



ST. ANN'S COLLEGE FOR WOMEN (AUTONOMOUS)
MALKAPURAM
3rd GOVERNING BODY MEETING
25th February, 2026

Time: 10:30 a.m.

Venue: Francisca Feer Block

AGENDA

I. Opening Session

1. **Invocation** – Dr. Sr. Janice, Controller of Examinations
2. **Address of Welcome** – Provincial Superior, St. Ann's Society – Chairperson
3. **Confirmation of the Minutes of the Previous Governing Body Meeting** – Sr. Kaslin, IQAC Coordinator
4. **Overview of the Academic Year 2025–2026** – Dr. Sr. Premakumari, Principal

II. Academic Matters

5. **Ratification of the Minutes and Resolutions of the Academic Council (Third Meeting for the Academic Year 2025–2026)** – Dr. Jayasri, Academic Administrator

III. Financial Matters

6. **Presentation and Approval of the Finance Committee (Budget) Minutes for the Year 2025–2026** – Dr. Sr. Premakumari

IV. Concluding Session

7. **Member Deliberations, Ratification & Recommendations**
8. **Any Other Matter with the Permission of the Chair**
9. **Chairperson's Observations and Remarks**
10. **Vote of Thanks** – Rev. Sr. Gisela, Correspondent, St. Ann's



ST.ANN'S COLLEGE FOR WOMEN (AUTONOMOUS)

ACCREDITED WITH NAAC 'A' GRADE

RECOGNIZED UNDER 2(F) & 12(B) OF THE UGC ACT, 1956

Malkapuram, Visakhapatnam, andhrapradesh- 530011, phone: 7993707565(O), 9441838484 (P)
email: stannscollegvsp@gmail.com website www.stannscollegevizag.org

Governing Body Members

S.No	Name of the Member	Nomination	Signature
1.	Sr. Sandrina Provincial Superior St. Ann's Society Visakhapatnam Province	President	<i>Sr. Sandrina</i>
2.	Sr. Gisela Correspondent St. Ann's College for Women (A) Visakhapatnam	Correspondent	<i>Sr. Gisela</i>
3.	Dr. Sr. Prema Kumari Principal, St. Ann's College for Women (A) Visakhapatnam	Principal / Member Secretary	<i>Dr. Prema Kumari</i>
4.	Sr. Janice Assistant Professor St. Ann's College for Women (A) Visakhapatnam	Member Nominated by Management	<i>Mr. Janice</i> 25/2/26
5.	Sr. Kaslin Juliet Assistant Professor St. Ann's College for Women (A) Visakhapatnam	Member Nominated by Management	<i>Kaslin Juliet</i>
6.	Sr. Shara Rani Provincial Secretary, Society of St. Ann's Visakhapatnam Province	Management Representative	<i>Sr. Shara</i> 25/2/26
7.	Prof. S. Haranadh HOD, Dept. of Social Work & NSS Program Coordinator Andhra University, Visakhapatnam.	State Govt. Nominee from APSCHE (Andhra Pradesh State Council of Higher Education)	<i>S. Haranadh</i>



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8.	Dr. T. Usha Madhuri Associate Professor Andhra University, Visakhapatnam.	University Nominee from Andhra University.	T. Usha Madhuri 25/2/26
9.	Fr. Dr. Sahaya Raj Correspondent, Andhra Loyola College, Vijayawada	Educationist	M. Sagayam S.P 25/2/26
10.	Prof. M . Trinadh Former Principal, KGRL College, Bhimavaram	Academician	—
11.	Mrs. G. Lalitha Assistant Professor St. Ann's College for Women (A) Visakhapatnam	Staff Member Nominated by Principal	Lalitha
12.	Mrs. P. Jayasri Assistant Professor St. Ann's College for Women (A) Visakhapatnam	Staff Member Nominated by Principal	Jayasri



ST. ANN'S COLLEGE FOR WOMEN

(AUTONOMOUS)

AFFILIATED TO ANDHRA UNIVERSITY

ACCREDITED WITH NAAC 'A' GRADE

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Minutes of the 3rd Governing Body Meeting

Date: 25th February 2026

Time: 11:00 a.m.

Venue: Examination Cell, Francisca Feer Block

1. Commencement of the Meeting

The 3rd Governing Body Meeting commenced at 11:00 a.m. in the Examination Cell of the Francisca Feer Block. The meeting was presided over by the Chairperson, and all the esteemed members of the Governing Body were present.

- Dr. Sr. Premakumari served as the Master of Ceremonies (MC).
- She cordially received all the members and dignitaries and formally welcomed them to the meeting.
- She invited Dr. Sr. Janice, Controller of Examinations, to invoke God's blessings.

Invocation

- Dr. Sr. Janice led the invocation prayer seeking divine blessings for the smooth conduct of the meeting.
- She prayed for wisdom, clarity, and fruitful deliberations.
- Gratitude was expressed for the guidance and blessings bestowed upon the institution and its members.

2. Welcome Address

- Dr. Sr. Premakumari extended a warm and respectful welcome to each member of the Governing Body.
- Each dignitary was welcomed by name and designation, acknowledging their valuable presence and contribution.
- She highlighted the importance of their guidance in strengthening institutional governance and academic excellence.
- The Chairperson expressed appreciation for their continued support in the growth and development of the College.

3. Confirmation of Previous Governing Body Minutes (Held on April 4th, 2025)

- The minutes of the previous Governing Body Meeting held on 4th April 2025 were read by Dr. Sr. Janice.
- She clearly presented the major discussions, resolutions, and action points of the previous meeting.

Deliberations from Previous Meeting

a) Syllabus Revision under Autonomy

- As per UGC guidelines, institutions under autonomy are permitted to revise 25%-35% of the syllabus.
- However, Dr. Sr. Premakumari explained that since the College had recently been granted autonomy, the institution preferred to implement a 20% syllabus revision at present.
- It was clarified that AP norms allow a 20% change, and the College decided to proceed cautiously to ensure academic stability and smooth implementation.
- The Governing Body noted and appreciated the decision.

b) Introduction of B.Sc. Agriculture

- The introduction of the B.Sc. Agriculture programme was appreciated.
- Members enquired about the qualifications of the faculty appointed for the course.
- Dr. Sr. Premakumari clarified that qualified faculty with M.Sc. Agriculture and M.Sc. Botany have been appointed and are eligible to teach the concerned subjects.
- The Governing Body expressed satisfaction regarding faculty preparedness.

c) Approval of Previous Minutes

- The minutes were proposed for approval by Vice Principal Mrs. Lalitha G.
- The minutes were seconded by Dr. Jayasri P., Academic Administrator.
- The minutes were unanimously passed.

4. Presentation of Academic Report (2025-2026)

Dr. Sr. Prema Kumari presented a comprehensive overview of academic and co-curricular achievements for the academic year 2025-2026.

a) Placements

- Out of 180 final-year students, 139 students were shortlisted for jobs.

- This reflects an approximate placement rate of 80%, which was appreciated by the members.
- Continuous training initiatives such as CRT (Campus Recruitment Training) are being conducted in collaboration with Nandi Foundation and Bajaj.

b) Golden Jubilee Celebrations

- The academic year marks the Golden Jubilee Year of the College.
- All activities conducted during this year are dedicated to the Jubilee celebrations.
- "Crescendo" - the Best Practices of the College was released as part of the Jubilee initiative.

c) Innovative Academic Practices

- The Department of Botany released a book on Green Heritage of the college with 350 species details with QR codes.
- When QR code is being scanned, detailed information about the plant is displayed digitally.
- This initiative supports experiential and technology-enabled learning.

d) Faculty Achievements

- Faculty members have obtained patent rights for their innovative contributions.
- Staff have authored APSCHE syllabus textbooks.
- The College ISSN journal is collaborating with conferences and publishing proceedings.

e) Sports Achievements

- The College bagged National Championships in Yoga and Karate.
- The Women's Cricket Team emerged as winners in the championship.
- Sports excellence was appreciated by the Governing Body.

f) Student Development Initiatives

- A two-day seminar for outgoing students is conducted annually.
- Topics include career guidance, ethical values, higher education opportunities, and life skills.

g) Future Academic Expansion

- It was recalled that in the previous meeting, the College proposed starting MBA and MCA (PG programmes).

- The Management of St. Ann's has extended goodwill for infrastructure development.
- Plans for a PG block construction were discussed and supported.

5. Academic Council Minutes and Policy Matters

- The Academic Council minutes were presented by Dr. Jayasri, Academic Coordinator.
- A policy addressing discrepancies or malpractice during examinations was drafted and presented for approval.
- The Council unanimously ratified the minutes and policy recommendations.

6. Suggestions and Observations by Governing Body Members

a) Suggestions by Rev. Fr. Sagaya Raj

- Encouraged faculty to publish in Scopus-indexed journals for academic growth and NAAC accreditation requirements.
- Suggested applying for recognition of a Research Cell through the University to obtain guideship for faculty.
- Enquired about UG 4 years programme enrolment; it was clarified that students are not opting currently.
- He informed that eligibility for UG 4 years programme requires 75% aggregate in the past three years.
- Insisted that whenever syllabus changes are made, Board of Studies (BOS) approval must be displayed in meetings.
- Advised introducing at least one new course annually under autonomy.

b) Suggestions by Prof. Harinadh (Dean of Student Welfare & State Representative)

- Recommended exploring CSR (Corporate Social Responsibility) funding opportunities.
- Emphasized continuous follow-up for funding approvals.
- Advised exploring Central Government funding portals, citing the Tribal Ministry as an example.
- Suggested introducing self-support and trending courses such as Artificial Intelligence.
- Enquired about the upcoming NAAC cycle and advised preparing documentation in advance for AQAR submission.
- Highlighted that in PG programmes, MOOCs courses are mandatory in 3rd and 4th semesters and should be integrated into the curriculum.

7. Concluding Remarks

Remarks by Sr. Sandrina

- Expressed gratitude to all members for their valuable presence and suggestions.
- Appreciated the institution's efforts in adopting digital and innovative practices.
- Emphasized the importance of CSR funding and Government support for institutional development.
- Encouraged continuous upgradation to meet the needs of digital-era students.

Response by Dr. Sr. Premakumari

- Thanked Sr. Sandrina for her constant financial, spiritual, and moral support.
- Expressed gratitude for her approval of the PG block construction.

The Chairperson, along with the Governing Body members, approved the following ratified resolutions forwarded by the Academic Council.

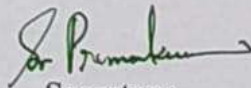
1. All resolutions recommended by the Boards of Studies (BoS) and subsequently ratified by the Academic Council were approved.
2. The proposal to introduce a Certificate Course in Yoga was approved. However, it was resolved that the introduction of any new certificate course shall be undertaken only after entering into a Memorandum of Understanding (MoU) with Andhra University, under the guidance of the Dean of Curriculum.
3. The implementation of Course Outcome (CO) and Program Outcome (PO) mapping for all academic programmes was approved.
4. It was resolved that the examination rules and regulations, including penalties for malpractice, shall be prominently displayed for both students and staff members.
5. The attendance regulations were approved as per Andhra University norms. Students securing attendance between 66% and 74% shall be permitted to appear for examinations upon payment of the prescribed condonation fee. Students with attendance below 66% shall not be eligible to appear for examinations.
6. The acceptance and implementation of a 20% revision in the syllabus under the autonomous framework were approved.
7. The continuation and approval of new academic and infrastructure initiatives, including the introduction and development of postgraduate programmes such as MBA and MCA, were endorsed.

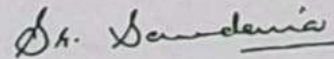
8. Vote of Thanks

- The Vote of Thanks was delivered by Sr. Gisela.
- She thanked each Governing Body member individually for their presence, insights, and support.
- Appreciation was extended to the Management, faculty, and organizing team.

9. Conclusion of the Meeting

- The meeting concluded at 12:30 p.m.
- Dr. Sr. Prema Kumari invited all members to attend the banquet arranged at the Convent.
- The meeting ended with mutual appreciation and commitment toward the continued growth and excellence of the institution.


Secretary


Chairperson