

ST. ANN'S DEGREE COLLEGE FOR WOMEN

Accredited with NAAC 'A' Grade, Dt: 25.01.2022

(Permanently Affiliated to Andhra University)

Recognized under 2(f) & 12(b) of the UGC Act, 1956

MALKAPURAM, VISAKHAPATNAM-530011.



PROSPECTUS

ST.ANN'S DEGREE COLLEGE FOR WOMEN, a Roman Catholic Minority Institution has been opened in 1991 in response to the urgent need of educating young girls of the Malkapuram area. The Institution aims at wholistic education and thus to bring out academically excellent and disciplined young women of sound moral character who will be an asset to their family and to the country. It intends to foster an atmosphere of intellectual pursuit in which young women, irrespective of class, caste or creed, learn to work and mix together and attain excellence in their chosen field of study and in moral integrity.

MOTTO : "EMPOWERED TO EMPOWER LIGHT TO ENLIGHTEN"

VISION : We envisage the empowerment of young girls of today through value based holistic education to champion the cause of justice, peace, love, truth, and live in harmony with the nature and are ever open to future growth.

MISSION : St. Ann's College For Women through value based holistic education empower the young girls to be intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable to live in harmony with the people and nature.

The Institution offers the following Single Major undergraduate programmes in Degree (English Medium):

B.Sc. – Honours (Mathematics)	B.Voc. – Honours (Agriculture)
B.Sc. – Honours (Physics)	B.Com. Honours (Computer Applications)
B.Sc. – Honours (Chemistry)	B.A. – Honours (Special English)
B.Sc. – Honours (Computer Science)	B.A. – Honours (Tourism & Travel Management)
B.Sc. – Honours (Data Science)	B.A. – Honours (Social Work)
B.Sc. – Honours (Microbiology)	BBA - Honours
B.Sc. – Honours (Botany)	BCA - Honours
B.Sc. – Honours (Zoology)	* The Minor Subjects are at the choice of Students.

Note : Certificate courses for all groups. Every Student select any one of the following :

1. Computers (Fundamentals, M.S. Office, DTP, Pagemaker, Photoshop, Telugu Typing, Hindi Typing, English Short Hand Typing)
2. Fashion Designing
3. Dance
4. Beautician Course
5. Musical Instruments
6. Taekwondo

HOW TO APPLY : Application Forms can be obtained from the College Office on payment of Rs. 100/- + Postage if requested by Post. (Postal charges etc.) Application Forms will be issued only after the release of Intermediate Results.

- Application should be registered at the College Office before the prescribed date.
 - The following **original + 3 xerox copies of the same** should be submitted along with the application. Incomplete Application Forms will be rejected.
1. T.C., Conduct Certificate, Study Certificate, Marks of the qualifying examination, i.e. Intermediate, H.S.C or I.C.S.E.
 2. 10th Class Marks list and Aadhaar Card.
 3. Date of Birth extract. (In Case the date of Birth is not noted in the certificate)
 4. The Catholic students should submit a certificate from the Parish Priest and Christian students from the Pastor.
 5. **Migration certificate has to be produced by students coming from Different Boards / States.**

Candidates seeking admission should be accompanied by a responsible person, Parent or Guardian. **Once admitted, the admission cannot be cancelled and the T.C. can't be issued unless it is a genuine case of transfer of the Parents or the college itself issues, T.C. for serious reasons.**

HOSTEL : Attached Hostel is available.

NOTE :

1. Kindly keep with you sufficient Photostat copies of all your Original Certificates before submitting to the college Office at the time of Admission.
2. **There is no facility for fee reimbursement.**

GENERAL REGULATIONS:

The students through their application enter voluntarily into an agreement to abide by the following rules and regulations of the college.

1. The day begins with a common morning prayer in which all participate.
2. The College expects the students to be punctual and regular in attendance for all classes. They are in their class rooms at the first bell which goes 10 minutes before the commencement of the morning/evening sessions. College timings : 9.00 a.m. to 3.30 p.m.
3. A day's attendance requires present at all lectures at both sessions.
4. The absentees get prior permission from the Principal. Both the hostel and day students notify their absence from lectures to the Principal through leave notes. Absence without leave notice is subject to penalty.
5. Students are to have **80% of the total attendance for each year.**
6. Students do not leave the college premises during sessions without the permission of the Principal.
7. The day students do not enter the hostel quarters.
8. Prior permission of the Principal is essential to hold any meeting or gathering in the college premises.
9. No books, magazines or newspapers which are in no way related to classes/studies are brought into the campus.
10. Students of St. Ann's are to be extra courteous, sensitive, alert, service minded, polite and lady-like in their behaviour.
11. Students are expected to be modest in their behaviour and in their dressing. Short sleeves, low necklines, high blouses and low hips are not permitted.
12. Electronic gadgets like cell phone, I pads, smart gadgets allowed only on the written permission from parents and as per the need under the guidelines of College Management.
13. Parents are requested to attend to all the student welfare meetings conducted by the college.
14. On all working days except for College functions, the students should wear the Uniform, I.D. The Uniform will be available in the College.
15. No collection/subscription of any kind is allowed without the knowledge and consent of the Principal.
16. Change of phone number, residence/address of the students is notified to college office.
17. Other than parents and guardian no one is allowed to meet students.
18. The timings to meet the Principal – 2.30 p.m. to 4.30 p.m.

CONTACTS

INCHARGES : 9985362576, 9492346373, 9985873975

OFFICE: 8978098870, 7993707565

TIMING : 8.30 AM TO 3.00PM

APPLICATION

Application No. _____ This Application Form duly filled in must be returned to this Office on or before _____

B.Sc. / B.Com. / B.A. / B.C.A / BBA

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Application Form for the Three Year Degree Course 20

- N.B.: a) Applicant must be filled in correctly and completely.
b) Incomplete Applications will not be considered.

Affix a Recent Photo

OAM DC No.

Admission No.

Aadhar No.

1. Name of applicant with Initials.....
(In BLOCK LETTERS)
2. Expansion of Initials (in BLOCK LETTERS)
3. Date of Birth (as entered in SSC).....
4. Place of Birth.....
5. District..... 6. State.....

7. Whether Candidate belongs to
1) Schedule Caste
2) Schedule Tribe
3) Backward Community
(indicate the group A.B.C. or D)

8. Religion :: Hindu Christian Catholic Islam

Caste..... Other.....

9. Mother Tongue..... 10. Whether Married or Single

11. Name of Father..... Name of Mother.....

12. Full Postal Address (Residential).....
.....Cell / Landline No.....

13. Profession of Parent.....

14. His yearly income Rs.....

15. Second Language wanted under Part II

16. The Institution offers the following Single Major undergraduate programme Degree (English Medium) :

- | | | | |
|------------------------------------|--------------------------|--|--------------------------|
| B.Sc. – Honours (Mathematics) | <input type="checkbox"/> | B.Voc. – Honours (Agriculture) | <input type="checkbox"/> |
| B.Sc. – Honours (Physics) | <input type="checkbox"/> | B.Com. Honours (Computer Applications) | <input type="checkbox"/> |
| B.Sc. – Honours (Chemistry) | <input type="checkbox"/> | B.A. – Honours (Special English) | <input type="checkbox"/> |
| B.Sc. – Honours (Computer Science) | <input type="checkbox"/> | B.A. – Honours (Tourism & Travel Management) | <input type="checkbox"/> |
| B.Sc. – Honours (Data Science) | <input type="checkbox"/> | B.A. – Honours (Social Work) | <input type="checkbox"/> |
| B.Sc. – Honours (Microbiology) | <input type="checkbox"/> | BBA - Honours | <input type="checkbox"/> |
| B.Sc. – Honours (Botany) | <input type="checkbox"/> | BCA - Honours | <input type="checkbox"/> |
| B.Sc. – Honours (Zoology) | <input type="checkbox"/> | | |

THE MINOR SUBJECTS ARE AT THE CHOICE OF STUDENTS.

(Students who have studied in medium other than English must have obtained not less than 40% marks in English to be eligible for admission into English Medium)

17. Does she wish to join the Hostel YES NO

(P.T.O.)

ACADEMIC RECORD

1. Examination Passed Year & Month
2. Single Sitting / Compartmental
3. Class obtained
4. University / Board Reg. No.....
5. Medium of the Examination passed ENGLISH TELUGU
6. Name of Institution Studied Place.....

Results of Public Examination, March 20

Photostat copy of marks to be attached.

Public Examination Marks in subjects	INTERMEDIATE				H. S. C. / I. C. S. E.	
	PAPER - I		PAPER - II		Marks obtained	Max. Marks
	Marks obtained	Max. Marks	Marks obtained	Max. Marks		
English						
Second Language (Telugu, Hindi, Sanskrit/ Any other)						
MATHS / BOTANY/ CIVICS						
PHYSICS / HISTORY						
CHEMISTRY / ECONOMICS						
ZOOLOGY /COMMERCE						
TOTAL						

Certificates to be submitted at the time of admission along with the application are :

1. OAMDC - Allotment order
2. Marks list of Intermediate Original + 2 Xerox Copies
3. T. C. Original + 2 Xerox Copies
4. Study and Conduct Certificates from Head of the Institution last studied - 2 Xerox Copies.
5. 10th Marks Memo Original + 2 Xerox Copies.
6. Aadhar Card, Student & Mother, Caste Certificate, Income Certificate, Rice Card, Mother Bank A/C. - 2 Xerox Copies

I hereby state that I shall obey all the rules as may be made by the College from time to time and ensure good conduct throughout my stay in the college.

Signature of the Applicant

I hereby state that I shall undertake to see that my Daughter / Ward obey all the rules as may be made by the College from time to time and assure the good behaviour of my Ward. I also state that I will not withdraw my Daughter / Ward until the three year course is completed.

Station :

Date :

Signature of Parent/Guardian

TO BE FILLED BY THE OFFICE :

Date of Issue of Application Form :
Date of Receipt of Application Form :

Certificates Received :
Any other Remarks :