

St. Ann's College for Women

Malkapuram, Visakhapatnam – 11

14th Minutes Of IQAC Meeting

The IQAC Coordinator in consultation with the Chairperson Dr.SrPrema Kumari convoked for the IQAC meeting. The meeting was held on 03-06-2022 at 10:30 am in Principal's room.

Agenda:

- Previous minutes
- NAAC updates
- HPCL Placements
- International Yoga Day
- Criteria wise discussion regarding the work
- Departmental Activities
- Resource Mobilization
- Projects for infrastructure upliftment
- Faculty Development Program for staff
- Internship
- No Vehicle Day
- Wall of Kindness
- Appreciation for the college
- International Seminars
- Field Visit
- Student Council
- SAS Week
- Life Sciences & Applied Sciences

The following points were discussed:

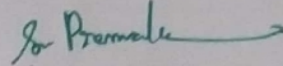
- Previous meeting minutes were read out and were approved by the members.
- Updates of the criteria works are been discussed and chairperson informed to all the staff members that till date information has to be maintained in the criteria by all the departments. In the month of December it is necessary to update IQAR report
- Our passed out students got the opportunity to participate in the campus placements conducted by the HPCL team and 12 of our students got selected our principal sister congratulated all the students and training & placement cell.
- Yoga Day will be celebrated on and the committee members are organising various activities on that day.
- For development of the projects we need to get some funds from outside and go through the different resources available like RUSA.
- Sis Janice and Prashanthi will visit to St. Teresa, Eluru and St. Joseph's College for Women, Visakhapatnam to find out the details to introduce projects.
- The maintenance of different files by the departments and individuals should be kept ready at the earliest in their respective departments.
- Departmental Activities: All the soft and hard copies of activity reports should be ready till date should be ready.
- Members of NAAC committee discussed about the departmental calendar.
- It was decided to have the faculty Development Program for the staff members in the month of July
- Work on resources mobilization from the scratch.
- Overall infrastructure of the college has to be altered and grill system should be kept in the college planning to have new furniture
- The college has introduced No Vehicle Day on the occasion of National Pollution Day, on the 15th of every month vehicles are prohibited inside the college premises.

- Wall of Kindness would be prepared by the Principal.
- Awarded as sustainable campus by Andhra University
- Criteria heads are urged to go through the criteria records and suggest scope for improvement. Required planning can be done in the next meeting.
- It has been decided that Kirithi, the programmer coordinator would communicate with the management of St. Teresa College, Eluru and arrange a webinar on MOOCs and SWAYAM.
- The department of Commerce and Botany can collectively collaborate for marketing of finished goods.
- Two departments each would collectively plan and organise creative activities for the students. On the whole, four departmental activities should be conducted by next academic year.
- Decided to put an active interest on interdepartmental activities.
- NAAC Program Coordinators are informed to conduct Funding and Non-Funding International Seminars. The departments responsible are Arts, Commerce and Science
- Resolved to host the next IQAC meeting on August, 2022.
- Commerce Club Committee members planning to have a field visit in the month of July.
- The Student council election will be held on 12th July 2022 in the presence of our Principal sister
- SAS week celebrations will start from 19-25 of July 2022
- Individual and group activities will be done by the students.

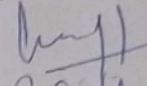
IQAC Members

Signature

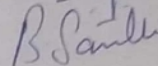
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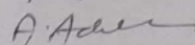
2. Mrs. P.Lavanya IQAC (Co-ordinator)



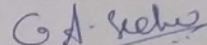
3. Mrs.B.Shanti (Member)



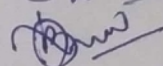
4. Mrs. A.Adilakshmi (Member)



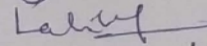
5. Mrs. G.Adishesu (Member)



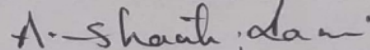
6. Mr .B.Raju (Member)



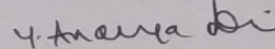
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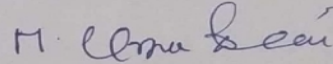
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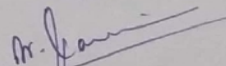
9. Miss .Y.Anasuya Devi (Member)



10. Mrs.Uma (Andhra University Representative)



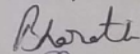
11. Sr.Janice (Management Representative)



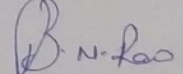
12. Mr P.Lohith Anudip Foundation (Industrial Representative)



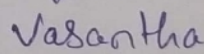
13. Mrs. Bharathi Natraj (Alumnae)



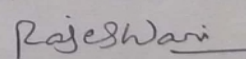
13. Mr. B.Narsing Rao (Community Representative)



14. Miss . Vasantha lakshmi (Student Representative)



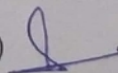
15. Mrs .k.Rajeswari (Office Accountant)

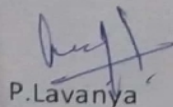


16. Sr.Jayaseela (Office Admin)

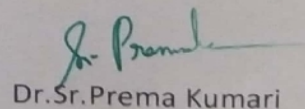


17. Dr. Sambhu Dutta (Local Society Nominee)




P.Lavanya

(IQAC Co-ordinator)


Dr.Sr.Prema Kumari

Principal

St. Ann's College for Women

Malkapuram, Visakhapatnam – 11

15th Minutes Of IQAC Meeting

The IQAC Coordinator in consultation with the Chairperson Dr.SrPrema Kumari convoked for the IQAC meeting. The meeting was held on 11-08-2022 at 03:00pm in IQAC cabin.

Agenda:

- Previous minutes
- Extension Activity
- Departmental Academic Calendar
- Inter-Departmental Activities
- Seminars, Workshops and Symposiums
- Felicitation by APSCHE
- National Seminar Committee
- Student Council
- Incubation Centre
- Orientation Programme for Management and Staff
- Innovation and Incubation Council
- Faculty Development Programmes
- IQAR Documentation
- Independence Day
- Spoken English Training
- Plastic- Free Zone
- Alumni Meet
- Implement norms for Student Council
- In charge for Term Fee
- Regular Assembly on Monday

- Felid Visit
- Teachers Day Celebrations
- Freshers
- Orientation programme on Internship

The following points were discussed:

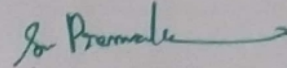
- Previous meeting minutes were read by Mrs. A. Shanti Rani and were approved by the members.
- Start another extension activity by inaugurating “Wall of Kindness” on 15th August, 2022.
- Prepare departmental academic calendar under the guidelines of the management and should be submitted within the stipulated time.
- Inter- Departmental Activities should be organised by the concerned staff by merging with different departments.
- Dr. G. Adishesu, Dr. Sr. Prema Kumari, D. Jayasri, G. Lalitha, Anjali Devi and Ch. Prasanthi were given charge to organise departmental National Seminars.
- Announced that St. Ann’s College for Women was invited to attend felicitation event by APSCHE.
- Innovation and Incubation Council -Y. Anasuya Devi, A. Roja, B. Santhi, Rupavathi, and Sr. Janice charged to start a novel approach to manufacture products to raise funds under the guidance of Andhra University.
- Organise a management cum staff orientation programme on Internship to be well- informed about Internship and the APSCHE guidelines.
- Staff Faculty Development Programmes to be organised every quarter of the year.
- Orientation programmes for staff during students’ preparation break.
- Upload IQAR documents before the end of the Calendar year.

- Prepared Programme schedule for Independence Day Celebrations Announced that Mr. Satya Raj would be the Chief Guest. Along with this they are also conducting “Flag Marching and Freedom Walk “
- Spoken English training to be scheduled for students by English department.
- Initiate Plastic- Free Zone within the campus by use of Jute Bags.
- Plan an Alumni Meet for academic year 2022-2023
- Student Council norms to be framed and displayed on the campus.
- Commerce staff - Mr. B. Raju, Mrs. P. Lavanya and Mrs. B. Santhi appointed to take charge and formulate guidelines for collection of Term Fee from students
- Decided to regularly host assembly every Monday.
- Commerce Club members decided to have Field visit on 15th August.
- Teachers Day celebrations will be held on 03rd September 2022 followed by the excursion program.
- Committee Members planned for the Fresher’s party in the month of November.
- Roja Madam is going to arrange Internship visit for the 1st year students.
- Orientation programme was organised by the commerce department on 01-09-2022 which includes in academic curriculum.

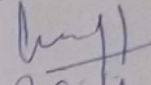
IQAC Members

Signature

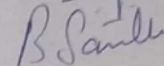
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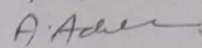
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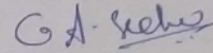
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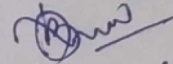
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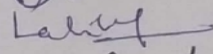
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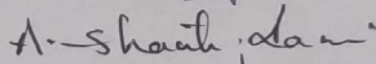
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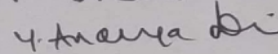
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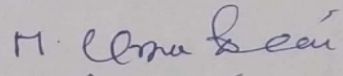
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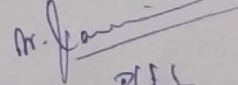
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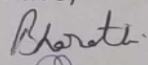
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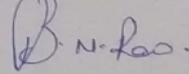
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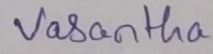
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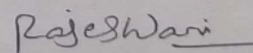
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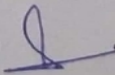
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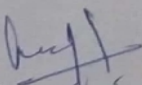


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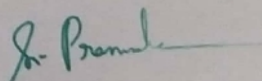


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P. Lavanya

(IQAC Co-ordinator)


Dr. Sr. Prema Kumari

Principal

St. Ann's College for Women

Malkapuram, Visakhapatnam – 11

16th Minutes Of IQAC Meeting

The IQAC Coordinator in consultation with the Chairperson Dr. Sr Prema Kumari convoked for the IQAC meeting. The meeting was held on Tuesday i.e., 15-11-2022 at 11:45 a.m. under the supervision of Vice Principal Mrs. G. Lalitha in IQAC cabin.

Agenda:

- Review of AQAR's progress
- Schedule for I Mid Term
- NAAC
- Department Event Register
- Excursion
- Counselling of New Staff
- Appointment of Staff
- Adjournment
- Workshop for school children
- Smart Class Digital Training Program
- Purchase of new systems
- AQAR preparation

The following points were discussed:.

- The AQAR's progress was assessed by the IQAC Committee. Each criteria head informed about the progress of their respective criteria. The additional requirements for each criterion were listed.
Criteria 01: Memorandum of Understanding for Add-on Courses.

Criteria 03: Certificates of Internship, Certificate of seminars on Entrepreneurship, Awards and Rewards of Staff, Students Activities and Memorandum of Understandings.

Criteria 04: No additional requirements were expressed as Mr. Raju, dept. of Commerce charged to collect data for the criteria accomplished 20% of the assigned task.

Criteria 05: Committee reports from Sports Committee, Cultural Committee, Student Council, Grievance Cell, Anti- Ragging Committee. Cultural activities of NSS and NCC. The work accomplished was 30%.

Criteria 06: Certificates of seminars / workshops attended by teaching and non- teaching staff. Informed to implement the suggestions of Sr. Ann Mary for an upward growth of the institution.

Criteria 07: Report on celebration of various days/events by various departments and report of activities of students and staff participated outside the college.

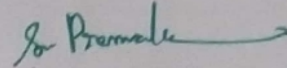
- Discussion was held to fix a date to commence the I Mid Term examinations.
- An appeal to extend the stipulated time by one week to complete the necessary NAAC responsibilities was made.
- Decided to inform to the staff to update the Department Event Registers for smooth progress of NAAC work.
- Kerala and Kolkata were fixed as the places of interest for staff excursion by the Excursion Committee. Final decision rests with the management.
- Resolved to counsel new staff to offer professional assistance and for personal wellbeing to further the harmony of the institution.
- Expressed the need to appoint a new staff for the department of Maths.
- Department of microbiology is planning to organise workshop for the school children for training on laboratory and various scientific experiments done in labs.

- Smart Class Digital training program will be organised on 15th November, 2022 in the college to improvise teaching learning process by using ICT tools like teach next effectively.
- Committee members decided to purchase new systems and projectors for college purpose
- After the inspection of NAAC first cycle obtaining A grade in the month of December the AQAR reports has to be uploaded program co-coordinator will come to review the criterion works.
- Awareness Rally on Fight Against Domestic violence by Anti-sexual cell.
- The meeting adjourned at 12:55 p.m.

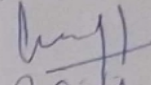
IQAC Members

Signature

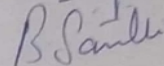
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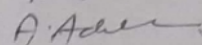
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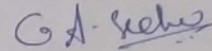
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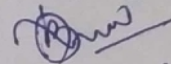
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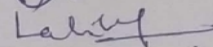
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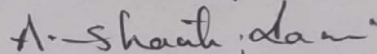
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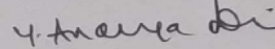
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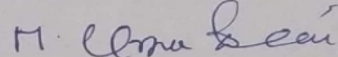
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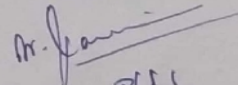
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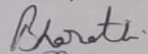
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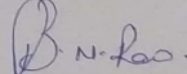
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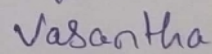
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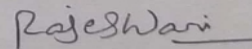
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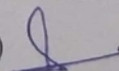
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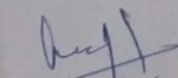


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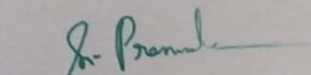


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Principal