YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	St. Ann's College for Women
• Name of the Head of the institution	Dr.Sr. Prema Kumari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09121964483
• Mobile No:	09441838484
• Registered e-mail	stannscollegevsp@gmail.com
• Alternate e-mail	premajsas@gmail.com
• Address	St Ann's College for Women Malkapuram
• City/Town	Visakhapatnam
• State/UT	Andhra Pradesh
• Pin Code	530011
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Andhra University**
• Name of the IQAC Coordinator	**R.Lavanya**
• Phone No.	**07702834256**
• Alternate phone No.	**09182450513**
• Mobile	**07702834256**
• IQAC e-mail address	**iqacstannsvsp@gmail.com**
• Alternate e-mail address	**stannscollegevsp@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://stannscollegevizag.org/wp-content/uploads/2023/05/AQAR23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://stannscollegevizag.org/2022-2023/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.02**	**2021-2022**	**25/01/2022**	**24/01/2027**

6.Date of Establishment of IQAC	**02/06/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Enhanced Digital Learning Platforms: The IQAC has spearheaded the adoption and integration of advanced digital learning platforms, enriching the educational experience for both students and faculty. These platforms have facilitated remote learning, collaboration, and access to a diverse range of educational resources.

Community Engagement Initiatives: Recognizing the importance of community engagement, the IQAC has initiated various programs aimed at fostering stronger ties between the institution and the local community. These initiatives include volunteering projects, outreach programs, and collaborative efforts with local organizations to address societal challenges.

Environmental Sustainability Programs: Taking a proactive stance on environmental sustainability, the IQAC has implemented programs to promote eco-friendly practices and raise awareness about environmental conservation among students and staff. These efforts include waste reduction campaigns, tree planting drives, and initiatives to minimize the institution's carbon footprint.

Diversity and Inclusion Initiatives: Embracing diversity and promoting inclusion is a core value of the IQAC. They have implemented initiatives to create a more inclusive campus environment, including diversity training programs, cultural exchange events, and support services for marginalized student groups.

Continuous Quality Improvement: As part of its ongoing commitment to

quality assurance, the IQAC has implemented mechanisms for continuous evaluation and improvement of academic programs and support services. This includes feedback mechanisms, internal audits, and regular reviews to ensure adherence to quality standards and best practices.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Review of AQAR's progress	AQAR has been submitted on 18/02/2022 outcome:Identified areas of improvement and progress made in various aspects based on the AQAR submission
2. Industrial Internship	On the Re-opening day guidelines were given to mentor and mentees then the students were sent for Internship . on a clause that every week students has to visit there mentor outcome: Successful implementation of guidelines for mentorship during industrial internships, ensuring regular interaction between students and mentors to enhance learning and support.
3. Fund Raising	Account is opened by the college on the name SCAW Outcome: Establishment of a dedicated account(SCAW) for fundraising activities, facilitating financial support for various initiatives and projects within the college
4. Wall of Kindness	Wall of kindness - A Room has to been constructed near the hall Mrs. Adi Lakshmi is the in charge from degree side and Mrs. Sivaranjini for intermediate. Prominent objectives have to be kept. Awareness has to be given to the students about it. Outcome: The students learn to

	be sensitive, alert and service minded and also to safegaurd self esteem, self respect of others to inculcate self of responsibility among the youth. They realized there is a grate joy in giving and receiving
5. Paper Publication from Staff	Increased number of paper publications by staff members, with financial support from the management for publications in reputable journals, enhancing the academic reputation of the institution.
6. Sports	Maintenance of ground has to be seen .TA/DA is always sponsored by the college only Fee concession will be givenfor state /National/International winners of sports participants. Out come: Regular maintenance of sports grounds to ensure optimal facilities for students. College sponsored travel and daily allowances for sports related activities,along with fee concessions for sports achievers at various levels, encouraging participation and excellence in sports.
7. Excursions	Excursions week is Finalised by the management Outcome: Finalization of the schedule for excursions week, providing opportunities for students to engage in educational and recreational activities outside the campus for holistic development.
8. Criteria Incharges	It was decided by the principal that all the criteria incharges will remain the same the new staff will be added to the list:

	Mrs Mahalakshmi (Criteria 4) Mrs Alekhya (Criteria 5) Mrs Suneetha (Criteria 7) Outcome: Ensured continuity and effectiveness in the management of various criteria, while integrating new staff members to contribute to the designated criteria responsibilities.
9. Faculty Development Program	FDP was conducted on 30-09-2023 on Research paper by Dr.Sampath. Outcome: Enhanced faculty skills and knowledge in research paper writing , fostering academic excellence and contributing to professional development.
10. Organising International Webnair	Organising committee decided to have the National or International webnair durying the first week of the November for 2 days. Proposed topics: Artificial Intelligence,Millets,Research Methodology,Sustainable Development. Outcome: Facilitated knowledge exchange and networking opportunities on diverse topics, promoting intellectual growth and global collaboration within the academic community.
11. Preparation Of Reports	Streamlined documentation processes, ensuring timely and accurate reporting of event activities, achievements and outcomes.
12. Autonomous status	Successfully met the requirements for autonomous status, reflecting institutional growth and autonomy in academic and administrative affairs.
13. AQAR	Updated assessment and accreditation reports, providing

	valuable insights into the institutions performance and guiding future improvement strategies.
14. Hindi Diwas	Hindi Diwas was celebrated on 14-09-2023. Promoted linguistic and cultural diversity, fostering a sense of unity and pride among students and staff through celebratory activities.
15. Alumnae Activity	The alumnae committee decided to have the EYE Camp for the next month 16 & 17 October by DR N.J Sirisha Heart Orbit and Medical Administration @ Sankar Foundation Eye Hospital and Institute. Outcome: Engaged alumnae in philanthropic activities, contributing to community welfare and alumni networking, while promoting healthcare awareness.
16. Extension Activity	NSS: 1. NSS Volunteers and PO Bhagya lakshmi madam participated in training program on First Aid and CPR held in Gayatri Vidya parishad on 12-09-2023. 2. On 15-09-2023 EPS.Bhagyalakshmi madam acted as a selecting committee member for Pre-Republic Day Selections conducted by higher officials of NSS. 3. 23-09-2023 NSS Day celebrations in college. 4. Department Of commerce conducted Dental camp 5 days Program in various schools and in our college from 21/10/2023-30/10/2023. Outcome: Empowered NSS volunteers with essential life saving skills and fostered community engagement through various social service initiatives.

17. Feild visit	A visit to canara bank by commerce and management students on 22/09/2023. A visit to CEMS Central Maritime Ship Building on 19/10/2023 BBA and BCOM students participated in this event. On 09-10-2023 III BSC (Microbiology students) visited to CMFRI-ICAR (Central institute Of Fisheries Technology) Outcome: Provided students with practical exposure and industry insights, enhancing their understanding of real world applications in relevant fields .
18. Short term internships evalution	On 20/09/2023 evalution and viva was conducted for all the 4th semester students .
19. Seminar	1.Motivational talk on selfconfidence by member of Maxwell leadership (USA) Mr.salmon polampvarthy given on 2nd September 2023. 2.Awareness on Women Protection and Anti Ragging on 03-10-2023 by Inspector of Malkapuram GD.Babu Garu 3.Viglance and Awareness program on PIDPI by members of HPCL MVNP Patrudu Garu and G.Bharathi on 04-10-2023. Outcome: Raised awareness and instilled values of self-confidence, women protection, and vigilance among students, contributing to personal and societal well being.
20. NCC Activities	1.CATE5 held at Maharaja college vijaynagram from 23/09/2023 – 02/10/2023 4 students are participated 2.IGC RDC held at Dagra rigment at mehadipatram from 26/10/2023 – 05/11/2023 4 students are participated 3.CATC

	– 6 held at bheemli from 03/10/2023 – 12/10/2023 4 cadets are participated. 4.CATC-7 held at Raghu Engineering College from22/10/2023 -31/10/2023.
21. Workshop	Department of Biochemistry conducted 2days workshop on Bioinformatics @ St.josephs College for women on 17 and 18 of October 16 stusdents participated in it.
22. Sports Meet	Degree sports meet started from 09-10-2023 to 15-09-2023.
23. Staff and Students Exploring capacities at various level	• On oct 11th ,Mrs.A.Adi lakshmi (Asst. Professor in Hindi),from ST.ANN'S College from Malkapuram,VISAKHAPATNAM had an amazing opportunity to visit J.S.S. International school in Dubai,UAE. • On 20th oct NSS POS & Volunteer participated in a oath on AIDS awareness conducted by APSACS. • On 17th oct , Miss.E.P.S.Bhagya lakshmi participated in National webinar on "Poverty in India: issues and strategies for Erdaction " conducted by AU. • Shaik Valisha participated in 5 DAYS Faculty development program on Advanced Materials for Energy applications. • ST.ANN'S College,Malkapuram, Visakhapatnam for participating in SGFI U-19 Taekwondo District selection trails which held on 7/10/23 Saturday in Gopalpatnam indoor stadium . 1. D.Ramani 2. B.Durga 3. N.Vyshnavi 4. M.A.V.Rama Pavani • Department of English on the eve of English they conducted an a quiz like every year, on English language and literature from oct 5th -oct

	15th . • On oct 5th , 2023, the library in prakash Nagar , malkapuram , Visakhapatnam felicitated Mrs.EPS.Bhagya lakshmi on the occasion of World Teacher,s Day.• Reshma Shree, a BBA 1st year student from the Art and Craft department participated in the district level poster making competition on the topic "ONE NATION ONE TAX". • Mrs.Adilakshmi ,department of Hindi was felicitated by school of wonder kids management if being a resource person for" RUN FOR FUN" programm conducted on 14th Nov ,on the occation of children's day at port stadium Visakhapatnam.
24. Parent and teacher meeting	It has facilitate communication and collaboration between parents and teachers, promoting the academic and personal development of students.
25. Extentional Activities	• Reduce the use of plastic(The EVS Lecture SALOMI mam has taken some amazing steps towards environment conservation at our campus. Planted 50plants to reduce plastic usage by using steel bottles. • Provided an opportunity for students and staff to assess their hemoglobin levels, promoting health awareness and facilitating early detection of potential health issues.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Management of St. Ann's College / St. Ann's Society	18/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	23/02/2024

15.Multidisciplinary / interdisciplinary

The institution places great importance on providing students with a comprehensive and diverse education that goes beyond the standard core subjects. It believes in multidisciplinary education and offers additional courses that complement the core subjects, broadening students' knowledge, exposing them to innovative ideas, and providing them with a competitive edge in their future endeavors.

The institution provides opportunities to engage in skill-enhancement courses, internships, research programs, and field trips to help students excel in their careers. It prioritizes STEM education and ensures that all students have a basic understanding of science, technology, engineering, and mathematics, regardless of their majors to empower students to be prepared for the challenges of the ever-evolving job market.

As part of the multidisciplinary education, students from different streams learn subjects outside their core courses. For example, Arts, Management, Computers, and Commerce students learn Biological Sciences, while Mathematics, Physics, Chemistry, and Computer Science students learn Social Work. Biology students learn Indian Arts and History, while students from the Math stream and Biology, Arts, Commerce, Management, and Computer Applications choose Analytical Skills and Leadership Skills as their elective papers.The curriculum includes environmental science courses that cover critical aspects emphasizing the importance of protecting the planet and leading a sustainable life.

The life skill development programs, seminars, workshops, and moral science classes are tailored to foster students' personal growth. Communication skills are mandatory for all students as the institution believes that they are essential for their personal and professional growth.

Students also choose one of the Add-On courses specially designed to enhance their knowledge, skills, creative and imaginative thinking, oral and written communication skills, and proficiency in using information and communication technology. It strives to equip students with essential skills, social and ethical values, and personality development by providing skill development courses to promote innovative thinking and awareness of social issues such as banking, plant nursery development, mushroom cultivation, and tourism.

The institution has a well-established practice of conducting clean and green activities, free bag days, blood donation drives, medical camps, research projects, and national and international conferences. Students are encouraged to register for online courses provided by the APSSDC, Ministry of MSME, and SWAYAM and present research papers and presentations on the latest emerging trends in various colleges.

Following the belief that education is not limited to textbooks and traditional classrooms, the college management has implemented a curriculum that includes mandatory community service projects for students. These projects help students contribute to society and gain practical experience. They also attend awareness programs on important days such as Literacy Day, Library Week, World AIDS Day, and many more.

The NSS unit actively hosts activities, making the campus lively and vibrant. Each department organizes activities by celebrating days significant to their field.

Finally, the institution provides Campus Recruitment Training to final-year students to equip them with the skills necessary to face interviews in a globalized setting and make them industry-ready.

By providing multidisciplinary education and various skill-enhancement opportunities, the institution ensures that students are equipped with the knowledge and skills necessary to excel in their lives.

16.Academic bank of credits (ABC):

St. Ann's College for Women, an esteemed institution affiliated with Andhra University, continues to pioneer innovative approaches to higher education. Embracing the transformative vision of the

National Education Policy (NEP), the college has implemented the Academic Bank of Credits (ABC) as a cornerstone of its academic framework of the websitewww.aucoeonline.com. This elucidates the institution's unwavering commitment to excellence through the ABC system, showcasing its impact on student progression and holistic development. The Academic Bank of Credits (ABC) initiative at St. Ann's College for Women heralds a new era in academic flexibility and transparency. Under the auspices of Andhra University, the college has seamlessly integrated ABC into its curriculum, empowering students to chart their academic journey with unparalleled flexibility and autonomy. Through ABC, each student accrues credits by successfully completing online courses, MOOCs, and EDUSkills programs endorsed by national schemes, thereby fostering a culture of continuous learning and skill acquisition.

Aligned with the guidelines of Andhra University, St. Ann's College for Women has established a robust credit accumulation and transfer mechanism within the ABC framework. Students' performance in internal assessments, practicals, theory examinations, projects, internships, and other evaluative components are meticulously documented and stored in the Academic Bank. This transparent and standardized process ensures that students' academic achievements are recognized and validated, facilitating seamless credit transfer within the university system. Furthermore, St. Ann's College for Women has leveraged strategic partnerships and collaborations to enhance the ABC ecosystem. Through Memorandums of Understanding (MOUs) with prestigious institutions such as DD University, New Delhi, and Holy Spirit College, Tamil Nadu, the college expands its repertoire of credit-bearing opportunities, enriching students' academic experience and fostering interdisciplinary learning. These collaborations not only augment the diversity of courses available but also promote knowledge exchange and research collaboration, positioning students at the vanguard of academic innovation.

Faculty members play a pivotal role in facilitating the implementation of ABC at St. Ann's College for Women. Guided by a student-centric ethos, faculty members design and deliver courses that align with the ABC framework, integrating experiential learning and real-world applications into the curriculum. By fostering a culture of inquiry and critical thinking, faculty members empower students to leverage the ABC system as a catalyst for academic exploration and personal growth. In response to the NEP's emphasis on holistic development, St. Ann's College for Women has expanded the scope of ABC to encompass a wide array of extracurricular and co-curricular activities. From student research projects and paper publications to internships and field trips, the ABC system

recognizes and rewards diverse forms of learning, nurturing well-rounded individuals equipped for the challenges of the 21st century.

In conclusion, the Academic Bank of Credits (ABC) initiative at St. Ann's College for Women epitomizes a shift in higher education, a future where academic progression is personalized, flexible, and inclusive. By embracing the principles of transparency, flexibility, and collaboration, the institution reaffirms its commitment to empowering students and fostering a culture of lifelong learning and academic excellence.

17.Skill development:

The college has implemented various initiatives aimed at providing skill training and employability skills to bridge the gaps in the youth that often impede their career goals. The institute's IQAC and management have jointly introduced Add-on Courses for the students to augment their talent building. The courses run through four semesters, and students choose from a range of options such as Beautician, Zumba, Computers, Fashion Design, Arts and Crafts, Classical Dance, Karate, and Taekwondo. All students are eligible to enroll in the course of their choice. Each course has its significance and helps develop creativity, fitness, technical skills, artistic abilities, self-sufficiency, and other traits necessary in educational settings.

To further enhance students' skills, the college allows students to pursue internships that are of three types - Community Service Projects, Skill-based Internships for 36 days, and Industrial Internships for 90 days which has been made possible by affiliating University and State Governments. The mandatory internships are provided at the end of semesters II, IV, and the entire sixth semester, and upon completion of the internship and project, students earn 02 credits each. The value-based Community Service Project is for 08 weeks and done at the end of II semester for 50 marks. This project enables students to acquire positive thinking, ethical and moral values, and social skills through their interaction with the community as a whole. This, in turn, develops their scientific temper, citizenship values, and life skills.

The Skill-oriented internships are of two types- Virtual and Physical. Students who complete their fourth semester enroll in this internship for 50 marks.

Our students underwent skill-enhancement courses for 30 days -Drone Technology, Pest Control, CITR, Core Java and Soft Skills by Anudip

and Novel Infotech, Advanced Excel, Accountancy, Digital Marketing by Tech Mahindra, Vermi Compost, Human Resource Management, Plant Nursery, and Photoshop.

The college is registered with APSSDC and a knowledge hub that provides certified skill-based online courses tocreate decent jobs through industry and employment-oriented skill development by redefining employability skills.It equips students with the confidence to face interviews and work in any work setting. The organization has established ties with the university that provides45-day internship opportunities for students

Students are about to pursue Logistics and Supply Chain skill enhancement courses for 45 days from the Centre of Excellence and Maritime Services and Hindustan Petroleum Skill Development Institute.

This year the industrial internships (100 marks)are in collaboration with the following esteemed organizations: Coromandel International Limited, BHEL, the Department of Botany (Andhra University), Art Genesys, KSR IT Solutions, AbjeethFerrotech Ltd, Sansid Technologies, CEMS and Datapro These organizations have been selected based on their reputation for excellence in the industry and their commitment to providing high-quality training to interns. They are designed to provide hands-on experience in various aspects of the industrial sector, including research and development, technology, and operations.

Furthermore, the college provides Campus Recruitment Training to impart employability skills- Aptitude, Resume Writing, Group Discussion, Verbal Ability, and Personal Interviews to develop global competencies for one month.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

St. Ann's College for Women is a highly regarded educational institution that is primarily focused on providing English medium education to its students. However, the college values the importance of Indian languages and recognizes their pivotal role in the teaching-learning process. To that end, the institution has incorporated Indian languages into its curriculum.

While the method of instruction is primarily in English, some students who enroll in English medium courses may have limited proficiency in the language. In such cases, teachers use their

discretion to adapt to the student's needs and switch between English and Telugu to ensure effective communication. These students are also encouraged to enroll in online courses to further develop their bilingual abilities.

The faculty of the college is well-trained and experienced in using bilingual teaching methods and is committed to promoting the use of Indian languages in their classes. The college also regularly arranges faculty development programs and professional development programs to improve the quality of bilingual teaching.

It is highly recommended that students pursue online certificate courses in Hindi or English for their personal and professional growth. In addition, the institute has made it mandatory for students to undertake a course on Indian Arts and History, which delves into various cultural aspects of the nation. Educational institutions located within the city extend invitations to students to attend conferences or present papers on several topics, including Indian languages, history, heritage, and more. Both the faculty and students attend these conferences to enrich their knowledge of Indian culture, which also includes medicine.

The institution has introduced Teach Next, as per the National Education Policy, which allows teachers to switch to English, Hindi, or any preferred Indian language to provide efficient digital classes to the student community. This initiative has helped the college to promote the use of Indian languages even in digital education.

The departments of Mathematics, History, Political Science, Biological Sciences, Physical Sciences, and Second Languages use bilingual mode to teach their subjects either in person or digitally. The English teachers occasionally use the local language to enhance the quality of conceptual explanations. Furthermore, students who require remedial coaching are taught in their local language.

Apart from academic excellence, the college also celebrates various Indian festivals- Hindi Diwas, Telugu Day, Pongal, and Onam, with great fervor. During these events, staff dress up in traditional attire, and classical Indian dances and the Dhimsa, are performed. The college employs teachers from across India, which adds to the organization's diversity and vibrancy while providing an opportunity for teachers and students to exchange traditional foods and learn new Indian languages or gain knowledge of Indian culture. The college observes AtlaThaddi, a traditional food festival.

International Mother Language Day is also celebrated where the cultures of different states are celebrated.

In conclusion, the college is dedicated to promoting the use of Indian languages and culture while preserving India's rich heritage. The institution's commitment to bilingual education and cultural exchange ensures that the students receive a well-rounded education that prepares them for a global future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college places significant emphasis on outcome-based education (OBE), with a paramount focus on the welfare and benefits of its students. In acknowledgment of the pivotal role technology plays in modern education, the institution is deeply committed to integrating technological advancements into the learning experience. Students are provided with internet facilities enabling them to engage in online certificate courses, CRT classes, and various developmental programs. These initiatives are accorded the highest priority as they facilitate the acquisition of a diverse range of relevant skills and knowledge, ensuring students remain competitive in an ever-evolving academic and professional landscape.

Demonstrating forward-thinking foresight, the institute meticulously plans ahead, offering students abundant opportunities to gain practical experience through community-based and skill-based internships. These internships are meticulously crafted to address the imminent employment demands that students will encounter upon completion of their degree courses. Furthermore, the college employs a plethora of student-centric methodologies, encompassing experimental, experiential, practical, demonstrative, and hands-on learning experiences to encapsulate the essence of OBE. These methodologies are in perfect alignment with the National Education Policy (NEP), aimed at furnishing students with a comprehensive and holistic learning experience.

In addition to fostering practical skills, the institution places a significant emphasis on nurturing critical thinking abilities. By providing small entrepreneurs with a platform to showcase their products through creativity, students are empowered to hone their entrepreneurial skills and develop a critical mindset towards the products they produce. Moreover, the institution has pioneered initiatives like the "free bag day," where students are encouraged to express their creativity through various activities such as arts and crafts, card making, calendar making, and more. Such initiatives not only foster creativity but also instill a sense of innovation

and self-expression among students.

Being affiliated with Andhra University, the institution has meticulously developed a comprehensive curriculum meticulously aligned with the principles of OBE. This curriculum is diligently followed, ensuring that students receive a well-rounded education that equips them with the requisite skills and knowledge to excel in their chosen fields. By adhering to this meticulously crafted curriculum, the institution endeavors to provide students with an education that transcends mere academic excellence, nurturing them into well-rounded individuals prepared to navigate the complexities of the professional world with confidence and competence.

In conclusion, the institution's unwavering commitment to outcome-based education, coupled with its proactive integration of technology and innovative teaching methodologies, underscores its dedication to providing students with a transformative learning experience. Through a holistic approach encompassing practical experiences, critical thinking development, and comprehensive curriculum design, the institution remains steadfast in its mission to empower students with the skills, knowledge, and confidence needed to thrive in an increasingly competitive global landscape.

20.Distance education/online education:

The college campus provides an exceptionally conducive environment for online education, amplified by the myriad industries in its vicinity. These industries, ranging from large corporations to small-scale enterprises, offer abundant job prospects for students, rendering the college an ideal hub for implementing Online Distance Learning (ODL). The administration actively explores avenues to introduce vocational courses, poised for certification by universities, thereby augmenting students' employability and skill set.

The advent of the Covid-19 pandemic catalyzed the adoption of blended learning as an educational paradigm, seamlessly integrating into the college's teaching methodology. Both faculty and students swiftly acclimatized to these technological advancements, resulting in a marked enhancement of the learning experience. Substantial investments in technology empower students with access to cutting-edge learning tools and resources. The administration remains steadfast in its commitment to further enrich the online learning milieu, fostering interactivity and engagement among students.

Online internships have emerged as a popular alternative, furnishing

students with invaluable work experience and skills from the comfort of their homes. Offering unparalleled flexibility in scheduling and location, these internships enable students to adeptly balance work commitments with academic pursuits.

The prevalence of online certification programs attests to their popularity, driven by their inherent convenience and flexibility. Such programs afford individuals the opportunity to learn from virtually anywhere, obviating the need for traditional classroom attendance. Accredited by reputable universities and institutions, online certifications serve to augment resumes and bolster career prospects, aligning with the evolving demands of the professional sphere.

A cornerstone of modern academia, digital libraries epitomize an extensive repository of digital resources encompassing books, journals, multimedia content, and more. Facilitating seamless access to a wealth of information, these digital libraries empower researchers, students, and knowledge-seekers alike. Beyond mere accessibility, digital libraries play a pivotal role in preserving rare or invaluable materials through facile duplication and dissemination.

In a significant stride towards democratizing education, the Andhra Pradesh government has forged a partnership with edX, a premier e-learning platform offering Massive Open Online Courses (MOOCs) from over 170 global universities. Administered through APSCHE, this collaboration grants college students within the state unfettered access to over 1,000 courses spanning diverse disciplines, including computer science, artificial intelligence, machine learning, arts, and commerce – all at no cost.

In essence, the college's proactive embrace of online education, coupled with strategic alliances and technological investments, heralds a dynamic learning ecosystem primed for continuous evolution. Anchored in the ethos of accessibility, flexibility, and innovation, these initiatives underscore the institution's unwavering commitment to nurturing well-rounded, empowered individuals poised to thrive in the digital age.

Extended Profile

1.Programme

1.1   212

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **682**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **216**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **223**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **32**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **5**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**212**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**682**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**216**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**223**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**32**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	5

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	33
4.2 Total expenditure excluding salary during the year (INR in lakhs)	24.11
4.3 Total number of computers on campus for academic purposes	158

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This process begins with comprehensive curriculum design, where learning objectives are clearly defined and aligned with educational standards and institutional goals. The curriculum is then structured to provide a logical progression of content, building upon prior knowledge and skills.

A variety of instructional strategies and resources are employed to cater to diverse learning styles and needs, ensuring engagement and comprehension among students. This may include lectures, discussions, hands-on activities, multimedia materials, and experiential learning opportunities.

Regular assessments and feedback mechanisms are integrated throughout the curriculum to gauge student progress and understanding. This allows for timely adjustments to teaching methods and content delivery as needed, promoting continuous improvement.

Furthermore, the institution places emphasis on professional development for faculty members to enhance their pedagogical skills and stay abreast of emerging educational trends and technologies.

All aspects of curriculum delivery are meticulously documented to maintain transparency, accountability, and continuity. This documentation serves as a valuable reference for faculty, administrators, and external stakeholders, facilitating ongoing evaluation and refinement of the curriculum delivery process. Overall, this structured approach ensures that students receive a high-quality education that prepares them for success in their academic and professional endeavors.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://apsche.ap.gov.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIEThe institution diligently follows the academic calendar, which encompasses various significant events, including the conduct of Continuous Internal Evaluation (CIE). CIE serves as a vital component of the educational process, facilitating comprehensive assessment and continuous feedback mechanisms for students.

Aligned with academic standards, the CIE schedule is meticulously planned, ensuring adequate time for preparation, assessment, and result dissemination. It incorporates various evaluation methods such as quizzes, assignments, presentations, and projects, fostering a holistic understanding of the subject matter.

By adhering to the prescribed calendar, the institution promotes a structured learning environment conducive to student success. Timely completion of CIE assessments enables educators to gauge student progress effectively, identify areas for improvement, and provide tailored support as needed.

Furthermore, adherence to the academic calendar instills a sense of discipline and accountability among students, encouraging them to manage their time efficiently and prioritize their academic responsibilities.

Overall, the institution's commitment to following the academic calendar, including the conduct of CIE, underscores its dedication to maintaining educational standards, fostering academic excellence, and nurturing the holistic development of its student body.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://stannscollegevizag.org/2022-2023/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

624

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

624

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution recognizes the importance of addressing cross-cutting issues such as Gender, Environment and Sustainability,

Human values, and Professional Ethics, and thus, integrates them seamlessly into its curriculum.

Incorporating Gender perspectives involves sensitizing students to gender inequalities, biases, and stereotypes, promoting gender equality, and empowering individuals of all genders. This includes analyzing gender dynamics in various fields and fostering inclusive practices.

Environmental and Sustainability concerns are woven throughout the curriculum, emphasizing the interconnectedness of human activities and the environment. Students learn about environmental challenges, sustainable practices, and their role in preserving natural resources for future generations.

Human values like empathy, integrity, and respect for diversity are instilled in students through interactive sessions, case studies, and experiential learning activities. This cultivates a sense of social responsibility and ethical decision-making skills.

Professional Ethics are integrated into disciplinary studies, emphasizing the importance of integrity, honesty, and accountability in professional practice. Students engage in discussions on ethical dilemmas and explore strategies for ethical conduct in their respective fields.

By embedding these cross-cutting issues into the curriculum, the institution equips students with the knowledge, skills, and values necessary for responsible citizenship and successful professional careers in a diverse and rapidly changing world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

37

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

723

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannscollegevizag.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

216

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Ann's College for Women prioritizes the holistic development of its students through a comprehensive induction program designed to identify and support both special individuals and advanced learners.

For Special Individuals, characterized as slow learners, the college implements a range of supportive measures:

1. Remedial Classes: Tailored sessions to address individual learning gaps. 2. Special Study Hours: Dedicated time for focused learning and assistance. 3. Parent-Teacher-Student Meets: Regular interactions to discuss progress and strategies. 4. Daily Tests & Assignments: Continuous assessment to monitor and enhance learning. 5. Simplified Notes Dictation 6. Innovative Teaching Methods: Utilizing storytelling and role play for effective comprehension. 7. Personal Counseling: Guidance and support to address academic and personal challenges. 8. Keyword Identification 9. Experiential Learning Environment 10. Supportive Environment

For Advanced Learners, the college offers enriching opportunities to further excel:

1. CRT Classes. 2. Competitive Examination Coaching: Guidance for various competitive exams. 3. Campus Job Melas 4. Special Projects: Engaging in advanced academic and research endeavors. 5. PowerPoint Presentations: Developing skills in effective communication. 6. Participation in National & International Seminars. 7. Add-On Courses. 8. Learning by Earning: Practical experiences to earn while learning. 9. Youth Exchange Programs: Cultural exchanges for global exposure. 10. Extracurricular Activities: Participation in clubs and committees for holistic growth. 11. Recognition and Appreciation: Press coverage and certificates for achievements. 12. Creative Expression: Opportunities to produce short films and showcase talents. 13.

Merit Scholarships: Recognition and support for academic excellence.

File Description	Documents
Link for additional Information	https://stannscollegevizag.org/wp-content/uploads/2024/02/2.2.1-addi.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
682	**32**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a student-centric teaching methodology, wherein faculty members utilize approved pedagogies to enhance learning experiences. These include:

1. Participatory Method: Students actively engage in preparing charts, models, paper presentations, and projects to facilitate experiential learning. They are encouraged to attend seminars, present papers, and participate in competitions to broaden their exposure and knowledge.

2. Experiential Method: Learning occurs through practical application. Science students focus on laboratory work, while humanities students undertake field visits, industrial tours, and extensive studies and surveys. This approach bridges the gap between theoretical concepts and real-world applications.

3. Problem-solving Method (POWER): This method emphasizes systematic problem-solving using the acronym "POWER": - P: Problem identification - O: Option exploration - W: Weightage assessment - E: Electing a solution - R: Reflection on outcomes

4. Resource Method: Students are organized into groups and assigned chapter-wise topics from the syllabus. Each group presents their topic using PowerPoint presentations, while others listen attentively. Following the presentations, interactive sessions among the groups facilitate deeper understanding and knowledge exchange.

These pedagogical approaches foster active learning, critical thinking, and collaboration among students, enabling them to acquire comprehensive knowledge and skills relevant to their disciplines.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://stannscollegevizag.org/teaching-and-learning/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The scenario of the classroom is changing in order to fill the technological gap between the progress of the society and institutional activities. ICT is widely used in our college by teachers for making teaching learning process easy and interesting

Multimedia presentation topic helps students to conceptualize the ideas of the real world by integrating the theories in the practical application.

Communication tools such as online portal, Digital library, Laptops, CD, N-list, YouTube, google, Panels, LCD projectors,Tabs & PPTs etc. are being used for effective teaching - learning process.The students have enough practice in computer labs.

Microphones are used in the language lab for better communication skills and building confidence among the students.

Printers and Scanners are available in the campus for the students for educational purpose.

Lecturers create and store files, charts and educational matters in Pen Drive and use it for teaching purpose. Campus wi-fi is available to everyone.

Modern society is knowledge society. Information is the basis for knowledge society.But that information should be correct, scientific & influential.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stannscollegevizag.org/learning-resources/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows and adheres to the guidelines provided by the University for transparent and robust internal assessment. Internal assessments include class tests, mid-term exams and university preparatory model exams after 100% completion of syllabus. It will take one week to correct answer scripts. Then they will be distributed to the students. The doubts will be clarified clearly. The students who got low marks will be given special care & remedial classes will be taken for them. Then, after 15days, Re-test will be conducted and marks will be displayed on the Departmental notice board.

The progress of the students is discussed and presented in the parent-teacher meeting. The parents are informed regularly about

the progress and attendance of their children.

Feedback is regularly collected regarding teaching-learning process. The suggestion boxes placed on the corridors as a part of feed back.

In CBCS system the internal assessment carries 25 marks and 75 marks tests in which 15% of marks are taken from the tests. 10% of marks are given based on the assignment, practical, attendance, project work and written test.

On the whole , the internal assessment system is following two things

1) Continuous internal assessment (CIA),

2) SMART Administration.

File Description	Documents
Any additional information	View File
Link for additional information	https://stannscollegevizag.org/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts two types of examinations, internal and external. External exams are conducted by the affiliating university and the college conducts the internal examinations. As part of internal examinations, assignments, mid-term and pre-final examinations are conducted. The internal examinations are conducted with utmost care and transparency with fairness.

At Institute level

A three-stage grievance Redressal mechanism is available to redress the grievances of the students with reference to internal examinations.

1] First Stage - At the concerned teacher level

2] Second stage - At HOD level: In case the student is not satisfied at stage one, the student can approach the HOD of the concerned department.

3] Third stage- At the Principal level: In case the student is aggrieved with the decision even at the HOD level also, she can appeal in writing to the Principal who in turn nominates a Professor / Associate professor other than the concerned teacher to look in to the grievance.

At University level The student is entitled to apply for recounting / revaluation in theory subjects by paying the prescribed fee to the University. The University takes up all such applications and revaluates the scripts by competent subject teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://stannscollegevizag.org/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1] The College has clearly stated its Programme and Course outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective departments.

2] The teaching-learning activities and the assessment methods focus more on knowledge than on attitude and skills. Thus, graduates may have extraordinary knowledge, skill in the subjects thought. In addition, they also trained and equipped with soft skills related to communication, human relations, ethics, and professionalism.

3] The institute believes that the students are its 'Brand Ambassadors' and expects that the students share the common values articulated in the vision and mission statements.

4] The teaching-learning strategies for each subject is prepared, discussed and approved by the staff committee of each department before commencement of academic year.

5] Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and

lab practice is maintained properly.

6] The Principal and HODs of the concerned department ensure that the teaching and learning outcomes are achieved through closely monitoring the performance of the students through Continuous Internal Evaluation and also in formative and summative assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscollegevizag.org/programs-offered/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the college. One of the methods that the college follows is by assessing the teaching-learning method based on feedback system, where the students can also put forth their grievances regarding both personal and academic related.

The slow and advanced learners are identified and accordingly, outcome attainment target is set by introducing improvement measures such as personal counseling, special classes, competitive examinations coaching, CRT Classes, Add-on courses , Organizing internships, seminars and mid-examinations.

The awards, rewards, medals, merit certificates and appreciations by government university and NGO's to the students clearly shows the attainment of the knowledge and abilities of students which are described as program outcomes and course outcomes.

We also check if we successfully attained the PO's, CO's, and PSO's by analyzing the progression of students towards their higher education into institutions in India through campus placements.

The target thus set for the attainment of POs, PSO's and CO's are discussed in the review meetings with Principal and IQAC. In these meetings, various steps and measures are taken into consideration

to increase the target level for the attainment of POs, PSOs and CO's.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://stannscollegevizag.org/placements/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://stannscollegevizag.org/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stannscollegevizag.org/wp-content/uploads/2024/03/Student-Servey-Report-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

22

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Ann's College prioritizes holistic education, emphasizing co-curricular and extracurricular activities to complement classroom learning and nurture essential life skills. Through various initiatives in collaboration with departments and committees, students actively engage in:

1. National Service Scheme (NSS) and National Cadet Corps (NCC) activities.

2. Participation in science and commerce clubs, fostering exploration of talents.

3. Involvement in the Red Ribbon club for awareness on health

issues.

4. Leadership roles within the Student Council, promoting responsibility and initiative.

The college celebrates national and international days with service activities like medical camps for dental and eye checkups, and public engagement events such as marathons and rallies to advocate for environmental causes. Summer camps offer activities like "wealth from waste," meditation, and painting for children, promoting creativity and mindfulness.

Additionally, students conduct rallies and campaigns addressing critical societal issues like drug abuse, AIDS control, and biodiversity conservation. The college's outreach program, STAND (Student Training and Neighborhood Development), supports a nearby village, exemplifying its commitment to community service.

Through these multifaceted efforts, St. Ann's College instills in students a deep sense of social responsibility, ensuring their holistic development and contributing to the creation of socially conscious citizens.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

17

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

43

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Ann's College for Women, located in Visakhapatnam, Andhra Pradesh, boasts a modern and aesthetically pleasing campus spread across seven acres in an urban setting, opposite HPL gate. The campus is equipped with state-of-the-art facilities to ensure a conducive environment for academic and extracurricular activities.

The college has recently undergone developments to enhance its infrastructure, including the addition of two classrooms, an Arts and Crafts Room, an Examination Control room, and an extension of the Auditorium. The Auditorium now accommodates up to 1000 individuals and is fully equipped with modern amenities.

Academically, the college provides a comprehensive range of facilities, including 29 classrooms and 8 laboratories covering various disciplines such as Physics, Chemistry, Computer Science, Microbiology, Biochemistry, and English Language. Additionally, there is a Central Library, Net Centre for ICT, and a Seminar Hall, all equipped with necessary resources for effective teaching and learning.

Furthermore, the college prioritizes ICT-enabled education, with a central computing facility comprising 30 computers accessible to both students and staff. The entire campus is Wi-Fi enabled, facilitating seamless internet access. Students have access to online journals and e-textbooks through the college's subscription to NLIST, and faculty members can utilize these resources for research and teaching purposes.

Overall, St. Ann's College for Women provides a conducive environment for holistic development, blending academic excellence with modern amenities and technological integration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

St. Ann's College for Women, situated in Visakhapatnam, dedicates itself to nurturing both recreational and sporting talents among its students, evident in its exceptional infrastructural support. The sprawling seven-acre campus provides ample space for a variety of outdoor activities, fostering a culture of intra and inter-institutional competitions at state and national levels.

Each year, the college hosts intra-collegiate tournaments in sports and games, recognizing student achievements with prizes ranging from cups and medals to certificates and monetary incentives. Furthermore, the institution's cultural committee orchestrates a plethora of cultural events, including celebrations for Christmas, Pongal, Onam, Women's Day, and St. Ann's Day, promoting a rich tapestry of cultural diversity.

These cultural activities serve to enhance students' inner

qualities and provide a robust platform for them to excel in
various artistic endeavors. Moreover, the college prioritizes
holistic development, organizing extracurricular activities such
as dance, music, poetry writing, athletics, and game days.
Students actively participate in Youth Festival events hosted by
other educational institutions, showcasing their latent talents
and contributing to a vibrant cultural milieu.

With well-equipped indoor and outdoor facilities, including courts
for volleyball, throwball, kho-kho, and more, along with an
auditorium boasting a seating capacity of 1000, St. Ann's College
ensures a conducive environment for the promotion of cultural
events and activities, fostering a dynamic and inclusive campus
community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/gallery23/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2024/02/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

24.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data Requirement for lastyears: Upload a description of library with,

- **Name of ILMS software**
- **Nature of automation (fully or partially)**
- **Version**
- **Year of Automation**

The Institutes' Library is the resource hub for knowledge and has a vast collection of books, journals, magazines, and periodicals. The whole operation of the library is automated with ECAP Library Software with all the facilities like OPAC (Online Public Access Catalogue) Separate reading facility is made available for students and teaching staff.

The description of the Integrated Library Management System (ILMS)

- **Name of the ILMS software: ECAP Library Software**
- **Nature of automation (fully or partially): Fully**
- **Year of Automation: 2019 and is still continued to the current year**

The Library has state-of-the-art facilities required as per the University norms and has been accommodated around 5200 sq. feet. The Library's various activities, such as data entry, issue and return and renewal of books, member logins, etc., are done through this Software.

Key Features of Software:

- **Transactions**
- **Edit/Modify**
- **Search (OPAC)**
- **Reports**
- **Barcode Creation**
- **Institutional Repositories**

There is a separate E-Library section for E-resourses and subscribed to Inflibnet. Question papers of the University Examination are available for students' reference. There are separate sections for Books, Journals and Newspapers.

Summary of books, journals, theses and CDs available in the library

Books Titles: 4926

Volumes: 6323

Journals: 20

CDs: 25

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://stannscollegevizag.org/learning-resources/

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,10,301

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

140

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The management of St. Ann's College for Women continuously and periodically upgrades its IT infrastructure and facilities to facilitate timely and required information that should reach all its stakeholders. Salient features of the IT facilities and updates done are as follows: The internet is backed with 50 Gbps Broadband connection from- SK with upto 250 MBPS speed.

Class Rooms have been equipped with LCD, Computer, Internet high-end acoustics and AC. The admission and examination modules have been automated. The theory/practical evaluation process is automated.

St. Ann's College for Women is well-equipped IT infrastructure and computer connectivity for enhanced student teaching-learning process. The students and teachers are provided with computer

facilities for undertaking the academic and co-curricular activities, project and research activities, community outreach programs, collaborative, administrative and financial evaluation activities. All the computers and audio-visual equipment are supported by UPS.

Biometric Attendance system is maintained. To guarantee overall campus security, CCTVs have been placed in examination halls as well as in some chosen places.The library and information services activities have been made fully automated using our own Software. E-notice board is placed in the parlour to provide information about the college activities and to provide inspiring thoughts and insights for all those who visit. The Institution deploys and upgrades the IT infrastructure and associated facilities whenever required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.11

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has statutory committees that oversee different areas such as infrastructure, as well as the necessary teachinglearning equipment. The maintenance department employs skilled and experienced technical personnel who maintain continual physical surveillance to carry out servicing and repairs Civil, electrical, plumbing, and carpentry maintenance are continually monitored by management. Watering the plants and maintaining the gardens require separate staff. Annual budget allocations are set to meet the maintenance expenses of all facilities. We have separate ladies' room as it is a women's college. All lab equipment and equipments are subjected to preventive and breakdown maintenance on a regular basis. All other high-end equipment is covered by an annual maintenance contract with the manufacturer or an approved repair agency. The senior management/principal also conducts safety rounds, and directives are provided for changes/modifications to the facilities. The maintenance team is in charge of the upkeep and repair of furniture, fixtures, and other physical infrastructure. Staff or technicians maintain the laboratory equipment at the departmental level on an annual basis, as needed. A library advisory council is in charge of purchasing and upgrading library facilities.Annual Quality Assurance Report of ST. ANN'S COLLEGE FOR WOMEN The campus has an uninterrupted power source thanks to a generator, storage battery, and solar panel. The capacity of the solar panel is 5kw and each kw has 5 units per day totaling 750 units per month. And for the hostel, the solar panel generates a total of 3750 units per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2024/02/Main.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

329

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

329

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://stannscollegevizag.org/wp-content/uploads/2024/01/5.1.3_compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

682

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

682

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

73

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT COUNCIL

Functionality:

The student council will act as an umbrella body for all the clubs and committees on campus, ensuring their smooth functioning at each juncture. Apart from being the link between the students and the management, the Student Council will be responsible for the brand enhancement of the campus and will constantly strive towards making the experience of the student on campuscomfortable andenriching. It will be the responsibility ofthe Council to ensure that all events, activities and interactions on campus are conducted in a manneracceptableto the culture and norms ofthe university. The Councilwillassist all clubs and committees on campus with their functioning and conducting of variousotheractivities.

Objectives:

-To bridge the gap between the students and the management

-To addressallgrievances and complaints atthe first levelin order to ensure the smooth functioning at all levels

-To improve the campus experience of thestudents by ensuring proper maintenance of the infrastructure and other facilities

-Alignment of all activities to the cultural norms of the campus

-To promote a thriving atmosphere by strengthening interaction and human ties.

-To improve student participation and maintain standards of the college.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/value-added-courses/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registeredAlumni association with Registration number 473 dated 2021.St Ann's college for women that envisagesthe empowerment of young girls of today through holistic education to champion the cause of justice,peace,love, truth and live in harmony with nature and are ever open to further growth.

The college has richAlumni working both internally and externally for achieving the vision and mission of the institution.The Alumni association provides an interface for establishing a link between the Alumni, staff and the students.

Executive body of the association consists of president, vice president, secretary, joint secretary, treasurer and executive

members.The Alumni association contributes through various means:

1. Alumni interaction- Alumni are invited as resource persons for guest lectures and panel discussions.
2. Placement- Alumni working in various organisations provides the information about the job opportunities and assist the students accordingly.
3. Social service-Institution and Alumni work hand-in-hand to support the needy.
4. Fee payment- Alumni supports the financially challenged and supports them in completion of their education.

Alumni meet-St Ann's college's tradition is the "Annual AlumniMeet." This is the best platform for networking and sharing new trends and current happenings in the corporate world.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2022/12/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Case Study "Empowering Women through various initiatives in a women's college

St. Ann's College for Women aims to provide holistic education to young girls, especially those from rural regions, to empower them. Its objective is to create forward-thinking, connected, creative, and empowered women who contribute positively to society and the nation. The institute's primary goal is to educate all girls, especially those who are underprivileged. Every year, the college

formulates an annual plan that reflects the various activities that would be organized on certain days. Additionally, the management has taken various measures to provide a rich knowledge haven to its students by promoting a safe and supportive environment for students by organizing awareness programs, book exhibitions, workshops, and skill enhancement activities such as Add- on courses, Internships, Research Programs, Industrial Visits and Academic Conferences and Hand on training, workshops. To provide safety and security special cells and committees have also been formulated such as the Anti-Sexual Cell, Anti-Ragging Committee, Gender Equity, and SheTeam to protect girls from harm. These teams conduct seminars, workshops, and training programs on women's safety protection and empowerment of women. Additionally, national days and other important days are marked through the collective involvement of staff, students, non-teaching staff, and management.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case Study: Newsletter

A special newsletter committee is formed by the management and IQAC of St. Ann's College for Women to produce a monthly newsletter that showcases the college's various events and achievements of students and faculty members. The committee is responsible for creating the newsletter that includes the Principal, Head of Departments, Faculty Advisor cum Editor, and Editorial Board student representatives. The Head of Departments provides information to the Faculty Advisor, who then prepares the newsletter with the Editorial Board. It is edited by the Editor and then sent to the Principal for approval. Once approved, it is sent to the website developer, who uploads it to the college website before the 10th of every month. The newsletter features reports of events organized by different departments, the Management, the Cultural Committee, and the Student Council, among others. Additionally, it provides updates and information about various programs such as the National Cadet Corps, the National

Service Scheme, and fundraising activities. The newsletter highlights Workshops, Symposiums, Extension Activities, Research Publications, Conferences, Technical Talks by Experts, Faculty Development Initiatives, celebration of important days, personal accomplishments of the staff (Invitations to serve as distinguished guests for public events), and campus recruitments, job training, participation of students in various events. Lastly, the Student Corner section of the newsletter provides information on internships, online courses, quiz contests, job opportunities, and more.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/letter2022/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's core mission of fostering sensitivity, alertness, and service in students is evidenced through various initiatives and events. Through programs like STAND, students are exposed to the realities of marginalized communities, instilling in them a sense of empathy and duty towards societal welfare. Visits to slums, orphanages, and special schools broaden their perspective and nurture a spirit of service for the less fortunate.

Fundraising events like the Food Fest and Peacock Day not only engage the broader community but also serve as platforms for students to actively contribute to social causes. The substantial funds raised are judiciously utilized to support initiatives such as providing free uniforms, sports jerseys, and sponsoring education for underprivileged children.

Moreover, commemorating significant occasions like the college principal's birthday by channeling contributions towards the welfare of the needy reflects a culture of compassion ingrained within the institution. Such endeavors not only enrich the lives of beneficiaries but also reinforce the values of generosity and selflessness among students, thereby empowering them to become conscientious members of society.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stannscollegevizag.org/strategic-plans/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing Body (GB) which is responsible for overseeing the college's functioning. It is the highest-ranked executive body of the college. The Board, on the other hand, manages the institution's resources and functioning.

The Principal has several duties, including raising the standards of governance to improve the effectiveness of college administration, implementing changes to existing practices to suit the demands of the time, conducting staff meetings to discuss education, admissions, and other college affairs, participating in the appointment of teaching, non-teaching, and support staff, supervising students and their activities to establish self-discipline.

Several institutional bodies and committees function under the Governing Body. This year an Academic committee was established where the primary role is given to an Academic Head who is responsible for standardizing the academic setup of the institution and paving development in the staff and students. Publication Committee, Board Committee, Discipline Committee, Cultural Committee, Clean and Green, Program in Charge, Sports, and Games, Personal Council, Photo/Media, Placement, IQAC, Incubation and Innovation, Project, Floor charge to monitor the adherence of the staff and students to the college rules, Research Committee, Literary Committee, Editorial Committee are the other committees that actively function. The receptionist acts as an initial point of contact for the visitors to assist them with the concerned person (s).

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/code-of-conduct/
Link to Organogram of the Institution webpage	https://stannscollegevizag.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Ann's Management strongly believes that quality employees are the foundation of a healthy and balanced working environment, which is necessary for cultivating excellence and enhancing the art of teaching and learning. To support this belief, the management provides vibrant employee welfare measures aimed at improving their quality of life and ensuring their well-being. The management is committed to supporting its employees and ensuring that they have the resources and environment they need to thrive.

The College makes arrangements for availing the following welfare schemes:

Cater to Emotional Needs

- Staff grievance redressal cell to address concerns and

grievances.
- Provide access to professional counselors for both staff and students.
- Show public appreciation for staff achievements and after successful completion of events.
- Foster a sense of community by inviting staff to lunch on special occasions such as St. Ann's Feast, Christmas, Teachers' Day, and Women's Day.

Avenues for Career Development and Progression

- At the beginning of the academic year, the teaching staff attends annual orientation and workshops.
- During the Ph.D. process, the staff is given paid leave and the provision of part-time facilities. Completing a Ph.D. degree results in an incentive in the form of a salary hike.
- Quarterly Faculty Development Programmes are conducted for the teaching staff.
- Training for non-teaching staff.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Staff-Support-Policy-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff is informed about their duties and responsibilities, which they sign to confirm their approval and willingness to adhere. The IQAC prepares a self-appraisal format based on the Performance-Based Appraisal System of UGC to measure the performance of staff. This format is given to the staff, and they fill it according to their work. If a staff member receives a "Needs Improvement" rating in one or more areas of performance, the principal takes the following steps:

1.Provides the staff member with a clear written statement of specific areas of unsatisfactory performance based on the Performance Appraisal form.

2. Discusses the areas of unsatisfactory performance with the staff member and provides them with a copy of the "Plan for Improvement" to undertake and implement. The principal will meet with the staff member regularly to monitor progress.

3. Conduct a performance appraisal and complete the Performance Appraisal form at the end of the improvement period.

The Principal assesses employees on various qualities and their overall performance on each parameter. Weekly assessments are done, and accurate feedback is provided to the concerned staff. Staff with satisfactory appraisals are appreciated and acknowledged for their sincerity and efficiency. Consistent good performance and the existence of vacancies at higher designations along with performance increment payments determine promotion opportunities.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Performance-Appraisal-Policy-1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial committee and governing body work together to

allocate budgets for non-recurring expenses for all the departments, as well as recurring expenses for the college. The rights to purchase stationery, lab equipment, and academic books are granted within a maximum limit. As per compliance requirements, the statutory auditors conduct internal and external audits at regular intervals. The internal audit team conducts regular audits, including revenue audits, payroll audits, and day-to-day transactions. The internal audit verifies and certifies the entire income, expenditure, and capital expenditure of the institute. The accounts department maintains copies of the allocated budget, invoices, and vouchers for every transaction, and consolidates them after thorough verification. This is then submitted to the external auditors after 31st March. The institution's accounts are audited biannually by certified statutory auditors (external). They review the internal audit, accounting policies, standards, and financial analysis, and prepare verified financial statements based on the bills, vouchers, invoices, books of account, and bank statements provided. If any significant issues are noted, an "audit management letter" recording the issue would be sent to the accounts department and the management. The final audit reports are studied and analyzed by the governing body of the institute, and any corrections and suggestions are incorporated if necessary.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2192560

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives financial resources through various means such as student tuition fees, contributions from management, philanthropists, benevolent staff, parents, the public, society, funds generated through sponsored projects, alumni, well-wishers, quality enhancement activities like national seminars and workshops, and department fests. The internal audit team of the institute processes and monitors the effective and efficient use of available financial resources to meet both recurring and non-recurring expenses.

To ensure efficient resource utilization, the institute provides financial support to those in need, appoints skilled office administrators, program coordinators, and lab technicians, and utilizes infrastructure effectively to conduct various activities such as university and government examinations, parent-teacher meetings, faculty development programs, curricular and extracurricular activities, remedial classes, and extra classes.

The institute also encourages effective usage of ICT for improved teaching-learning processes, sanctions travel expenditures for staff to attend seminars or conferences and provides annual increments, financial support for paper publications, and mini-research programs to enhance the salaries of staff.

Furthermore, the resources are utilized for departmental necessities, laboratories, infrastructural development, hostel maintenance, library resources, administration, software and equipment, merit scholarships, certificates, and medals for honoring outstanding students.,conducting grand events in the auditorium and the assembly ground. The resources are utilized for campus beautification, modernization, digitalization, free Wi-Fi and stationary, laptop services, and facility enhancements.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC's Comprehensive Faculty Development Plan

The IQAC takes a holistic approach to technically and academically developing the institution's staff. In addition to this, IQAC aims to upgrade the quality standards of the faculty by providing core training in soft skills, multi-disciplinary education, and internships to align with the National Education Policy. These initiatives will enable innovative teaching and learning methods that will facilitate practical fieldwork, including research opportunities for science students.

2. Empowering Students through Internships and Part-time Jobs

A new initiative was introduced to help students explore their academic potential through research projects and internships. Undergraduates are now able to take advantage of their available time by pursuing value-added certificate courses such as Drone, E-commerce, and Logistics, Advanced Computers among others. In addition, students are now able to earn while they learn, which is especially helpful to those who come from financially challenged backgrounds. Not only does this practice instill confidence and self-reliance, but it also empowers students, especially women, to become more competent in the future. The program's main goal is to help students add value to their education, acquire vocational skills, and learn self-management. As many students are working from home and pursuing part-time job opportunities, this initiative has proven to be quite useful.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC the college along with the Principal meets every quarter to contribute to the qualitative performance of staff and students to extract the gem out of them through a well-structured review process.

1. Faculty Assessment

Ever since the introduction of the Academic Head to the administrative team, the monitoring of the faculty has become much more thorough and detailed. The institute conducts two evaluations of its faculty. The first evaluation is for newly recruited staff who are under a probationary period.The established staff is evaluated by feedback received from students by giving questionnaire forms at the end of each term and other factors. At the end of one year, the Principal provides necessary corrective measures and remarks based on the evaluation.

2. Bridge Gaps in Learning System

The institute takes the issue of learning hurdles seriously and works on measures to improve them. The first area of assessment is academics, where students' performance is evaluated through midterm examinations and class assessments. The institute also assesses the standards of admitted students based on their communication skills, digital literacy, and activities such as seminars, written tasks, assignments, and practical projects. The concerned department faculties report these issues to the IQAC team, who then discuss ways to bridge these gaps and facilitate outcome-based learning.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://stannscollegevizag.org/nirf/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Ann's College for Women prioritizes the safety and security of its students and faculty members, implementing various measures to ensure a secure environment. Workshops and programs are regularly organized to build confidence among the girl students, fostering a sense of empowerment and self-assurance. The college has established both an anti-sexual harassment committee and an anti-ragging committee, equipped to address sensitive issues promptly and effectively, thus ensuring the students' vibrant presence on campus.

Moreover, the college conducts lectures and seminars aimed at

raising awareness on health and hygiene, promoting a culture of well-being among the student body. To further enhance self-defense skills and confidence, Taekwondo classes have been introduced as an add-on course starting from this academic year. This initiative not only provides practical self-defense training but also instills a sense of empowerment and strength in the participating students. Some students have even showcased their skills in competitions, earning medals and recognition.

Additionally, a committee dedicated to addressing sexual harassment grievances has been constituted, operating in alignment with UGC-MHRD guidelines and the college's anti-ragging and sexual harassment policy. This holistic approach underscores the college's commitment to the welfare, safety, and security of its students, creating a conducive learning environment where all individuals can thrive.

File Description	Documents
Annual gender sensitization action plan	https://stannscollegevizag.org/wp-content/uploads/2024/02/Gender-equity-committee.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannscollegevizag.org/wp-content/uploads/2024/02/7.1.1pics.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

St. Ann's College for Women and the Management has taken several initiatives to keep campus clean, green, and eco-friendly. These include energy conservation, rainwater harvesting, biohazard or waste management, plantation of trees, laying of lawns, e-waste management, etc.

Solid Waste Management:

Non-hazardous solid waste, including garbage, stationery-related rubbish, and food waste from hostels, which is then responsibly disposed of in organized pits. Broken glassware is collected separately and handed over to the GVMC for proper management.

Liquid Waste Management:

Liquid waste generated from laboratory activities is carefully drained into color-coded containers. Recycled water is efficiently utilized for non-potable purposes and watering trees across the campus.

Biomedical Waste Management:

With a stringent adherence to safety protocols, the college ensures that no biomedical waste is generated within its premises.

E-waste Management:

The college's IT department spearheads the collection and repair of electronic waste, promoting the reuse of functional electronic equipment. Items beyond repair are disposed of in compliance with environmental regulations.

Waste Recycling System:

Solid waste from staff quarters and student hostels undergoes a recycling process, where it is converted into nutrient-rich compost, contributing to sustainable landscaping and plant growth on campus.

Hazardous Chemicals and Radioactive Waste Management:

In alignment with its ethos as a healthcare institute, St. Ann's College refrains from using hazardous chemicals or generating radioactive waste, ensuring a safe and eco-friendly environment for all.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://stannscollegevizag.org/wp-content/uploads/2024/02/waste-management-pics.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

St. Ann's College for Women has a multicultural background.The

institute routinely engages them in various activities for creating an inclusive environment. Wearing uniform is compulsory to preclude overt display of disparities. The other initiatives include:

1. Annual fests and gatherings: All students from different communities and backgrounds join together to celebrate fests and gatherings. E.g. fresher's day, farewell etc.
2. Cultural and religious festivals such as Christmas, Onam, Dusshera and Sankranthi are celebrated by students and staff
3. Patriotic initiatives: Republic day, Independence Day and constitutional day were celebrated by singing the National Anthem.
4. NSS and NCC activities are being conducted regularly to develop team work and provide insight to government schemes.
5. Yoga Day was celebrated in the months of August and June to promote awareness.
6. Community services: Apart from blood donation motivation and pulse polio programs Swatch Bharat is being organised on the third Friday of every month.
7. Observation of Language days: English week, Telugu day & Hindi diwas etc are celebrating to improve the language skills.
8. Food festival: Food festivals are organising to improve the skills of students in preparing the food items, marketing skills & mobalising money for charity .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Management at our college has undertaken the moral duty of nurturing students into responsible citizens. This commitment is evident through various initiatives: the daily rendition of the National Anthem to instill patriotism, prominent display of the Indian Constitution's Preamble at the college entrance, and recitation of the National Pledge to inspire students to uphold civic virtues. Constitution Day, observed on November 26, 2023, featured a lecture organized by NSS and the Department of

Political Science, elucidating the significance and key tenets of the Indian Constitution, accompanied by a quiz to engage students further.

In pursuit of fostering equality, the college mandates uniforms for all, including graduate students, and organized a rally in August to advocate for social parity. Similarly, National Unity Day on October 31, 2023, was commemorated with a unity pledge and an "Ekta Rally" to foster cohesion among students.

Moreover, a weekly tradition sees teachers delivering brief motivational talks during the main assembly, covering topics ranging from morals to ethics. These multifaceted endeavors collectively aim to shape well-rounded individuals equipped with both knowledge and values essential for contributing positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	[View File]()

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

INDIA is well known for its cultural heritage and diversity. The college commemorates various special days for promoting awareness regarding such days. This emphasizes the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programs' similarly, the International Days are celebrated with great enthusiasm. The college organizes activities on these days to recall the events and to imbibe morals and ethicsin the professional and personal livesof students. The eventsinclude lectures, rallies, competitions for students such as elocution, singing, wallpaper,Rangoli etc.

International Commemorative Days celebrated last year –

   1. **World AIDS Day– 1stDecember 2023**
   2. **Human Rights day– 10thDecember 2023**
   3. **Christmas celebrations- December 2023**

4.Women's day – 8thMarch 2023

5. Earth day – 22ndApril 2023

6. Environment day- 5thJune 2023

7. Yoga day – 21stJune 2023

National Commemorative Days celebrated last year –

   1. **Children's day – 14thNovember 2023**
   2. **Pongal celebrations – 13th January 2023**

3. Girl Child day-24thJanuary 2023

4 Republic Day – 26thJanuary 2023

5. Science day- 28thFebruary 2023

6. Mahatma PhuleJayanti – 11thApril 2023

7. 75thIndependence Day – 15thAugust 2023

8. Teacher's day – 5thSeptember 2023

9.Gandhi Jayanti – 2nd October 2023

10. Unity day – 31stOctober 2023etc…

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

St. Ann's college for women practicing so many BEST PRACTICES like Eco friendly & sustainable Environment & Community based Practices etc. Along with those practices, the following two practices are observing in the college. Those are

Best Practice-I

SAS [Sensitivity, Alertness, Service]

The vision of the founder of ST. ANN'S COLLEGE is to provide holistic education to the students to help them live in peace and harmony. To commemorate this vision, annually, the ST. ANN'S FEAST is celebrated on 26th July. This activity is preceded by a well defined weekly programme known as SAS to inculcate the following:-

1. Sensitivity among the students through guest lectures on various social issues such as gender equality , crime against women etc.
2. Alertness through motivational speeches by students and conduct of physical activities.
3. Service through visit to various centers offering social services.

Best Practice-II

"WALL OF KINDNESS "

AIM:Wall of kindness is to simply donate your any items that are excess to you, to the people who need item, who are deserving and who do not beg. It is a small initiative to help people, who are in dire need and they dont have the means to buy and who waist beg new clothes and other items like stationary items, food , books and notebooks etc.

Objectives:

1. To be sensitive, alert and service minded.

2. To inculcate compassion towards one another.

3. To nuture acts of kindness.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Thrust area of St. Ann's college for women is WOMEN EMPOWERMENT. Every activity is aimed at this important area. The following activities are organized to promote this particular goal.

1. Gender sensitization trainings, workshops, and seminars. 2. Leadership training for members of Women's Self-Help Groups

(SHGs). 3. Self-defense training classes. 4. Sports and games activities. 5. Yoga and fitness sessions. 6. National Cadet Corps (NCC) Camps. 7. National Service Scheme (NSS) camps. 8. Celebrations for International Women's Day. 9. Campaigns in collaboration with NSS and UNICEF to eradicate child marriages, child abuse, domestic violence, and women trafficking. 10. Seminars to raise awareness about the Protection of Children from Sexual Offences (POCSO) Act 2012 and Prevention of Sexual Harassment (POSH) Act 2013 in schools. 11. Campaigns on understanding boundaries (Good touch & bad touch) in schools. 12. Extension lectures on Adolescent Education Programme. 13. Swachh Bharat (Clean India) activities. 14. Awareness Rallies. 15. Competitions for local women to showcase their talents. 16. Skill-enhancement competitions for female students. 17. Organizing mega events such as dance shows, food festivals, etc., to raise funds for assisting underprivileged individuals. 18. Offering add-on courses to equip female students with self-employment skills. 19. Conducting Campus Recruitment Training (CRT) classes to enhance employment skills. 20. Organizing field trips, industrial visits, and internships to foster managerial skills. 21. Facilitating campus drives and placements with reputed institutions.

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Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This process begins with comprehensive curriculum design, where learning objectives are clearly defined and aligned with educational standards and institutional goals. The curriculum is then structured to provide a logical progression of content, building upon prior knowledge and skills.

A variety of instructional strategies and resources are employed to cater to diverse learning styles and needs, ensuring engagement and comprehension among students. This may include lectures, discussions, hands-on activities, multimedia materials, and experiential learning opportunities.

Regular assessments and feedback mechanisms are integrated throughout the curriculum to gauge student progress and understanding. This allows for timely adjustments to teaching methods and content delivery as needed, promoting continuous improvement.

Furthermore, the institution places emphasis on professional development for faculty members to enhance their pedagogical skills and stay abreast of emerging educational trends and technologies.

All aspects of curriculum delivery are meticulously documented to maintain transparency, accountability, and continuity. This documentation serves as a valuable reference for faculty, administrators, and external stakeholders, facilitating ongoing evaluation and refinement of the curriculum delivery process. Overall, this structured approach ensures that students receive a high-quality education that prepares them for success in their academic and professional endeavors.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://apsche.ap.gov.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIEThe institution diligently follows the academic calendar, which encompasses various significant events, including the conduct of Continuous Internal Evaluation (CIE). CIE serves as a vital component of the educational process, facilitating comprehensive assessment and continuous feedback mechanisms for students.

Aligned with academic standards, the CIE schedule is meticulously planned, ensuring adequate time for preparation, assessment, and result dissemination. It incorporates various evaluation methods such as quizzes, assignments, presentations, and projects, fostering a holistic understanding of the subject matter.

By adhering to the prescribed calendar, the institution promotes a structured learning environment conducive to student success. Timely completion of CIE assessments enables educators to gauge student progress effectively, identify areas for improvement, and provide tailored support as needed.

Furthermore, adherence to the academic calendar instills a sense of discipline and accountability among students, encouraging them to manage their time efficiently and prioritize their academic responsibilities.

Overall, the institution's commitment to following the academic calendar, including the conduct of CIE, underscores its dedication to maintaining educational standards, fostering academic excellence, and nurturing the holistic development of its student body.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://stannscollegevizag.org/2022-2023/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic	A. All of the above

bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

624

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

624

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution recognizes the importance of addressing cross-cutting issues such as Gender, Environment and Sustainability, Human values, and Professional Ethics, and thus, integrates them seamlessly into its curriculum.

Incorporating Gender perspectives involves sensitizing students to gender inequalities, biases, and stereotypes, promoting gender equality, and empowering individuals of all genders. This includes analyzing gender dynamics in various fields and fostering inclusive practices.

Environmental and Sustainability concerns are woven throughout the curriculum, emphasizing the interconnectedness of human activities and the environment. Students learn about environmental challenges, sustainable practices, and their role in preserving natural resources for future generations.

Human values like empathy, integrity, and respect for diversity are instilled in students through interactive sessions, case studies, and experiential learning activities. This cultivates a sense of social responsibility and ethical decision-making skills.

Professional Ethics are integrated into disciplinary studies, emphasizing the importance of integrity, honesty, and accountability in professional practice. Students engage in discussions on ethical dilemmas and explore strategies for ethical conduct in their respective fields.

By embedding these cross-cutting issues into the curriculum, the institution equips students with the knowledge, skills, and values necessary for responsible citizenship and successful professional careers in a diverse and rapidly changing world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

37

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File]
MoU's with relevant organizations for these courses, if any	[View File]
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

723

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannscollegevizag.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

216

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Ann's College for Women prioritizes the holistic development of its students through a comprehensive induction program designed to identify and support both special individuals and advanced learners.

For Special Individuals, characterized as slow learners, the college implements a range of supportive measures:

1. Remedial Classes: Tailored sessions to address individual learning gaps. 2. Special Study Hours: Dedicated time for focused learning and assistance. 3. Parent-Teacher-Student Meets: Regular interactions to discuss progress and strategies. 4. Daily Tests & Assignments: Continuous assessment to monitor and enhance learning. 5. Simplified Notes Dictation 6. Innovative Teaching Methods: Utilizing storytelling and role play for effective comprehension. 7. Personal Counseling: Guidance and support to address academic and personal challenges. 8. Keyword Identification 9. Experiential Learning Environment 10. Supportive Environment

For Advanced Learners, the college offers enriching opportunities to further excel:

1. CRT Classes. 2. Competitive Examination Coaching: Guidance for various competitive exams. 3. Campus Job Melas 4. Special Projects: Engaging in advanced academic and research endeavors. 5. PowerPoint Presentations: Developing skills in effective communication. 6. Participation in National & International Seminars. 7. Add-On Courses. 8. Learning by Earning: Practical experiences to earn while learning. 9. Youth Exchange Programs: Cultural exchanges for global exposure. 10. Extracurricular Activities: Participation in clubs and committees for holistic growth. 11. Recognition and Appreciation: Press coverage and certificates for achievements. 12. Creative Expression: Opportunities to produce short films and showcase talents. 13.

Merit Scholarships: Recognition and support for academic excellence.

File Description	Documents
Link for additional Information	https://stannscollegevizag.org/wp-content/uploads/2024/02/2.2.1-addi.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
682	**32**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a student-centric teaching methodology, wherein faculty members utilize approved pedagogies to enhance learning experiences. These include:

1. Participatory Method: Students actively engage in preparing charts, models, paper presentations, and projects to facilitate experiential learning. They are encouraged to attend seminars, present papers, and participate in competitions to broaden their exposure and knowledge.

2. Experiential Method: Learning occurs through practical application. Science students focus on laboratory work, while humanities students undertake field visits, industrial tours, and extensive studies and surveys. This approach bridges the gap between theoretical concepts and real-world applications.

3. Problem-solving Method (POWER): This method emphasizes systematic problem-solving using the acronym "POWER": - P: Problem identification - O: Option exploration - W: Weightage assessment - E: Electing a solution - R: Reflection on outcomes

4. Resource Method: Students are organized into groups and assigned chapter-wise topics from the syllabus. Each group presents their topic using PowerPoint presentations, while others listen attentively. Following the presentations, interactive sessions among the groups facilitate deeper understanding and knowledge exchange.

These pedagogical approaches foster active learning, critical thinking, and collaboration among students, enabling them to acquire comprehensive knowledge and skills relevant to their disciplines.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://stannscollegevizag.org/teaching-and-learning/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The scenario of the classroom is changing in order to fill the technological gap between the progress of the society and institutional activities. ICT is widely used in our college by teachers for making teaching learning process easy and interesting

Multimedia presentation topic helps students to conceptualize the ideas of the real world by integrating the theories in the practical application.

Communication tools such as online portal, Digital library, Laptops, CD, N-list, YouTube, google, Panels, LCD projectors,Tabs & PPTs etc. are being used for effective teaching - learning process.The students have enough practice in computer labs.

Microphones are used in the language lab for better communication skills and building confidence among the students.

Printers and Scanners are available in the campus for the students for educational purpose.

Lecturers create and store files, charts and educational matters in Pen Drive and use it for teaching purpose. Campus wi-fi is available to everyone.

Modern society is knowledge society. Information is the basis for knowledge society.But that information should be correct, scientific & influential.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[https://stannscollegevizag.org/learning-resources/]()

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows and adheres to the guidelines provided by the University for transparent and robust internal assessment. Internal assessments include class tests, mid-term exams and university preparatory model exams after 100% completion of syllabus. It will take one week to correct answer scripts. Then they will be distributed to the students. The doubts will be clarified clearly. The students who got low marks will be given special care & remedial classes will be taken for them. Then, after 15days, Re-test will be conducted and marks will be displayed on the Departmental notice board.

The progress of the students is discussed and presented in the parent-teacher meeting. The parents are informed regularly about the progress and attendance of their children.

Feedback is regularly collected regarding teaching-learning process. The suggestion boxes placed on the corridors as a part of feed back.

In CBCS system the internal assessment carries 25 marks and 75 marks tests in which 15% of marks are taken from the tests. 10% of marks are given based on the assignment, practical, attendance, project work and written test.

On the whole , the internal assessment system is following two things

1) Continuous internal assessment (CIA),

2) SMART Administration.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://stannscollegevizag.org/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college conducts two types of examinations, internal and external. External exams are conducted by the affiliating university and the college conducts the internal examinations. As part of internal examinations, assignments, mid-term and pre-final examinations are conducted. The internal examinations are

conducted with utmost care and transparency with fairness.

At Institute level

A three-stage grievance Redressal mechanism is available to redress the grievances of the students with reference to internal examinations.

1] First Stage – At the concerned teacher level

2] Second stage – At HOD level: In case the student is not satisfied at stage one, the student can approach the HOD of the concerned department.

3] Third stage– At the Principal level: In case the student is aggrieved with the decision even at the HOD level also, she can appeal in writing to the Principal who in turn nominates a Professor / Associate professor other than the concerned teacher to look in to the grievance.

At University level The student is entitled to apply for recounting / revaluation in theory subjects by paying the prescribed fee to the University. The University takes up all such applications and revaluates the scripts by competent subject teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://stannscollegevizag.org/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1] The College has clearly stated its Programme and Course outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective departments.

2] The teaching-learning activities and the assessment methods focus more on knowledge than on attitude and skills. Thus, graduates may have extraordinary knowledge, skill in the

subjects thought. In addition, they also trained and equipped with soft skills related to communication, human relations, ethics, and professionalism.

3] The institute believes that the students are its 'Brand Ambassadors' and expects that the students share the common values articulated in the vision and mission statements.

4] The teaching-learning strategies for each subject is prepared, discussed and approved by the staff committee of each department before commencement of academic year.

5] Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and lab practice is maintained properly.

6] The Principal and HODs of the concerned department ensure that the teaching and learning outcomes are achieved through closely monitoring the performance of the students through Continuous Internal Evaluation and also in formative and summative assessments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://stannscollegevizag.org/programs-offered/
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the college. One of the methods that the college follows is by assessing the teaching-learning method based on feedback system, where the students can also put forth their grievances regarding both personal and academic related.

The slow and advanced learners are identified and accordingly, outcome attainment target is set by introducing improvement measures such as personal counseling, special classes, competitive examinations coaching, CRT Classes, Add-on courses

, Organizing internships, seminars and mid-examinations.

The awards, rewards, medals, merit certificates and appreciations by government university and NGO's to the students clearly shows the attainment of the knowledge and abilities of students which are described as program outcomes and course outcomes.

We also check if we successfully attained the PO's, CO's, and PSO's by analyzing the progression of students towards their higher education into institutions in India through campus placements.

The target thus set for the attainment of POs, PSO's and CO's are discussed in the review meetings with Principal and IQAC. In these meetings, various steps and measures are taken into consideration to increase the target level for the attainment of POs, PSOs and CO's.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://stannscollegevizag.org/placements/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://stannscollegevizag.org/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stannscollegevizag.org/wp-content/uploads/2024/03/Student-Servey-Report-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during

the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Ann's College prioritizes holistic education, emphasizing co-curricular and extracurricular activities to complement classroom learning and nurture essential life skills. Through various initiatives in collaboration with departments and committees, students actively engage in:

1. National Service Scheme (NSS) and National Cadet Corps (NCC) activities.

2. Participation in science and commerce clubs, fostering exploration of talents.

3. Involvement in the Red Ribbon club for awareness on health issues.

4. Leadership roles within the Student Council, promoting responsibility and initiative.

The college celebrates national and international days with service activities like medical camps for dental and eye checkups, and public engagement events such as marathons and rallies to advocate for environmental causes. Summer camps offer activities like "wealth from waste," meditation, and painting for children, promoting creativity and mindfulness.

Additionally, students conduct rallies and campaigns addressing critical societal issues like drug abuse, AIDS control, and biodiversity conservation. The college's outreach program, STAND (Student Training and Neighborhood Development), supports a nearby village, exemplifying its commitment to community service.

Through these multifaceted efforts, St. Ann's College instills in students a deep sense of social responsibility, ensuring their holistic development and contributing to the creation of socially conscious citizens.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

17

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

43

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Ann's College for Women, located in Visakhapatnam, Andhra Pradesh, boasts a modern and aesthetically pleasing campus spread across seven acres in an urban setting, opposite HPL gate. The campus is equipped with state-of-the-art facilities to ensure a conducive environment for academic and extracurricular activities.

The college has recently undergone developments to enhance its infrastructure, including the addition of two classrooms, an Arts and Crafts Room, an Examination Control room, and an extension of the Auditorium. The Auditorium now accommodates up to 1000 individuals and is fully equipped with modern amenities.

Academically, the college provides a comprehensive range of facilities, including 29 classrooms and 8 laboratories covering various disciplines such as Physics, Chemistry, Computer Science, Microbiology, Biochemistry, and English Language. Additionally, there is a Central Library, Net Centre for ICT, and a Seminar Hall, all equipped with necessary resources for effective teaching and learning.

Furthermore, the college prioritizes ICT-enabled education, with a central computing facility comprising 30 computers accessible to both students and staff. The entire campus is Wi-Fi enabled, facilitating seamless internet access. Students have access to online journals and e-textbooks through the college's subscription to NLIST, and faculty members can utilize these resources for research and teaching purposes.

Overall, St. Ann's College for Women provides a conducive environment for holistic development, blending academic excellence with modern amenities and technological integration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

St. Ann's College for Women, situated in Visakhapatnam, dedicates itself to nurturing both recreational and sporting talents among its students, evident in its exceptional infrastructural support. The sprawling seven-acre campus provides ample space for a variety of outdoor activities, fostering a culture of intra and inter-institutional competitions at state and national levels.

Each year, the college hosts intra-collegiate tournaments in sports and games, recognizing student achievements with prizes ranging from cups and medals to certificates and monetary incentives. Furthermore, the institution's cultural committee orchestrates a plethora of cultural events, including celebrations for Christmas, Pongal, Onam, Women's Day, and St. Ann's Day, promoting a rich tapestry of cultural diversity.

These cultural activities serve to enhance students' inner qualities and provide a robust platform for them to excel in various artistic endeavors. Moreover, the college prioritizes holistic development, organizing extracurricular activities such as dance, music, poetry writing, athletics, and game days. Students actively participate in Youth Festival events hosted by other educational institutions, showcasing their latent talents and contributing to a vibrant cultural milieu.

With well-equipped indoor and outdoor facilities, including courts for volleyball, throwball, kho-kho, and more, along with an auditorium boasting a seating capacity of 1000, St. Ann's College ensures a conducive environment for the promotion of cultural events and activities, fostering a dynamic and inclusive campus community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stannscollegevizag.org/gallery23/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2024/02/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data Requirement for lastyears: Upload a description of library with,

- **Name of ILMS software**
- **Nature of automation (fully or partially)**
- **Version**
- **Year of Automation**

The Institutes' Library is the resource hub for knowledge and has a vast collection of books, journals, magazines, and

periodicals. The whole operation of the library is automated with ECAP Library Software with all the facilities like OPAC (Online Public Access Catalogue) Separate reading facility is made available for students and teaching staff.

The description of the Integrated Library Management System (ILMS)

- Name of the ILMS software: ECAP Library Software
- Nature of automation (fully or partially): Fully
- Year of Automation: 2019 and is still continued to the current year

The Library has state-of-the-art facilities required as per the University norms and has been accommodated around 5200 sq. feet. The Library's various activities, such as data entry, issue and return and renewal of books, member logins, etc., are done through this Software.

Key Features of Software:

- Transactions
- Edit/Modify
- Search (OPAC)
- Reports
- Barcode Creation
- Institutional Repositories

There is a separate E-Library section for E-resourses and subscribed to Inflibnet. Question papers of the University Examination are available for students' reference. There are separate sections for Books, Journals and Newspapers.

Summary of books, journals, theses and CDs available in the library

Books Titles: 4926

Volumes: 6323

Journals: 20

CDs: 25

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stannscollegevizag.org/learning-resources/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,10,301

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

140

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The management of St. Ann's College for Women continuously and periodically upgrades its IT infrastructure and facilities to facilitate timely and required information that should reach all its stakeholders. Salient features of the IT facilities and updates done are as follows: The internet is backed with 50 Gbps Broadband connection from- SK with upto 250 MBPS speed.

Class Rooms have been equipped with LCD, Computer, Internet high-end acoustics and AC. The admission and examination modules have been automated. The theory/practical evaluation process is automated.

St. Ann's College for Women is well-equipped IT infrastructure and computer connectivity for enhanced student teaching-learning process. The students and teachers are provided with computer facilities for undertaking the academic and co-curricular activities, project and research activities, community outreach programs, collaborative, administrative and financial evaluation activities. All the computers and audio-visual equipment are supported by UPS.

Biometric Attendance system is maintained. To guarantee overall campus security, CCTVs have been placed in examination halls as well as in some chosen places.The library and information services activities have been made fully automated using our own Software. E-notice board is placed in the parlour to provide information about the college activities and to provide inspiring thoughts and insights for all those who visit. The Institution deploys and upgrades the IT infrastructure and associated facilities whenever required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stannscollegevizag.org/facilities/

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has statutory committees that oversee different areas such as infrastructure, as well as the necessary teachinglearning equipment. The maintenance department employs skilled and experienced technical personnel who maintain continual physical surveillance to carry out servicing and repairs Civil, electrical, plumbing, and carpentry maintenance are continually monitored by management. Watering the plants and maintaining the gardens require separate staff. Annual budget allocations are set to meet the maintenance expenses of all facilities. We have separate ladies' room as it is a women's college. All lab equipment and equipments are subjected to preventive and breakdown maintenance on a regular basis. All other high-end equipment is covered by an annual maintenance contract with the manufacturer or an approved repair agency. The senior management/principal also conducts safety rounds, and directives are provided for changes/modifications to the facilities. The maintenance team is in charge of the upkeep and repair of furniture, fixtures, and other physical infrastructure. Staff or technicians maintain the laboratory equipment at the departmental level on an annual basis, as needed. A library advisory council is in charge of purchasing and upgrading library facilities.Annual Quality Assurance Report of ST. ANN'S COLLEGE FOR WOMEN The campus has an uninterrupted power source thanks to a generator, storage battery, and solar panel. The capacity of the solar panel is 5kw and each kw has 5 units per day totaling 750 units per month. And for the hostel, the solar panel generates a total of 3750 units per month.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://stannscollegevizag.org/wp-content/uploads/2024/02/Main.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

329

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

329

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://stannscollegevizag.org/wp-content/uploads/2024/01/5.1.3_compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

682

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

682

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

73

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT COUNCIL

Functionality:

The student council will act as an umbrella body for all the clubs and committees on campus, ensuring their smooth functioning at each juncture. Apart from being the link between the students and the management, the Student Council will be responsible for the brand enhancement of the campus and will constantly strive towards making the experience of the student on campuscomfortable andenriching. It will be the responsibility ofthe Council to ensure that all events, activities and interactions on campus are conducted in a manneracceptableto the culture and norms ofthe university. The Councilwillassist all clubs and committees on campus with their functioning and conducting of variousotheractivities.

Objectives:

-To bridge the gap between the students and the management

-To addressallgrievances and complaints atthe first levelin order to ensure the smooth functioning at all levels

-To improve the campus experience of thestudents by ensuring proper maintenance of the infrastructure and other facilities

-Alignment of all activities to the cultural norms of the campus

-To promote a thriving atmosphere by strengthening interaction and human ties.

-To improve student participation and maintain standards of the college.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/value-added-courses/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registeredAlumni association with Registration number 473 dated 2021.St Ann's college for women that envisagesthe empowerment of young girls of today through holistic education to champion the cause of justice,peace,love, truth and live in harmony with nature and are ever open to further growth.

The college has richAlumni working both internally and externally for achieving the vision and mission of the institution.The Alumni association provides an interface for establishing a link between the Alumni, staff and the students.

Executive body of the association consists of president, vice

president, secretary, joint secretary, treasurer and executive members.The Alumni association contributes through various means:

1. Alumni interaction- Alumni are invited as resource persons for guest lectures and panel discussions.
2. Placement- Alumni working in various organisations provides the information about the job opportunities and assist the students accordingly.
3. Social service-Institution and Alumni work hand-in-hand to support the needy.
4. Fee payment- Alumni supports the financially challenged and supports them in completion of their education.

Alumni meet-St Ann's college's tradition is the "Annual AlumniMeet." This is the best platform for networking and sharing new trends and current happenings in the corporate world.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2022/12/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Case Study "Empowering Women through various initiatives in a women's college

St. Ann's College for Women aims to provide holistic education to young girls, especially those from rural regions, to empower them. Its objective is to create forward-thinking, connected,

creative, and empowered women who contribute positively to society and the nation. The institute's primary goal is to educate all girls, especially those who are underprivileged. Every year, the college formulates an annual plan that reflects the various activities that would be organized on certain days. Additionally, the management has taken various measures to provide a rich knowledge haven to its students by promoting a safe and supportive environment for students by organizing awareness programs, book exhibitions, workshops, and skill enhancement activities such as Add- on courses, Internships, Research Programs, Industrial Visits and Academic Conferences and Hand on training, workshops. To provide safety and security special cells and committees have also been formulated such as the Anti-Sexual Cell, Anti-Ragging Committee, Gender Equity, and SheTeam to protect girls from harm. These teams conduct seminars, workshops, and training programs on women's safety protection and empowerment of women. Additionally, national days and other important days are marked through the collective involvement of staff, students, non-teaching staff, and management.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case Study: Newsletter

A special newsletter committee is formed by the management and IQAC of St. Ann's College for Women to produce a monthly newsletter that showcases the college's various events and achievements of students and faculty members. The committee is responsible for creating the newsletter that includes the Principal, Head of Departments, Faculty Advisor cum Editor, and Editorial Board student representatives. The Head of Departments provides information to the Faculty Advisor, who then prepares the newsletter with the Editorial Board. It is edited by the Editor and then sent to the Principal for approval. Once approved, it is sent to the website developer, who uploads it to the college website before the 10th of every

month. The newsletter features reports of events organized by different departments, the Management, the Cultural Committee, and the Student Council, among others. Additionally, it provides updates and information about various programs such as the National Cadet Corps, the National Service Scheme, and fundraising activities. The newsletter highlights Workshops, Symposiums, Extension Activities, Research Publications, Conferences, Technical Talks by Experts, Faculty Development Initiatives, celebration of important days, personal accomplishments of the staff (Invitations to serve as distinguished guests for public events), and campus recruitments, job training, participation of students in various events. Lastly, the Student Corner section of the newsletter provides information on internships, online courses, quiz contests, job opportunities, and more.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/letter2022/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's core mission of fostering sensitivity, alertness, and service in students is evidenced through various initiatives and events. Through programs like STAND, students are exposed to the realities of marginalized communities, instilling in them a sense of empathy and duty towards societal welfare. Visits to slums, orphanages, and special schools broaden their perspective and nurture a spirit of service for the less fortunate.

Fundraising events like the Food Fest and Peacock Day not only engage the broader community but also serve as platforms for students to actively contribute to social causes. The substantial funds raised are judiciously utilized to support initiatives such as providing free uniforms, sports jerseys, and sponsoring education for underprivileged children.

Moreover, commemorating significant occasions like the college

principal's birthday by channeling contributions towards the welfare of the needy reflects a culture of compassion ingrained within the institution. Such endeavors not only enrich the lives of beneficiaries but also reinforce the values of generosity and selflessness among students, thereby empowering them to become conscientious members of society.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stannscollegevizag.org/strategic-plans/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing Body (GB) which is responsible for overseeing the college's functioning. It is the highest-ranked executive body of the college. The Board, on the other hand, manages the institution's resources and functioning.

The Principal has several duties, including raising the standards of governance to improve the effectiveness of college administration, implementing changes to existing practices to suit the demands of the time, conducting staff meetings to discuss education, admissions, and other college affairs, participating in the appointment of teaching, non-teaching, and support staff, supervising students and their activities to establish self-discipline.

Several institutional bodies and committees function under the Governing Body. This year an Academic committee was established where the primary role is given to an Academic Head who is responsible for standardizing the academic setup of the institution and paving development in the staff and students. Publication Committee, Board Committee, Discipline Committee, Cultural Committee, Clean and Green, Program in Charge, Sports, and Games, Personal Council, Photo/Media, Placement, IQAC, Incubation and Innovation, Project, Floor charge to monitor the adherence of the staff and students to the college rules, Research Committee, Literary Committee, Editorial Committee are the other committees that actively function. The receptionist

acts as an initial point of contact for the visitors to assist them with the concerned person (s).

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/code-of-conduct/
Link to Organogram of the Institution webpage	https://stannscollegevizag.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Ann's Management strongly believes that quality employees are the foundation of a healthy and balanced working environment, which is necessary for cultivating excellence and enhancing the art of teaching and learning. To support this belief, the management provides vibrant employee welfare measures aimed at improving their quality of life and ensuring their well-being. The management is committed to supporting its employees and ensuring that they have the resources and environment they need to thrive.

The College makes arrangements for availing the following

welfare schemes:

Cater to Emotional Needs

- Staff grievance redressal cell to address concerns and grievances.
- Provide access to professional counselors for both staff and students.
- Show public appreciation for staff achievements and after successful completion of events.
- Foster a sense of community by inviting staff to lunch on special occasions such as St. Ann's Feast, Christmas, Teachers' Day, and Women's Day.

Avenues for Career Development and Progression

- At the beginning of the academic year, the teaching staff attends annual orientation and workshops.
- During the Ph.D. process, the staff is given paid leave and the provision of part-time facilities. Completing a Ph.D. degree results in an incentive in the form of a salary hike.
- Quarterly Faculty Development Programmes are conducted for the teaching staff.
- Training for non-teaching staff.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Staff-Support-Policy-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff is informed about their duties and responsibilities, which they sign to confirm their approval and willingness to adhere. The IQAC prepares a self-appraisal format based on the Performance-Based Appraisal System of UGC to measure the performance of staff. This format is given to the staff, and they fill it according to their work. If a staff member receives a "Needs Improvement" rating in one or more areas of performance, the principal takes the following steps:

1.Provides the staff member with a clear written statement of specific areas of unsatisfactory performance based on the Performance Appraisal form.

2. Discusses the areas of unsatisfactory performance with the staff member and provides them with a copy of the "Plan for Improvement" to undertake and implement. The principal will meet with the staff member regularly to monitor progress.

3. Conduct a performance appraisal and complete the Performance Appraisal form at the end of the improvement period.

The Principal assesses employees on various qualities and their overall performance on each parameter. Weekly assessments are done, and accurate feedback is provided to the concerned staff. Staff with satisfactory appraisals are appreciated and acknowledged for their sincerity and efficiency. Consistent good performance and the existence of vacancies at higher designations along with performance increment payments determine promotion opportunities.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/wp-content/uploads/2021/08/Performance-Appraisal-Policy-1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial committee and governing body work together to allocate budgets for non-recurring expenses for all the departments, as well as recurring expenses for the college. The rights to purchase stationery, lab equipment, and academic books are granted within a maximum limit. As per compliance requirements, the statutory auditors conduct internal and external audits at regular intervals. The internal audit team conducts regular audits, including revenue audits, payroll audits, and day-to-day transactions. The internal audit verifies and certifies the entire income, expenditure, and capital expenditure of the institute. The accounts department maintains copies of the allocated budget, invoices, and vouchers for every transaction, and consolidates them after thorough verification. This is then submitted to the external auditors after 31st March. The institution's accounts are audited biannually by certified statutory auditors (external). They review the internal audit, accounting policies, standards, and financial analysis, and prepare verified financial statements based on the bills, vouchers, invoices, books of account, and bank statements provided. If any significant issues are noted, an "audit management letter" recording the issue would be sent to the accounts department and the management. The final audit reports are studied and analyzed by the governing body of the institute, and any corrections and suggestions are incorporated if necessary.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2192560

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives financial resources through various means such as student tuition fees, contributions from management, philanthropists, benevolent staff, parents, the public, society, funds generated through sponsored projects, alumni, well-wishers, quality enhancement activities like national seminars and workshops, and department fests. The internal audit team of the institute processes and monitors the effective and efficient use of available financial resources to meet both recurring and non-recurring expenses.

To ensure efficient resource utilization, the institute provides financial support to those in need, appoints skilled office administrators, program coordinators, and lab technicians, and utilizes infrastructure effectively to conduct various activities such as university and government examinations, parent-teacher meetings, faculty development programs, curricular and extracurricular activities, remedial classes, and extra classes.

The institute also encourages effective usage of ICT for improved teaching-learning processes, sanctions travel expenditures for staff to attend seminars or conferences and provides annual increments, financial support for paper publications, and mini-research programs to enhance the salaries of staff.

Furthermore, the resources are utilized for departmental necessities, laboratories, infrastructural development, hostel maintenance, library resources, administration, software and equipment, merit scholarships, certificates, and medals for honoring outstanding students.,conducting grand events in the auditorium and the assembly ground. The resources are utilized for campus beautification, modernization, digitalization, free Wi-Fi and stationary, laptop services, and facility enhancements.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/financial-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC's Comprehensive Faculty Development Plan

The IQAC takes a holistic approach to technically and academically developing the institution's staff. In addition to this, IQAC aims to upgrade the quality standards of the faculty by providing core training in soft skills, multi-disciplinary education, and internships to align with the National Education Policy. These initiatives will enable innovative teaching and learning methods that will facilitate practical fieldwork, including research opportunities for science students.

2. Empowering Students through Internships and Part-time Jobs

A new initiative was introduced to help students explore their academic potential through research projects and internships. Undergraduates are now able to take advantage of their available time by pursuing value-added certificate courses such

as Drone, E-commerce, and Logistics, Advanced Computers among others. In addition, students are now able to earn while they learn, which is especially helpful to those who come from financially challenged backgrounds. Not only does this practice instill confidence and self-reliance, but it also empowers students, especially women, to become more competent in the future. The program's main goal is to help students add value to their education, acquire vocational skills, and learn self-management. As many students are working from home and pursuing part-time job opportunities, this initiative has proven to be quite useful.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC the college along with the Principal meets every quarter to contribute to the qualitative performance of staff and students to extract the gem out of them through a well-structured review process.

1. Faculty Assessment

Ever since the introduction of the Academic Head to the administrative team, the monitoring of the faculty has become much more thorough and detailed. The institute conducts two evaluations of its faculty. The first evaluation is for newly recruited staff who are under a probationary period.The established staff is evaluated by feedback received from students by giving questionnaire forms at the end of each term and other factors. At the end of one year, the Principal provides necessary corrective measures and remarks based on the evaluation.

2. Bridge Gaps in Learning System

The institute takes the issue of learning hurdles seriously and works on measures to improve them. The first area of assessment is academics, where students' performance is evaluated through

midterm examinations and class assessments. The institute also assesses the standards of admitted students based on their communication skills, digital literacy, and activities such as seminars, written tasks, assignments, and practical projects. The concerned department faculties report these issues to the IQAC team, who then discuss ways to bridge these gaps and facilitate outcome-based learning.

File Description	Documents
Paste link for additional information	https://stannscollegevizag.org/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://stannscollegevizag.org/nirf/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Ann's College for Women prioritizes the safety and security

of its students and faculty members, implementing various measures to ensure a secure environment. Workshops and programs are regularly organized to build confidence among the girl students, fostering a sense of empowerment and self-assurance. The college has established both an anti-sexual harassment committee and an anti-ragging committee, equipped to address sensitive issues promptly and effectively, thus ensuring the students' vibrant presence on campus.

Moreover, the college conducts lectures and seminars aimed at raising awareness on health and hygiene, promoting a culture of well-being among the student body. To further enhance self-defense skills and confidence, Taekwondo classes have been introduced as an add-on course starting from this academic year. This initiative not only provides practical self-defense training but also instills a sense of empowerment and strength in the participating students. Some students have even showcased their skills in competitions, earning medals and recognition.

Additionally, a committee dedicated to addressing sexual harassment grievances has been constituted, operating in alignment with UGC-MHRD guidelines and the college's anti-ragging and sexual harassment policy. This holistic approach underscores the college's commitment to the welfare, safety, and security of its students, creating a conducive learning environment where all individuals can thrive.

File Description	Documents
Annual gender sensitization action plan	https://stannscollegevizag.org/wp-content/uploads/2024/02/Gender-equity-committee.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannscollegevizag.org/wp-content/uploads/2024/02/7.1.1pics.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation	A. 4 or All of the above

Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

St. Ann's College for Women and the Management has taken several initiatives to keep campus clean, green, and eco-friendly. These include energy conservation, rainwater harvesting, biohazard or waste management, plantation of trees, laying of lawns, e-waste management, etc.

Solid Waste Management:

Non-hazardous solid waste, including garbage, stationery-related rubbish, and food waste from hostels, which is then responsibly disposed of in organized pits. Broken glassware is collected separately and handed over to the GVMC for proper management.

Liquid Waste Management:

Liquid waste generated from laboratory activities is carefully drained into color-coded containers. Recycled water is efficiently utilized for non-potable purposes and watering trees across the campus.

Biomedical Waste Management:

With a stringent adherence to safety protocols, the college ensures that no biomedical waste is generated within its premises.

E-waste Management:

The college's IT department spearheads the collection and repair of electronic waste, promoting the reuse of functional electronic equipment. Items beyond repair are disposed of in compliance with environmental regulations.

Waste Recycling System:

Solid waste from staff quarters and student hostels undergoes a recycling process, where it is converted into nutrient-rich compost, contributing to sustainable landscaping and plant growth on campus.

Hazardous Chemicals and Radioactive Waste Management:

In alignment with its ethos as a healthcare institute, St. Ann's College refrains from using hazardous chemicals or generating radioactive waste, ensuring a safe and eco-friendly environment for all.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://stannscollegevizag.org/wp-content/uploads/2024/02/waste-management-pics.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles**	**A. Any 4 or All of the above**

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of	**A. Any 4 or all of the above**

reading material, screen	reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Ann's College for Women has a multicultural background. The institute routinely engages them in various activities for creating an inclusive environment. Wearing uniform is compulsory to preclude overt display of disparities. The other initiatives include:

1. Annual fests and gatherings: All students from different communities and backgrounds join together to celebrate fests and gatherings. E.g. fresher's day, farewell etc.
2. Cultural and religious festivals such as Christmas, Onam, Dusshera and Sankranthi are celebrated by students and staff
3. Patriotic initiatives: Republic day, Independence Day and constitutional day were celebrated by singing the National Anthem.
4. NSS and NCC activities are being conducted regularly to develop team work and provide insight to government schemes.
5. Yoga Day was celebrated in the months of August and June to promote awareness.
6. Community services: Apart from blood donation motivation and pulse polio programs Swatch Bharat is being organised on the third Friday of every month.
7. Observation of Language days: English week, Telugu day & Hindi diwas etc are celebrating to improve the language skills.
8. Food festival: Food festivals are organising to improve the skills of students in preparing the food items,

marketing skills & mobalising money for charity .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Management at our college has undertaken the moral duty of nurturing students into responsible citizens. This commitment is evident through various initiatives: the daily rendition of the National Anthem to instill patriotism, prominent display of the Indian Constitution's Preamble at the college entrance, and recitation of the National Pledge to inspire students to uphold civic virtues. Constitution Day, observed on November 26, 2023, featured a lecture organized by NSS and the Department of Political Science, elucidating the significance and key tenets of the Indian Constitution, accompanied by a quiz to engage students further.

In pursuit of fostering equality, the college mandates uniforms for all, including graduate students, and organized a rally in August to advocate for social parity. Similarly, National Unity Day on October 31, 2023, was commemorated with a unity pledge and an "Ekta Rally" to foster cohesion among students.

Moreover, a weekly tradition sees teachers delivering brief motivational talks during the main assembly, covering topics ranging from morals to ethics. These multifaceted endeavors collectively aim to shape well-rounded individuals equipped with both knowledge and values essential for contributing positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

INDIA is well known for its cultural heritage and diversity. The college commemorates various special days for promoting awareness regarding such days. This emphasizes the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programs' similarly, the International Days are celebrated with great enthusiasm. The college organizes activities on these days to recall the events and to imbibe morals and ethicsin the professional and personal livesof students. The eventsinclude lectures, rallies, competitions for students such as elocution, singing, wallpaper,Rangoli etc.

International Commemorative Days celebrated last year –

1. World AIDS Day– 1stDecember 2023
2. Human Rights day– 10thDecember 2023
3. Christmas celebrations- December 2023

4.Women's day – 8thMarch 2023

5. Earth day – 22ndApril 2023

6. Environment day– 5thJune 2023

7. Yoga day – 21stJune 2023

National Commemorative Days celebrated last year –

   1. Children's day – 14thNovember 2023
   2. Pongal celebrations – 13th January 2023

3. Girl Child day–24thJanuary 2023

4 Republic Day – 26thJanuary 2023

5. Science day– 28thFebruary 2023

6. Mahatma PhuleJayanti – 11thApril 2023

7. 75thIndependence Day – 15thAugust 2023

8. Teacher's day – 5thSeptember 2023

9.Gandhi Jayanti – 2nd October 2023

10. Unity day – 31stOctober 2023etc…

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

St. Ann's college for women practicing so many BEST PRACTICES like Eco friendly & sustainable Environment & Community based

Practices etc. Along with those practices, the following two practices are observing in the college. Those are

Best Practice-I

SAS [Sensitivity, Alertness, Service]

The vision of the founder of ST. ANN'S COLLEGE is to provide holistic education to the students to help them live in peace and harmony. To commemorate this vision, annually, the ST. ANN'S FEAST is celebrated on 26th July. This activity is preceded by a well defined weekly programme known as SAS to inculcate the following:-

1. Sensitivity among the students through guest lectures on various social issues such as gender equality , crime against women etc.
2. Alertness through motivational speeches by students and conduct of physical activities.
3. Service through visit to various centers offering social services.

Best Practice-II

"WALL OF KINDNESS "

AIM:Wall of kindness is to simply donate your any items that are excess to you, to the people who need item, who are deserving and who do not beg. It is a small initiative to help people, who are in dire need and they dont have the means to buy and who waist beg new clothes and other items like stationary items, food , books and notebooks etc.

Objectives:

1. To be sensitive, alert and service minded.

2. To inculcate compassion towards one another.

3. To nuture acts of kindness.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Thrust area of St. Ann's college for women is WOMEN EMPOWERMENT. Every activity is aimed at this important area. The following activities are organized to promote this particular goal.

1. Gender sensitization trainings, workshops, and seminars. 2. Leadership training for members of Women's Self-Help Groups (SHGs). 3. Self-defense training classes. 4. Sports and games activities. 5. Yoga and fitness sessions. 6. National Cadet Corps (NCC) Camps. 7. National Service Scheme (NSS) camps. 8. Celebrations for International Women's Day. 9. Campaigns in collaboration with NSS and UNICEF to eradicate child marriages, child abuse, domestic violence, and women trafficking. 10. Seminars to raise awareness about the Protection of Children from Sexual Offences (POCSO) Act 2012 and Prevention of Sexual Harassment (POSH) Act 2013 in schools. 11. Campaigns on understanding boundaries (Good touch & bad touch) in schools. 12. Extension lectures on Adolescent Education Programme. 13. Swachh Bharat (Clean India) activities. 14. Awareness Rallies. 15. Competitions for local women to showcase their talents. 16. Skill-enhancement competitions for female students. 17. Organizing mega events such as dance shows, food festivals, etc., to raise funds for assisting underprivileged individuals. 18. Offering add-on courses to equip female students with self-employment skills. 19. Conducting Campus Recruitment Training (CRT) classes to enhance employment skills. 20. Organizing field trips, industrial visits, and internships to foster managerial skills. 21. Facilitating campus drives and placements with reputed institutions.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The management and various committees of St. Ann's College for Women have taken the initiative to implement a plan of action for the upcoming academic year.

1. To Prepare for autonomous status by meeting regulatory requirements and enhancing administrative capabilities.

2. To Host national and international conferences to foster interdisciplinary collaboration in technology, AI, cultural diversity, and inclusion.

3. To Organize an international conference focusing on emerging trends in chiropractic therapy and health consciousness.

4. To Promote arts and culture through events like "Peacock Day Dance" to cultivate student interest in dance and music.

5. To Conduct seminars and competitions to deepen students' understanding of the Indian constitution and its value system.

6. To Introduce new courses aligned with industry demands to enhance students' employability.

7. To Strengthen internship opportunities across disciplines to provide practical experience and industry exposure.

8. To Offer online certificate courses through platforms like edX and EduSkills to expand access to quality education.

9. To Incorporate yoga and meditation sessions into the curriculum to promote mental well-being and concentration.

10. To Apply for the NCC Navy Wing to provide leadership development and national service opportunities.

11. To Upgrade departmental infrastructure, including labs, language lab, media room, LAN connections, and extend facilities like the controller of examination block and classrooms.