rules to

recruit and promote staff in their socity and recruitment policy.

The institution also has a good number of policies for efficient maitnaince and administration like ;

- Admission
- Staff Recruitment
- Maintanice
- Greviance Redressal
- Purchase
- Anti-Sexual and Anti-Ragging
- Clean and Green etc.,

- Performance Appraisal Policy

- Policy on E- Governance

- Policy Documents for Scholarship for Students

- Policy on Environment and Energy Usage
- Policy on Disable- Friendly Campus

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/management/
Link to Organogram of the Institution webpage	https://stannscollegevizag.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Ann's Management provides vibrant employee welfare measures as it believes that quality employees can create an overall healthy and balanced working environment. The welfare facilities motivate the employees to perform their functions productively and harmoniously and inch a step closer to achieve organizational goals. Good working environment is essential for physical and mental health and for well-being of the employees. This promotes healthier attitudes and lifestyles without stress to build a harmonious working relationship between the Management and employees. St. Ann's Institutions have a well-formulated Welfare Policy in place to ensure the well-being of the employees, which in turn will enrich the quality of life of

employees.

The management recognizes the commitment and dedication of the teaching and non-teaching Staff. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees are as follows:

- Educational assistance and medical allowances for economically poor non- teaching staff and their children.
- Timely credit of salary to the bank account
- He/she shall receive moderate gifts at Christmas and on Teachers' Day.
- Excursion for staff and non-teaching staff.
- Maternity benefits without loss of pay for six months
- Casual leaves up to 12 days per year
- Medical leave for the staff
- Medical assistance for the employers
- Financial support for the publications and seminars
- PT, ESI and EPF facilities for the employers.
- Yearly increment in the salaries

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Staff-Support-Policy-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC prepares a self-appraisal format to measure the performance of staff. This format is prepared based on Performance Based Appraisal System of UGC. This format is given to the staff to be filled in by each staff according to his/her work done.

STAFF WITH UNSATISFACTORY PERFORMANCE APPRAISAL

If a staff "Needs Improvement" in one or more areas of performance, following steps will occur:

1. The principal provides the staff a clear written statement of specific areas of unsatisfactory performance, based on the "Performance Appraisal" form.
2. The principal meets the concerned staff and discuss areas of unsatisfactory performance. The staff is given a copy of the "Plan for Improvement" to undertake and implement the "Plan for Improvement". During this period, the principal will meet with the staff on a regular basis to monitor progress.
3. At the end of the improvement period the principal will conduct a performance appraisal and complete the "Performance Appraisal" form.

Performance Rating:

Employees will be assessed by the appraiser (Principal) on various qualities as well as their overall performance on each parameter. Weekly assessments are done by the principal. Accurate feedbacks are provided to the concerned staff. Staff with satisfactory appraisal are appreciated and acknowledged for sincerity and efficiency.

Promotion depends on consistent good performance and existence of vacancies at the higher designations along with the paying out of performance increment.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Performance-Appraisal-Policy-1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

There is a mechanism for both internal and external audit by the statutory Auditors to audit at regular intervals as part of compliance.

The financial committee and Governing Body together allocate budget for non-recurring expenses for all the departments and recurring expense for the college. The rights to purchase stationary, lab equipment, academic books are granted with a maximum limit.

The internal audit team conducts audit at regular intervals like revenue audit, payroll audit and day to day transactions..

Internal audit verifies and certifies the entire Income and Expenditure and the Capital Expenditure of the Institute. The Accounts department contains a copy of the allocated budget, invoices and vouchers of every transaction and consolidates after thorough verification. This is submitted to the external audit after 31st March.

The accounts of the Institution are audited regularly bianually by the Certified Statutory Auditors (external).They review the internal audit,accounting policies, standards, financial analysis and prepare verified financial statements based on the bills, vouchers, invoices, books of account, and bank statement provided. If any significant issue is noted, an "audit management letter" recording the issue would be sent to the accounts department and the management.

The final audit reports are studied and analysed by the governing body of the institute and any corrections and suggestions are incorporated if any.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2192560

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is the optimum mobilization of funds to meet the recurring and non-recurring expenses.

Student tuition fees, contributions from the management, philanthropists, and the public, funds generated through sponsored projects, alumni, well-wishers, quality enhancement activities like national seminars and workshops and department fests are the means to receive financial resources. The institute's internal audit team process and monitors the effective and efficient use of available financial resources.

Resource utilization

Provide financial support to those in need in the institute.

Appoint skilled office administrators, program coordinators, and lab technicians to effectively use infrastructure.

Efficient usage of infrastructure to conduct university examinations, parent-teacher meetings, faculty development programs, curricular and extracurricular activities, and departmental activities.

Conduct seminars, and conferences in the classroom, assembly hall, assembly ground, auditorium or playground, remedial classes, or extra classes.

Effective usage of ICT for improved teaching-learning processes.

Sanction travel expenditures to staff to present papers or to participate in seminars or conferences.

Annual enhancement of the salaries, financial support for paper publications and any mini research programs.

Resources are utilized for departmental necessities, laboratories, infrastructural development, hostel maintenance, library resources, software and equipment, Merit scholarships, medals for honoring outstanding students

Welfare measures for teaching and non-teaching staff, maintenance and enhancing of existing facilities

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is the backbone of the institution and aims to provide and produce the best out of the available resources through its all-encompassing, and forward-looking policies. Since its inception, IQAC contributes for the growth by introducing many initiatives by regularly meeting every three months.

The two IQAC institutionalized practices are Career Guidance cum Counseling and Wall of Kindness.

1. The IQAC planned and, organized career counseling sessions for the final year students to increase the placement opportunities of the students after recognizing the need to provide global competencies to face a highly competitive world. The students received career guidance and training from two reputed organizations- IBM and Nandi Foundation, CRT classes by APSSDC, python, Datapro, Bajaj finance and Anudip foundation.

2. Wall of Kindness -.The IQAC and management together led efforts to successfully implement the initiative "Wall of Kindness:" to bring smiles and joy to its needy students by helping them in creative ways to bring hope, cheer, and vibrancy into their lives. Wall of Kindness is a kind of best practise where students and staff donate miscellaneous useful things in a rack following the principle of "Leave what you don't need" and "Take what you need". Many students have benefitted from this charity. This best practise inculcate in students the sensitivity to the needs of fathers and society and also nurtures ion them the generosity and charity.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional Teaching Learning Process

The Management and IQAC together chalk out plans at the commencement of the academic year to inform the Institutional Body about the various requirements for an efficient teaching-learning process. At the end of the semester, the quality of the teaching-learning process is reviewed for further modifications or improvement.

- IQAC prepares the College Academic Calendar in accordance with the University calendar.
- Orientation programs would be held to impart knowledge about the institute, the teaching-learning process, mid-examination, add-on courses, NSS and NCC, and the governance of the college.
- Workshops, Seminars, Conferences, Guest Lectures, and Field visits are arranged to provide outcome-based education.
- To increase employability skills, career counseling is arranged every year for graduating students.
- Students are provided with the college handbook consisting of important information.
- The Time-Table and, syllabi of the courses are given at the commencement of the semester.
- Judicious usage of laboratories, Blackboard and ICT tools for better comprehension of the subject.

- Revise teaching strategies according to the students' needs and requirement.
- Guide Slow and Advanced Learners to direct the career paths.
- Class Tests and Mid Examinations are conducted to assess the student.
- Assign projects according to the students' potential.
- Set bench marks after careful evaluation of results.
- Facilitate student centric learning through activities.

File Description	Documents
Paste link for additional information	https://stannscollgevizag.org/igac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://stannscollgevizag.org/nirf/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- St Ann's college for women is very keen regarding safety and security of girl students and women faculties and the

management of the college strives to practice the following

- The confidence building is done by organising workshops and programs on use of sophisticated gadgets for girl students. The college has anti-sexual harassment committee to take necessary action on sensitive issues of the students to ensure their vibrant presence
- College organises lectures of eminent personalities to create legal awareness ,health and hygiene among the students
- In August 2022 the college has set up the "college cops"as per the directives of mahila commission. About 10 students have been trained and certified in self defence. These students have been issued with special uniform and badges. They create awareness on the issues of eve teasing,POSCO ACT, POSH Act, visakha guidelines among other students and also provide a secure environment. They have enacted a skit at Andhra University which was well appreciated
- Committee against sexual harassment and grievances have been constituted to resolve grievances keeping in view the welfare, safety and security of the students as per UGC-MHRD guidelines and anti-ragging and sexual harassment policy.

File Description	Documents
Annual gender sensitization action plan	https://stannscollegevizag.org/wp-content/uploads/2023/01/action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannscollegevizag.org/wp-content/uploads/2023/01/Saftey.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

St. Ann's College for Women and the Management has taken several initiatives to keep campus clean, green, and eco-friendly. These include energy conservation, rainwater harvesting, biohazard or waste management, plantation of trees, laying of lawns, e-waste management, etc.

Solid Waste Management

Non-hazardous solid waste generated from garbage, stationery related rubbish and food waste from the Hostels is dumped in a separate pits.

The broken glass ware like test tubes etc. are collected separately and given to the GVMC.

Liquid Waste Management

Liquid waste released from the laboratory is very small in quantity and allowed to enter into a pit.

Recycled water is used for trees or non- potable usage.

Biomedical Waste Management:

The College does not generate any kind of bio-medical waste.

E-waste Management:

The IT department of the college collects all the E-Waste and also unused electronic equipment for repairing and re-using. The unusable equipments are sent for disposal.

Waste recycling system:

Non-hazardous solid waste generated from staff quarters and student hostels is dumped in pits, converted as manure, and used as manure for plants.

Hazardous chemicals and radioactive waste management:

Being a healthy care institute, there is no hazardous chemical used and radioactive waste generated in our chemicals.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://stannscollegevizag.org/wp-content/uploads/2023/01/7.1.3Wastemngmt.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St Ann's college has a multicultural student and faculty base hailing from different parts of the country. The institute routinely engages them in various activities for creating an inclusive environment. Wearing uniform is compulsory to preclude overt display of disparities. An orientation program was organised to sensitize all students at the start of academic year. The other initiatives include

1. Annual fests and gatherings: All students from different communities and backgrounds join together to celebrate fests and gatherings . The final year students organised a fresher's party in November 2022 for the newly joined students
2. Cultural and religious festivals such as Christmas, onam, dusshera and sankranthiare celebrated by students and staff cutting across all faiths and communities
3. Patriotic initiatives: Republic day, Independence Day and constitutional day were celebrated by singing the National Anthem
4. NSS and NCC activities are being conducted regularly to

- develop team work and provide insight to government schemes.
5. MatrubhashaDiwas and Yoga Day were celebrated in the months of August and June to promote awareness
 6. Community services: Apart from blood donation and pulse polio programs Swatch Bharat is being organised on the third Friday of every month

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Management has taken up the moral responsibility to groom the students for becoming responsible citizens. The National Anthem is sung by the students everyday to inculcate patriotism. A board on the Preamble of Indian Constitution is conspicuously placed at the entrance of the college. The National pledge is read out for students to commit themselves to become good citizens
- Constitution Day was celebrated on 26th November 2021. On this day a lecture on the importance of constitution was organised through guest speakers. The speakers eloquently brought out the constitutional rights and duties of every citizen. The week following this day was commemorated as constitutional week. During this week senior faculties took the initiative of spreading awareness regarding the constitution by conducting separate lectures for each classroom
- To practice equality the college has made uniform compulsory even for graduate students. Rally was organised in the month of august to spread the message of social equality
- The National unity day was celebrated with pledge of unity and organising "Ekta Rally"
- Every week one of the teachers give a small motivation talk in the main assembly on topics related to morals, values etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

INDIA is well known for its cultural heritage and diversity. The college commemorates various special days for promoting awareness regarding the history behind such days. This emphasises the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programs' Similarly, the International Days are celebrated with great enthusiasm. The college organizes activities on these days to recall the events and to imbibe morals and ethics in the professional and personal lives of students. The events include lectures, rallies, competitions for students such as elocution, singing, wallpaper, Rangoli etc.

International Commemorative Days celebrated last year:-

1. World AIDS Day- 1st December 21
2. Human Rights day- 10th December 21
3. Women's day - 8th March 22
4. Forest - 21st March 22
5. Earth day - 22nd April 22
6. Environment day- 5th June 22
7. Yoga day - 21st June 22
8. Coastal Cleanup - 17th September 22
9. Food day - 16th October 22

National Commemorative Days celebrated last year:-

1. Children's day - 14th November 21
2. Girl Child day- 24th January 22
3. Republic Day - 26th January 22
4. Science day- 28th February 22
5. Mahatma Phule Jayanti - 11th April 22
6. Alluri Sita ramaraju Jayanti - 4th July 22
7. 75th Independence Day - 15th August 22
8. Teacher's day - 5th September 22
9. Gandhi Jayanti - 2nd October 22
10. Unity day - 31st October 22

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

SAS [Sensitivity, Alertness, Service]

The vision of the founder of ST. ANN'S COLLEGE is to provide holistic education to the students to help them live in peace and harmony. To commemorate this vision, annually, the ST. ANN'S FEAST is celebrated on 26th July. This activity is preceded by a well defined weekly programme known as SAS to inculcate the following:-

1. Sensitivity among the students through guest lectures on various social issues such as gender equality , crime against women etc.
2. Alertness through motivational speeches by students and conduct of physical activities.
3. Service through visit to various centers offering social services.

Productivity through Creativity

To make learning more joyful and relieve anxiety among the students, the college has come out with an innovative idea of practice namely "Productivity Through Creativity". The main objective is to promote all round personality development among students while releasing them from the stress of academics. The objectives of Productivity through Creativity are as follows:

1. To introduce the importance of productive time
2. Inculcate creative thinking among students.
3. Make them equally capable in activities other than studies.
4. Provide opportunities to sharpen their talents.
5. Promote the benefits of Teamwork.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

WOMEN EMPOWERMENT

The management of the St. Ann's College has endeavored to encourage women empowerment. The College is associated with Dr. Durga Bai Deshmukh centre for Women Studies through the Gender Club. Through this club the college has adopted the "Nava Jyothi Mahila Seva Sangam" which handles about 120 Self Help Groups (SHG). The club encourages SHGs for participation in Self-Governance to make them politically active. The Gender Club trains SHG in public speaking, conduct of election meetings, etc.

The "Adolescence Management Programme" promotes awareness about the issues faced by adolescent girls and measures to overcome them. The college has setup an anti-trafficking committee which has adopted "Janata Colony" in Visakhapatnam to fight crime against women.

In Aug 22, the college has set up the "College Cops" as per the directives of Mahila Commission. About 10 students have been trained and certified in "Self Defence". These students have been issued with special uniform and badges. They create awareness on the issues of Eve-teasing, POSCO Act (2012), POSH Act, Vishaka Guidelines among other students and also provide a secure environment. They have enacted a skit at Andhra University which was well appreciated.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- St. Ann's College for Women ensures effective academic planning and curriculum delivery through a well-planned and meticulous process as the Institution believes that "WELL BEGUN IS HALF DONE."
- Being an affiliated Institution, the curriculum of Andhra University are adopted and followed. The faculty expertise of the college helps develop syllabus that is relevant to the needs of the times.
- The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.
- Feedback from stakeholders is collected by IQAC in coordination with feedback committee, and an analysis report is communicated to the administration of the students.

Curriculum Delivery

- Academic Council prepares the academic calendar and the departmental academic calendars are prepared.
- Meetings are held in each department to discuss about the course distribution for the academic sessions every year.
- For the effective curriculum delivery teachers also use participative, problem-solving, cooperative and student-centric learning methods.
- Faculties effectively use ICT for delivering the subject knowledge.
- College library is digitalised and provides INFLIBNET, e-journals, etc.
- All examinations are conducted according to the Academic Calendar. Tutorials and remedial classes are held regularly to monitor the progress of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://apsche.ap.gov.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College prepares its academic calendar before the commencement of the academic year which is displayed in the website and notice boards of the college. The college is affiliated to Andhra University and the pattern prescribed is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each semester.
- Based on the norms set by the University, the college follows CBCS system. The internal examination dates, and the dates for other academic activities are decided by the Principal in consultation with other major committees. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar.
- Departmental timetable is prepared to facilitate the teachers to allot sufficient time for each subject as per the workload allotted by the university. The calendar is planned in advance and outlined in a detailed fashion. The college adheres to the essential number of working and teaching days.
- College encourages new teaching methods called the modern teaching method that is more activity-based which involves them into the process of learning.
- We also follow the constructivist approach. On the other hand, the mentor or teacher only leads them and guides them to focus on the objectives of the subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://stannscollegevizag.org/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

770

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

770

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution prioritises University designed curriculum with the institutional goals and objectives. While the University frames its curriculum with the sole objective of providing the students with the necessary factual and theoretical knowledge on the subject. Therefore, the college has all along been arranging a lot of value-added programmes for the benefit of students. The faculty advisors are asked to impart lessons on core values like women empowerment, sustainable development, human values, human rights and professional ethics.

College Best Practices to protect the College Environment.

1. Birds Cage
2. Clean and Green Campus
3. Morals of Environment
4. Medicinal Garden
5. Organic Compost
6. Plastic Free zone
7. Soak Pit
8. Vehicle Free Zone

The components of environmental education are:

- Awareness and sensitivity to the environment and environmental challenges
- Knowledge and understanding of the environment and environmental challenges
- Attitudes of concern to improve or maintain environmental quality
- Skills to resolve environmental challenges
- Activities that lead to the resolution of environmental challenges

Professional ethics:

At the undergraduate level, these areas are covered in professional ethics such as, Discipline Specific Electives such as Child Rights and Gender Justice; Gender, Media & Society. Skill Enhancement Courses and General Electives are introduced such as Resources and Sustainable Development; Sociology of Working with Families and Communities; Resource Management and Sustainable Development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

614

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannscollegevizag.org/wp-content/uploads/2022/11/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

261

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Ann's College for Women takes utmost care to ensure the progress of the students. A review of the academic performance of students of every department is conducted by the faculty through classroom lectures and discussions, laboratory practicals, unit tests and class seminars.

Before commencement of regular classes, the college organizes one-week induction program to all the fresher students. During this process, the students' knowledge and skills are assessed and the knowledge gaps are identified and bridge courses are arranged to help them cope with their curriculum.

Slow Learners:

We give special attention to the slow learners through remedial classes. Counseling is being done by the respective department faculties to support the students.

The Advanced Learners:

Career counseling and coaching for competitive examinations will be provided to the advanced learners. The extra talented students get an opportunity to participate in the inter-collegiate, state, National and International level competitions.

1. The advance learners are given oppourtunities to attend CRT classes and coachings and e-learnings and also usage of e-library with inflibnet facilities.

2. For every 45 minutes of instruction, we allot 5 minutes to

process and response instruction in which they write what they have learnt.

3. The students may be asked to prepare models and charts related to the subject to depict their practical learning of the topics.

4. Capacity building and leadership training programmes are availed.

1. The students are asked to study reference books in the library which are related to the subject.

File Description	Documents
Link for additional Information	https://stannscolllegevizag.org/remedial-measures/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
666	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows student-centric teaching methodology. The faculty uses the most approved Pedagogies such as:

1] Participatory method:

The Students are asked to prepare charts, models, paper presentation and projects for experiential learning. They are encouraged to attend seminars, present papers, participate in various competitions for exposure based learning.

2]Experiential method:

In this method, the students are learning new things by performing them practically. The Science students concentrate more on laboratory and practical work and the students of Humanities are adopting field visits, industrial tours, extensive use of case studies and surveys. This learning helps bridge the gap between theoretical and practical aspects of the curriculum.

3] Problem-solving method:

We usually use the acronym word "Power" for problem-solving method. In this word "Power", each letter indicates the following:

P - problem identification

O - option

W- weightage

E- elect

R- reflect

4] Resource method:

In this method the students are divided into groups and are allotted chapter wise topics based on the syllabus. Every group is expected to present the topic through the use of PowerPoint presentation while others will sit and listen and then at the end of the session, interaction between the groups takes place.

Thus, we are giving more importance to participatory and hands on experiential learning methods.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://stannscollgevizag.org/remedial-measures/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The scenario of the classroom is changing, in order to fill the

technological gap between the progress of the society and institutional activities. ICT is widely used in our college by teachers for making teaching learning process easy and interesting

Multimedia presentation topic helps students to conceptualize the ideas of the real world by integrating the theories in the practical application.

Our college uses Management Information System (MIS) in which the organizational data is in a computerized format.

Construction tools such as Microsoft Word and PowerPoint are used to promote writing in the curriculum. The lecturers train the students in such application which increases their creativity.

Word-processing applications allow students to plan, organize and edit their work and develop skimming and scanning techniques. Microphones are used in the language lab for better communication skills and building confidence among the students.

Printers and Scanners are available in the campus for the students for educational purpose.

Lecturers create and store files, charts and educational matters in Pen Drive and use it for teaching purpose.

Modern society is knowledge society. Information is the basis for knowledge society. But that information should be correct, scientific & influential.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stannscolllegevizag.org/learning-resources/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

211

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows and adheres to the guidelines provided by the University for transparent and robust internal assessment. Internal assessments include class tests, mid-term exams and university preparatory model exams after 100% completion of syllabus. The students are given valued answer scripts for their perusal to know where they went wrong, and to satisfy themselves about the valuation. Then the marks are entered in the register.

The results are provided to the students in person as well as are displayed on the department notice board.

The progress of the students is discussed and presented in the parent-teacher meeting. The parents are informed regularly about the progress and attendance of their ward immediately after all the mid-examinations.

Feedback is regularly collected regarding teaching-learning process. The suggestion boxes placed on the corridors are another transparent way of inculcating feedback mechanism.

In CBCS system the internal assessment carries 25 marks and 75 marks tests in which 15% of marks are taken from the tests. 10% of marks are given based on the assignment, practical, attendance, project work and written test.

On the whole , the internal assessment system is following two things

1) Continuous internal assessment (CIA),

2) SMART Administrative principle. Here, SMART Stands for-

S-simple

M- moral

A-accountable

R- responsible

T- transparent

These two methods make our internal assessment a student-friendly, stressless ðical one.

File Description	Documents
Any additional information	View File
Link for additional information	https://stannscollegevizag.org/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts two types of examinations, internal and external. External exams are conducted by the affiliating university and the college conducts the internal examinations. As part of internal examinations, assignments, mid-term and pre-final examinations are conducted. The internal examinations are conducted with utmost care and transparency with fairness.

At Institute level

A three-stage grievance redressal mechanism is available to redress the grievances of the students with reference to internal examinations.

1] First Stage - At the concerned teacher level

2] Second stage - At HOD level: In case the student is not satisfied at stage one, the student can approach the HOD of the concerned department.

3] Third stage- At the Principal level: In case the student is aggrieved with the decision even at the HOD level also, she can

appeal in writing to the Principal who in turn nominates a Professor / Associate professor other than the concerned teacher to look in to the grievance.

At University level:

- The student is entitled to apply for recounting / revaluation in theory subjects by paying the prescribed fee to the University. The University takes up all such applications and reevaluates the scripts by competent subject teachers.

File Description	Documents
Any additional information	View File
Link for additional information	https://stannscollegevizag.org/examination /

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The College has clearly stated its Programme and Course outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective departments.
- The teaching-learning activities and the assessment methods focus more on knowledge than on attitude and skills. Thus, graduates may have extraordinary knowledge, skill in the subjects thought. In addition, they also trained and equipped with soft skills related to communication, human relations, ethics, and professionalism.
- The institute believes that the students are its 'Brand Ambassadors' and expects that the students share the common values articulated in the vision and mission statements.
- The teaching-learning strategies for each subject is prepared, discussed and approved by the staff committee of each department before commencement of academic year.
- Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and lab practice is maintained properly.
- The Principal and HODs of the concerned department ensure that the teaching and learning outcomes are achieved

through closely monitoring the performance of the students through Continuous Internal Evaluation and also in formative and summative assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscolllegevizag.org/programs-offered/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the college. One of the methods that the college follows is by assessing the teaching-learning method based on feedback system, where the students can also put forth their grievances regarding both personal and academic related.

The slow and advanced learners are identified and accordingly, outcome attainment target is set by introducing improvement measures such as personal counseling, special classes, competitive exam coaching, and career counseling. Organizing internships, seminars and mid-exam are our methods of improvement.

The awards, rewards, medals, merit certificates and appreciations by government university and NGO's to the students clearly shows the attainment of the knowledge and abilities of students which are described as program outcomes and course outcomes.

We also check if we successfully attained the PO's, CO's, and PSO's by analyzing the progression of students towards their higher education into institutions in India through campus placements.

The target thus set for the attainment of POs, PSO's and CO's are discussed in the review meetings with Principal and IQAC. In these meetings, various steps and measures are taken into consideration to increase the target level for the attainment of POs, PSOs and CO's.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscollegevizag.org/placements/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

164

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://stannscollegevizag.org/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://stannscollegevizag.org/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- St. Ann's College for Women inculcates a sense of social awareness, responsibility and human values among the students. The college organizes various activities in collaboration with departments and college committees like NSS, NCC, Science club, Commerce club, Red ribbon club, and student council etc.
- The institution organizes the following extension activities in rural areas such as seminars on freedom fighters, rallies and freedom walks.
- All college students, staff, NSS, and NCC members have participated in various

activities/campaigns/seminars/webinars etc., on:

- HIV/AIDS Awareness and Covid-19
- Diet, Nutrition and Yoga
- Donation of blood
- Immunization
- Dengue and Viral fevers
- Camps for free dental care
- Free cardiac examinations
- Door-to-door health education campaign
- Drug misuse, underage marriages, illegal trafficking, anti-suicide campaigns, tree plantings, and other issues.

- The motto of St. Ann's Institution is sensitivity, attentiveness, and service. The institution ran service programmes such as service to the residents of Mother Theresa's home for AIDS-affected children. It commemorates worldwide forest day, global water day, environment day, the clean India campaign, and green initiatives.
- Educating rural people about the health hazards of alcoholism, tobacco chewing, smoking and AIDs etc., and Swachh Bharath and adoption of various villages and wards for sustainable development.

Outcome:

Extension & outreach programs conducted by our student contributed much to the neighborhood community people Effect of plantations, ways of pollution control, cleanliness, and other social issues like child marriages, etc. It leads to the well being of the society as well the holistic development of the students.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11	
File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48	
File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

550	

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Ann's College for Women is situated on a sprawling seven acres campus in an urban setting opposite HPCL gate, Visakhapatnam, Andhra Pradesh. The buildings are both aesthetic and modern, with excellent, well-designed lecture halls, convenient seating arrangements, and audio-visual facilities.

The College has the necessary infrastructure for the effective and smooth conduct of all its academic programs. The auditorium has a 1000-seating capacity with all facilities. The college has a central computing facility of 30 computers, 30 Laptops and 70 tabs for ICT-enabled teaching and learning benefits for both the students and staff.

The whole campus is Wi-Fi enabled. Audio Visual Hall (Seminar Hall) with an internet connection, CDs, DVDs and other audio-visual aids are available for faculty and students. Students can access all the online journals and e-textbooks from N-List subscribed by the college. All the departments have computer facilities to prepare teaching and learning materials. The language laboratory is with all the required software.

Academic activities

Building Blocks

Class Rooms 26

Laboratories 08

- Physics Lab
- Chemistry Labs
- Computer Lab
- Microbiology Lab
- Biochemistry Lab
- English Language Lab
- Library 01
- Net Centre (ICT) 01
- Seminar Hall 01

An additional 04 classrooms have been added:

I MPCS

II MPCS

I BBA

II BBA

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

St. Ann's College for Women's administration fosters recreational and sporting talent among students, and the institution has constructed exceptional infrastructural resources to support this goal.

St. Ann's College Campus in Visakhapatnam is a wide campus stretched over seven acres with enough space for a variety of outdoor activities. The institution constantly encourages students to engage in intra and inter-institutional contests, as well as competitions at the state and national levels. Every year, the institution offers intra-collegiate tournaments in sports and games, awarding prizes such as cups, medals, certificates, and monetary incentives.

The college has a cultural committee that organises yearly day celebrations and other cultural events like Christmas, Pongal, Onam, Women's Day, and St. Ann's Day.

Cultural activities improve the student's inner qualities. The cultural club offers a large platform for students to flourish in various cultural activities. The college strives for the student's overall development. To that end, it organises extracurricular activities such as dance, music, poetry writing, athletics, and games and sports week.

Students take part in Youth Festival events held at other colleges and universities. Various cultural events are held in order to bring forth the pupils' hidden potential. This year, the committee organised Fresher's Party, SAS Week and various other activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/gallery/
4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.	
11	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
11	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2023/02/ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
54.92	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institutes' Library is the resource hub for knowledge and has a vast collection of books, journals, magazines, and periodicals. The whole operation of the library is automated with ECAP Library Software with all the facilities like OPAC (Online Public Access Catalogue) Separate reading facility is made available for students and teaching staff.

The description of the Integrated Library Management System (ILMS)

- Name of the ILMS software: ECAP Library Software
- Nature of automation (fully or partially): Fully
- Year of Automation: 2019 and is still continued to the current year

The Library has state-of-the-art facilities required as per the University norms and has been accommodated around 5200 sq. feet. The Library's various activities, such as data entry, issue and return and renewal of books, member logins, etc., are done through this Software.

Key Features of Software:

- Transactions
- Edit/Modify
- Search (OPAC)
- Reports
- Barcode Creation
- Institutional Repositories

There is a separate E-Library section for E-resources and subscribed to Inlibnet.

Question papers of the University Examination are available for students' reference. There are separate sections for Books, Journals and Newspapers.

Summary of books, journals, theses and CDs available in the library

Books Titles: 4,725

Volumes: 6030

Journals: 15

CDs: 25

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stannscollegevizag.org/learning-resources/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,14,276

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

135

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The management of St. Ann's College for Women continuously and periodically upgrades its IT infrastructure and facilities to facilitate timely and required information that should reach all its stakeholders. Salient features of the IT facilities and updates done are as follows: The internet is backed with 150 Mbps Broadband connection from- SK networks.

Class Rooms have been equipped with LCD, Computer, Internet high-end acoustics and AC. The admission and examination modules have been automated. The theory/practical evaluation process is automated.

St. Ann's College for Women is well-equipped IT infrastructure and computer connectivity for enhanced student teaching-learning process. The students and teachers are provided with computer facilities for undertaking the academic and co-curricular activities, project and research activities, community outreach programs, collaborative, administrative and financial evaluation activities. All the computers and audio-visual equipment are supported by UPS.

Biometric Attendance system is maintained. To guarantee overall campus security, CCTVs have been placed in examination halls as well as in some chosen places. The library and information services activities have been made fully automated using our own Software. E-notice board is placed in the parlour to provide information about the college activities and to provide inspiring thoughts and insights for all those who visit. The Institution deploys and upgrades the IT infrastructure and associated facilities whenever required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/facilities/
4.3.2 - Number of Computers	
133	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
20.61	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has statutory committees that oversee different areas such as infrastructure, as well as the necessary teaching-learning equipment.

The maintenance department employs skilled and experienced technical personnel who maintain continual physical surveillance to carry out servicing and repairs Civil, electrical, plumbing, and carpentry maintenance are continually monitored by management.

Watering the plants and maintaining the gardens require separate staff. Annual budget allocations are set to meet the maintenance expenses of all facilities. We have separate ladies' room as it is a women's college.

All lab equipment and equipments are subjected to preventive and breakdown maintenance on a regular basis. All other high-end equipment is covered by an annual maintenance contract with the manufacturer or an approved repair agency.

The senior management/principal also conducts safety rounds, and directives are provided for changes/modifications to the facilities.

The maintenance team is in charge of the upkeep and repair of furniture, fixtures, and other physical infrastructure. Staff or technicians maintain the laboratory equipment at the departmental level on an annual basis, as needed. A library advisory council is in charge of purchasing and upgrading library facilities.

The campus has an uninterrupted power source thanks to a generator, storage battery, and solar panel. The capacity of the solar panel is 5kw and each kw has 5 units per day totaling 750 units per month. And for the hostel, the solar panel generates a total of 3750 units per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2023/02/25812_52_118.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
495	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
24	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://stannscollegevizag.org/value-added-courses/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

474

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

474

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

62

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT COUNCIL

St. Ann's College for Women provides a platform to the students to attain holistic development by facilitating student-centric environment for the development of the institution and its students-.The backbone of St. Ann's College for Women is- "Student Council." The framework of the council consists of the Principal, Faculty Advisors and Student Body from II and III B.A, B.Com, BBA and B.Sc that coordinate and collectively function together as one team.

OBJECTIVES OF STUDENT COUNCIL:

- To plan and execute activities that will be beneficial to the institute, the students, the faculty, and community as a whole.
- To inculcate leadership skills and dutifully serve the college.
- To train and foster individual development of leaders by taking strong initiatives to organise programs and events of importance.
- To build democracy and unity among the student body.
- To contribute learning and impart responsibility through active participation of students in organizing and implementing activities.
- To observe and respect the guidelines of the college and community.
- To promote a thriving atmosphere by strengthening interaction and human ties.
- To improve student participation and maintain standards of the college.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI

The Institution has a registered Alumni association with Registration number 473 dated 2021 .St Ann's college for women that envisages the empowerment of young girls of today through holistic education to champion the cause of justice, peace, love, truth and live in harmony with nature and are ever open to further growth.

The college has rich Alumni working both internally and externally for achieving the vision and mission of the institution. The Alumni association provides an interface for establishing a link between the Alumni, staff and the students.

Executive body of the association consists of president, vice president, secretary, joint secretary, treasurer and executive members. The Alumni association contributes through various means:

1. Alumni interaction- Alumni are invited as resource persons for guest lectures and panel discussions.
2. Placement- Alumni working in various organisations provides the information about the job opportunities and assist the students accordingly.
3. Social service-Institution and Alumni work hand-in-hand to support the needy.
4. Fee payment- Alumni supports the financially challenged and supports them in completion of their education.

5. Alumni meet-St Ann's college's tradition is the "Annual Alumni Meet." This is the best platform for networking and sharing new trends and current happenings in the corporate world.

File Description	Documents
Paste link for additional information	https://stannscollgevizag.org/wp-content/uploads/2022/12/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Ann's College for Women is envisioned to empower young girls hailing especially rural regions through holistic education and by enriching the students with discipline, patriotism and moral values to produce an atmosphere of learning in its true spirit and become forward-looking, connected, creative and future nation builders contributing good values to the society and nation.

Every activity conducted draws individuals closer to the organization's vision and mission.

The institute mainly intends to empower women by providing education for all girls especially the underprivileged. In this connection, the management lays out measures that prove useful to the girls. An atmosphere of trust, love, respect and equality is created as the management ensures to protect the girls by instituting Anti- Sexual Cell, Anti- Ragging Committee, Gender Equity, SheTeam that actively function to provide a safe environment in the campus. Seminars/ Workshops and Trainings Programs are conducted on Women Safety and protection by these teams. They are "Training of College Cops, Workshop on Self Help

Groups, Workshop on Girl Protection, Seminar on Disha App, Gender Sensitisation Programmes, Seminar on Women Empowerment and Leadership, Seminar on Women Entrepreneurship, Seminar on Women and Health, Seminar on Reproductive Child Health, and Seminar on Social Evils and Solutions (Dowry, Domestic Violence, Atrocities on Women)". National Girl Child Day is observed to reinstate the beauty a girl child brings into the world. Thus, these strong pillars have enabled our students to utilise the available facilities and opportunities to the fullest without fear.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case Study: Student Council St. Ann's College for Women provides a platform to the students to attain holistic growth by facilitating a student- centric environment for the development of the institution and its students- The backbone- 'Student Council'. It is a curricular and extra-curricular activity for students in an educational institute. Student Council has been inducted for the four years ago in the history of the college. Student Council serves to engage students in learning about many new things and acquire skills that are an extension of their formal education including leadership. They often organise various constructive college-wide activities, including social event, community project and services. The Council plans systematic, purpose-driven activities for the students and takes complete responsibility to ensure law and order of the college. It is an open door for students to raise their views, desires, interests and concerns if there are any without hesitance. The students are provided many opportunities to explore their leadership qualities by availing to them to conduct various programmes on different occasions like fresher's day, farewell day, constitution day, republic day and also programmes on no bag day etc.,

The outcome of the Student Council Activities-

Students express themselves creatively in college activities by taking up fearless initiatives. Student- faculty relations are strengthened. Students develop a closer relationship with the institution and gain expertise in Leadership, Self- Confidence, Team Building, Communication Skills, etc.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/student-council/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Case Study: Collaborative Research Oriented Studies

Research is a careful and detailed study of a particular problem using scientific methods. The main objective of research is to explore the unknown and unlock the new possibilities. The college management with a vision of implementing research-based learning formed a committee, its objectives, and strategic plan.

Goals and Objectives: Implementation of research-oriented studies was undertaken to highlight the importance of involving students in professional research activities early in their career.

- To expand the knowledge base of staff and students
- To enable efficient learning
- To introduce new ideas
- To develop a love of reading and analysing
- To keep you updated on recent information
- To inculcate research temper
- To encourage curiosity
- To build credibility
- To provide truthful evidence
- To prepare you to deal with the future

Gathering the information and Analysis of the information: The Committee comprises of the principal, HODs and members of Science Club and students.

Formulation of Strategy:

- Topic/ problem identification
- Literature survey
- Formulation of research design
- Research orientation with students by the staff
- Experimental work done by following the research methodology
- Abstract submission
- Drafting the research paper under the guidance of staff
- Presentation of the work with Research Committee
- Publication of the paper

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stannscollegevizag.org/strategic-plans/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body(GB) oversees the functioning of the college and is the highly ranked executive body of the college. The Board manages the functioning and resources of the institution.

PRINCIPAL

Principal performs the following duties:

- Raise the standards of governance for improved effectiveness of the college administration.
- Implement changes to the existing practices to suit the demands of time
- Conduct staff meeting to discuss matters pertaining to education, admissions and other affairs of the college.
- Participate in appointment of teaching, non-teaching and support staff.
- Supervise students, student activities to establish self-discipline.

Institutional Bodies and Institutional Committees function under

Governing Body

Institutional Committees

1. Publication Committee
2. Board Committee
3. Discipline Committee
4. Cultural Committee
5. Clean and Green
6. Program Incharge
7. Sports and Games
8. Personal Council
9. Photo/ Media
10. Placement
11. IQAC
12. Incubation and Innovation
13. Project
14. Discipline Committee
15. Research committee
16. Litrary committee
17. Editorial Committee

Service Rules, Procedures, and Recruitment:

The institute incorporates the rules of the affiliating University and State Government rules to

recruit and promote staff in their society and recruitment policy.

The institution also has a good number of policies for efficient maintenance and administration like ;

- Admission
- Staff Recruitment
- Maintenance
- Grievance Redressal
- Purchase
- Anti-Sexual and Anti-Ragging
- Clean and Green etc.,

- Performance Appraisal Policy

- Policy on E- Governance

- Policy Documents for Scholarship for Students
- Policy on Environment and Energy Usage
- Policy on Disable- Friendly Campus

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/management/
Link to Organogram of the Institution webpage	https://stannscollegevizag.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Ann's Management provides vibrant employee welfare measures as it believes that quality employees can create an overall healthy and balanced working environment. The welfare facilities motivate the employees to perform their functions productively and harmoniously and inch a step closer to achieve organizational goals. Good working environment is essential for physical and mental health and for well being of the employees. This promotes

healthier attitudes and lifestyles without stress to build a harmonious working relationship between the Management and employees. St. Ann's Institutions have a well-formulated Welfare Policy in place to ensure the well-being of the employees, which in turn will enrich the quality of life of employees.

The management recognizes the commitment and dedication of the teaching and non-teaching Staff. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees are as follows:

- Educational assistance and medical allowances for economically poor non-teaching staff and their children.
- Timely credit of salary to the bank account
- He/she shall receive moderate gifts at Christmas and on Teachers' Day.
- Excursion for staff and non-teaching staff.
- Maternity benefits without loss of pay for six months
- Casual leaves up to 12 days per year
- Medical leave for the staff
- Medical assistance for the employers
- Financial support for the publications and seminars
- PT, ESI and EPF facilities for the employers.
- Yearly increment in the salaries

File Description	Documents
Paste link for additional information	https://stannscollgevizag.org/wp-content/uploads/2021/08/Staff-Support-Policy-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC prepares a self-appraisal format to measure the performance of staff. This format is prepared based on Performance Based Appraisal System of UGC. This format is given to the staff to be filled in by each staff according to his/her work done.

STAFF WITH UNSATISFACTORY PERFORMANCE APPRAISAL

If a staff "Needs Improvement" in one or more areas of performance, following steps will occur:

1. The principal provides the staff a clear written statement of specific areas of unsatisfactory performance, based on the "Performance Appraisal" form.
2. The principal meets the concerned staff and discuss areas of unsatisfactory performance. The staff is given a copy of the "Plan for Improvement" to undertake and implement the "Plan for Improvement". During this period, the principal will meet with the staff on a regular basis to monitor progress.
3. At the end of the improvement period the principal will conduct a performance appraisal and complete the "Performance Appraisal" form.

Performance Rating:

Employees will be assessed by the appraiser (Principal) on various qualities as well as their overall performance on each parameter. Weekly assessments are done by the principal. Accurate

feedbacks are provided to the concerned staff. Staff with satisfactory appraisal are appreciated and acknowledged for sincerity and efficiency.

Promotion depends on consistent good performance and existence of vacancies at the higher designations along with the paying out of performance increment.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Performance-Appraisal-Policy-1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

There is a mechanism for both internal and external audit by the statutory Auditors to audit at regular intervals as part of compliance.

The financial committee and Governing Body together allocate budget for non-recurring expenses for all the departments and recurring expense for the college. The rights to purchase stationary, lab equipment, academic books are granted with a maximum limit.

The internal audit team conducts audit at regular intervals like revenue audit, payroll audit and day to day transactions..

Internal audit verifies and certifies the entire Income and Expenditure and the Capital Expenditure of the Institute. The Accounts department contains a copy of the allocated budget, invoices and vouchers of every transaction and consolidates after thorough verification. This is submitted to the external audit after 31st March.

The accounts of the Institution are audited regularly biannually by the Certified Statutory Auditors (external). They review the

internal audit, accounting policies, standards, financial analysis and prepare verified financial statements based on the bills, vouchers, invoices, books of account, and bank statement provided. If any significant issue is noted, an "audit management letter" recording the issue would be sent to the accounts department and the management.

The final audit reports are studied and analysed by the governing body of the institute and any corrections and suggestions are incorporated if any.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2192560

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is the optimum mobilization of funds to meet the recurring and non-recurring expenses.

Student tuition fees, contributions from the management, philanthropists, and the public, funds generated through sponsored projects, alumni, well-wishers, quality enhancement activities like national seminars and workshops and department fests are the means to receive financial resources. The

institute's internal audit team process and monitors the effective and efficient use of available financial resources.

Resource utilization

Provide financial support to those in need in the institute.

Appoint skilled office administrators, program coordinators, and lab technicians to effectively use infrastructure.

Efficient usage of infrastructure to conduct university examinations, parent-teacher meetings, faculty development programs, curricular and extracurricular activities, and departmental activities.

Conduct seminars, and conferences in the classroom, assembly hall, assembly ground, auditorium or playground, remedial classes, or extra classes.

Effective usage of ICT for improved teaching-learning processes.

Sanction travel expenditures to staff to present papers or to participate in seminars or conferences.

Annual enhancement of the salaries, financial support for paper publications and any mini research programs.

Resources are utilized for departmental necessities, laboratories, infrastructural development, hostel maintenance, library resources, software and equipment, Merit scholarships, medals for honoring outstanding students

Welfare measures for teaching and non-teaching staff, maintenance and enhancing of existing facilities

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The IQAC is the backbone of the institution and aims to provide and produce the best out of the available resources through its all-encompassing, and forward-looking policies. Since its inception, IQAC contributes for the growth by introducing many initiatives by regularly meeting every three months.

The two IQAC institutionalized practices are Career Guidance cum Counseling and Wall of Kindness.

1. The IQAC planned and, organized career counseling sessions for the final year students to increase the placement opportunities of the students after recognizing the need to provide global competencies to face a highly competitive world. The students received career guidance and training from two reputed organizations- IBM and Nandi Foundation, CRT classes by APSSDC, python, Datapro, Bajaj finance and Anudip foundation.

2. Wall of Kindness -.The IQAC and management together led efforts to successfully implement the initiative "Wall of Kindness:" to bring smiles and joy to its needy students by helping them in creative ways to bring hope, cheer, and vibrancy into their lives. Wall of Kindness is a kind of best practise where students and staff donate miscellaneous useful things in a rack following the principle of "Leave what you don't need" and "Take what you need". Many students have benefitted from this charity. This best practise inculcate in students the sensitivity to the needs of fathers and society and also nurtures in them the generosity and charity.

File Description	Documents
Paste link for additional information	https://stannscollgevizag.org/igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional Teaching Learning Process

The Management and IQAC together chalk out plans at the commencement of the academic year to inform the Institutional

Body about the various requirements for an efficient teaching-learning process. At the end of the semester, the quality of the teaching-learning process is reviewed for further modifications or improvement.

- IQAC prepares the College Academic Calendar in accordance with the University calendar.
- Orientation programs would be held to impart knowledge about the institute, the teaching-learning process, mid-examination, add-on courses, NSS and NCC, and the governance of the college.
- Workshops, Seminars, Conferences, Guest Lectures, and Field visits are arranged to provide outcome-based education.
- To increase employability skills, career counseling is arranged every year for graduating students.
- Students are provided with the college handbook consisting of important information.
- The Time-Table and, syllabi of the courses are given at the commencement of the semester.
- Judicious usage of laboratories, Blackboard and ICT tools for better comprehension of the subject.
- Revise teaching strategies according to the students' needs and requirement.
- Guide Slow and Advanced Learners to direct the career paths.
- Class Tests and Mid Examinations are conducted to assess the student.
- Assign projects according to the students' potential.
- Set bench marks after careful evaluation of results.
- Facilitate student centric learning through activities.

File Description	Documents
Paste link for additional information	https://stannscollgevizag.org/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

A. All of the above

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	https://stannscollegevizag.org/nirf/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<ul style="list-style-type: none"> • St Ann's college for women is very keen regarding safety and security of girl students and women faculties and the management of the college strives to practice the following • The confidence building is done by organising workshops and programs on use of sophisticated gadgets for girl students. The college has anti-sexual harassment committee to take necessary action on sensitive issues of the students to ensure their vibrant presence • College organises lectures of eminent personalities to create legal awareness ,health and hygiene among the students • In August 2022 the college has set up the "college cops"as per the directives of mahila commission. About 10 students have been trained and certified in self defence. These students have been issued with special uniform and badges. They create awareness on the issues of eve teasing,POSCO ACT, POSH Act, visakha guidelines among other students and also provide a secure environment. They have enacted a skit at Andhra University which was well appreciated • Committee against sexual harassment and grievances have been constituted to resolve grievances keeping in view the welfare, safety and security of the students as per UGC-MHRD guidelines and anti-ragging and sexual harassment policy. 	

File Description	Documents
Annual gender sensitization action plan	https://stannscollegevizag.org/wp-content/uploads/2023/01/action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannscollegevizag.org/wp-content/uploads/2023/01/Saftey.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management <p>St. Ann's College for Women and the Management has taken several initiatives to keep campus clean, green, and eco-friendly. These include energy conservation, rainwater harvesting, biohazard or waste management, plantation of trees, laying of lawns, e-waste management, etc.</p>	

Solid Waste Management

Non-hazardous solid waste generated from garbage, stationary related rubbish and food waste from the Hostels is dumped in a separate pits.

The broken glass ware like test tubes etc. are collected separately and given to the GVMC.

Liquid Waste Management

Liquid waste released from the laboratory is very small in quantity and allowed to enter into a pit.

Recycled water is used for trees or non- potable usage.

Biomedical Waste Management:

The College does not generate any kind of bio-medical waste.

E-waste Management:

The IT department of the college collects all the E-Waste and also unused electronic equipment for repairing and re-using. The unusable equipments are sent for disposal.

Waste recycling system:

Non-hazardous solid waste generated from staff quarters and student hostels is dumped in pits, converted as manure, and used as manure for plants.

Hazardous chemicals and radioactive waste management:

Being a healthy care institute, there is no hazardous chemical

used and radioactive waste generated in our chemicals.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://stannscollegevizag.org/wp-content/uploads/2023/01/7.1.3Wastemngmt.pdf
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St Ann's college has a multicultural student and faculty base hailing from different parts of the country. The institute routinely engages them in various activities for creating an inclusive environment. Wearing uniform is compulsory to preclude overt display of disparities. An orientation program was organised to sensitize all students at the start of academic year. The other initiatives include

1. Annual fests and gatherings: All students from different communities and backgrounds join together to celebrate fests and gatherings . The final year students organised a fresher's party in November 2022 for the newly joined students
2. Cultural and religious festivals such as Christmas, onam, dusshera and sankranthiare celebrated by students and staff cutting across all faiths and communities
3. Patriotic initiatives: Republic day, Independence Day and constitutional day were celebrated by singing the National Anthem
4. NSS and NCC activities are being conducted regularly to develop team work and provide insight to government schemes.
5. MatrubhashaDiwas and Yoga Day were celebrated in the months of August and June to promote awareness
6. Community services: Apart from blood donation and pulse polio programs Swatch Bharat is being organised on the third Friday of every month

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Management has taken up the moral responsibility to groom the students for becoming responsible citizens. The National Anthem is sung by the students everyday to

inculcate patriotism. A board on the Preamble of Indian Constitution is conspicuously placed at the entrance of the college. The National pledge is read out for students to commit themselves to become good citizens

- Constitution Day was celebrated on 26th November 2021. On this day a lecture on the importance of constitution was organised through guest speakers. The speakers eloquently brought out the constitutional rights and duties of every citizen. The week following this day was commemorated as constitutional week. During this week senior faculties took the initiative of spreading awareness regarding the constitution by conducting separate lectures for each classroom
- To practice equality the college has made uniform compulsory even for graduate students. Rally was organised in the month of august to spread the message of social equality
- The National unity day was celebrated with pledge of unity and organising "Ekta Rally"
- Every week one of the teachers give a small motivation talk in the main assembly on topics related to morals, values etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

INDIA is well known for its cultural heritage and diversity. The college commemorates various special days for promoting awareness regarding the history behind such days. This emphasises the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programs' Similarly, the International Days are celebrated with great enthusiasm. The college organizes activities on these days to recall the events and to imbibe morals and ethics in the professional and personal lives of students. The events include lectures, rallies, competitions for students such as elocution, singing, wallpaper, Rangoli etc.

International Commemorative Days celebrated last year:-

1. World AIDS Day- 1st December 21
2. Human Rights day- 10th December 21
3. Women's day - 8th March 22
4. Forest - 21st March 22
5. Earth day - 22nd April 22
6. Environment day- 5th June 22
7. Yoga day - 21st June 22
8. Coastal Cleanup - 17th September 22
9. Food day - 16th October 22

National Commemorative Days celebrated last year:-

1. Children's day - 14thNovember21
2. Girl Childday-24thJanuary22
3. Republic Day - 26thJanuary22
4. Science day- 28thFebruary22
5. Mahatma Phule Jayanti - 11thApril22
6. Alluri Sita ramaraju Jayanti - 4thJuly22
7. 75thIndependence Day - 15thAugust22
8. Teacher's day - 5thSeptember22
- 9.Gandhi Jayanti - 2nd October22
10. Unity day - 31stOctober22

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

SAS [Sensitivity, Alertness, Service]

The vision of the founder of ST. ANN'S COLLEGE is to provide holistic education to the students to help them live in peace and harmony. To commemorate this vision, annually, the ST. ANN'S FEAST is celebrated on 26th July. This activity is preceded by a well defined weekly programme known as SAS to inculcate the following:-

1. Sensitivity among the students through guest lectures on various social issues such as gender equality , crime against women etc.
2. Alertness through motivational speeches by students and conduct of physical activities.
3. Service through visit to various centers offering social services.

Productivity through Creativity

To make learning more joyful and relieve anxiety among the students, the college has come out with an innovative idea of practice namely "Productivity Through Creativity". The main objective is to promote all round personality development among students while releasing them from the stress of academics. The objectives of Productivity through Creativity are as follows:

1. To introduce the importance of productive time
2. Inculcate creative thinking among students.
3. Make them equally capable in activities other than studies.
4. Provide opportunities to sharpen their talents.
5. Promote the benefits of Teamwork.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

WOMEN EMPOWERMENT

The management of the St. Ann's College has endeavored to encourage women empowerment. The College is associated with Dr. Durga Bai Deshmukh centre for Women Studies through the Gender Club. Through this club the college has adopted the "Nava Jyothi Mahila Seva Sangam" which handles about 120 Self Help Groups (SHG). The club encourages SHGs for participation in Self-

Governance to make them politically active. The Gender Club trains SHG in public speaking, conduct of election meetings, etc.

The "Adolescence Management Programme" promotes awareness about the issues faced by adolescent girls and measures to overcome them. The college has setup an anti-trafficking committee which has adopted "Janata Colony" in Visakhapatnam to fight crime against women.

In Aug 22, the college has set up the "College Cops" as per the directives of Mahila Commission. About 10 students have been trained and certified in "Self Defence". These students have been issued with special uniform and badges. They create awareness on the issues of Eve-teasing, POSCO Act (2012), POSH Act, Vishaka Guidelines among other students and also provide a secure environment. They have enacted a skit at Andhra University which was well appreciated.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To create and sustain sportiveness, we will be organizing zonal sports meet in the coming academic year.
- The management decided to increase the skill development certificate courses.
- Collaboration and net working with neighboring industries for student internships.
- Introduction of lab to land to experience the students.
- Conducting the FDP on research development and publication.
- Introduction and initiation of digital examination for BSC computer students to have paperless examination.
- Orientation emphasis to do more online courses by students.
- Strengthening student's research and publication.
- Introduction of digital departmental newsletter.
- Preparation towards autonomous status to college.
- Reinforcing summer computer and spoken English courses for local poor students.